BUDGET WORKSHOPS F.Y. 2024-2025

THURSDAY, MAY 23, 2024

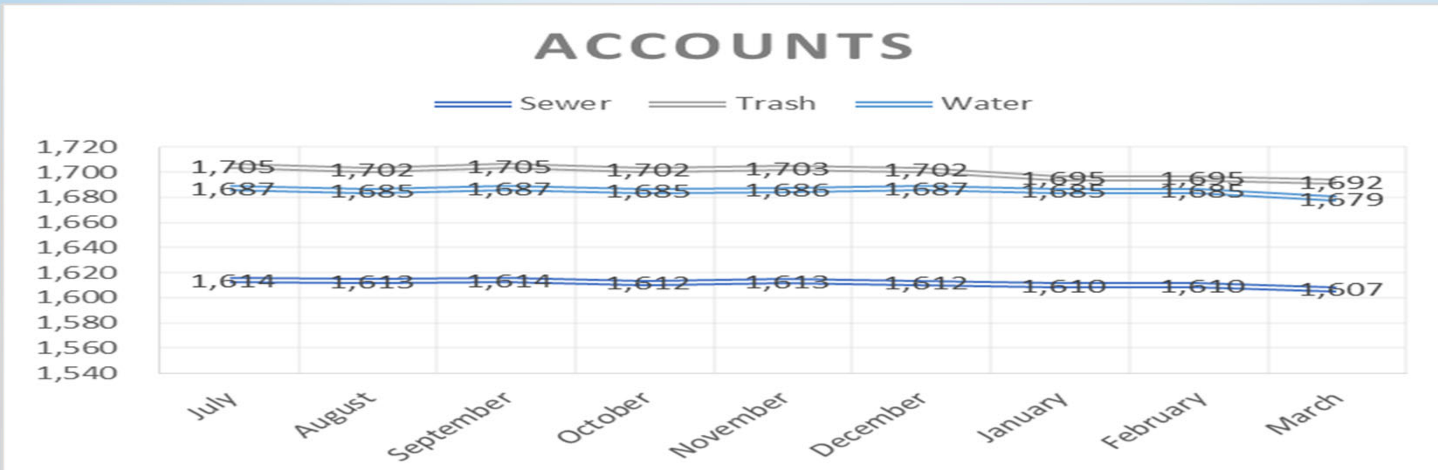
ASSUMPTIONS

- New Development and service connections

➢ Budget scenario

✓ F.Y. 2023-2024 slight reduction in the number of accounts (8 water-9 sewer)

	July	August	September	October	November	December	January	February	March	April
Sewer	1,614	1,613	1,614	1,612	1,613	1,612	1,610	1,610	1,607	1,605
Trash	1,705	1,702	1,705	1,702	1,703	1,702	1,695	1,695	1,692	1,692
Water	1,687	1,685	1,687	1,685	1,686	1,687	1,685	1,685	1,679	1,679



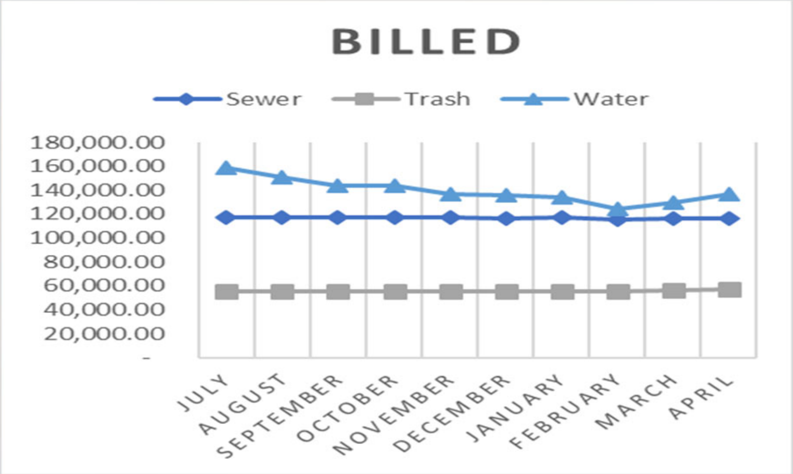
ASSUMPTIONS

- New Development and service connections

Billed	July	August	September	October	November	December	January	February	March	April	Total
Sewer	117,572.55	117,462.31	117,136.71	117,089.55	117,065.01	116,522.28	116,987.63	115,781.72	116,067.23	116,207.50	1,167,892.49
Trash	55,707.46	55,691.35	55,681.21	55,568.91	55,606.39	55,576.30	55,303.34	55,226.19	56,558.27	57,010.35	557,929.77
Water	158,668.04	150,505.19	143,506.57	143,749.37	136,990.38	135,577.05	133,978.72	124,070.73	129,306.63	136,761.95	1,393,114.63
	331,948.05	323,658.85	316,324.49	316,407.83	309,661.78	307,675.63	306,269.69	295,078.64	301,932.13	309,979.80	3,118,936.89

✓ F.Y. 2023-2024 Estimate of meeting the Water Fund budget

		04/30/2024	83.33%
	Budget	Actuals	
200-4221	1,247,700	1,038,304	83.22%
200-4222	97,100	84,051	86.56%
200-4223	29,100	25,108	86.28%
200-4224	66,300	77,061	116.23%
200-4225	107,700	88,301	81.99%
200-4227	19,200	11,034	57.47%
200-4228	76,000	65,496	86.18%
200-4231	3,000	2,400	80.00%
200-4232	35,000	69,780	199.37%
200-4233	5,200	7,200	138.46%
200-4234	900	1,933	214.78%
200-4702	48,000	59,854	124.70%
200-4703	-	18,552	
200-4708	-	5,753	
200-4760	10,000	6,832	68.32%
200-4770	-	2,675	
	1,745,200	1,564,332	89.64%



A conservative budget scenario is to keep the same estimates than FY 2023-2024

ASSUMPTIONS

- New Development and service connections
- <u>First Phase Project 64 Units</u>
- Water Connection $197,568.00
- Water Capacity Fees $187,688.00
- Sewer Connection $426,240.00
- Sewer Capacity Fees $ 14,653.00
- Park Contribution $ 64,000.00

- No rate Increase for water/sewer F.Y. 2024-2025
- Trash Increase for 2024-2025 CR&R Contract
- Current Residential Rate: $24.20
- Increase: $ 0.85 (3.5%)
- New Rate 24-25 $25.05

- Minimal impact on HPUD's Franchise Fee, which is 10% of gross revenue (about $58k per year)

ASSUMPTIONS

- <u>SALARY INCREASE</u>

✓ Includes a 5% increase -To all personnel with more than 1 year, new personnel after 1 year.

✓ Excludes general manager.

- <u>MEDICAL INSURANCE COST</u>

✓ Increase 23% from the last budget

✓ F.Y. 2023-2024 $269,320.00

✓ New estim.23-24 $286,365.47 (6.33%)

✓ F.Y. 2024-2025 $332,084.00 (23% orig.bud.)

- <u>PART-TIME POSITIONS TO BE FILLED:</u>

Starting on July 01, 2024.

✓ Temp part-time recreation coordinator.

✓ $17,000.00 per year (no benefits)

- <u>WORKERS COMP. RATE</u>

✓ Increase FY 24-25 to $35,752.00

✓ Budget 23-24 $35,540.00

✓ Actuals 23-24 $25,070.00

ASSUMPTIONS

- <u>CALPERS RATES</u>
  - ✓ Increase from 7.68% to 7.87%
  - ✓ Unfunded Liability 24-25 $99,842.00
  - ✓ FY23-24 Budget $204,694
  - ✓ FY24-25 Budget $233,030 (13.84%)

- <u>ALL FUNDS NOT SPECIFIC ARE SHARED TO THIS FORMULA:</u>
  - ✓ 40% Water
  - ✓ 40% Sewer
  - ✓ 16% Parks
  - ✓ 4% Trash

- <u>INCREASE IN EXPENDITURES:</u>
  - ✓ INFLATION FORECAST RATE 3.5% 2024
  - ✓ UTILITIES INCREASED 8.4% FROM THE LAST BUDGET
  - ✓ CHEMICAL INCREASED 26% FROM THE LAST BUDGET
    - ❖ 2022-2023 ACTUALS $111,894.74
    - ❖ 2023-2024 ACTUALS $104,247.94
    - ▪ 2023-2024 BUDGET $ 90,000.00
    - ❖ 2024-2025 BUDGET $113,600.00
  - ✓ UNIFORMS INCREASED 33% FROM THE LAST BUDGET
    - ❖ 2023-2024 BUDGET $7,495.00
    - ❖ 2023-2024 ACTUALS & PROJ. $8,488.11
    - ❖ 2024-2025 ESTIMATE $10,000.00

WASTEWATER FUND

FISCAL YEAR 2024/2025 WASTEWATER FUND

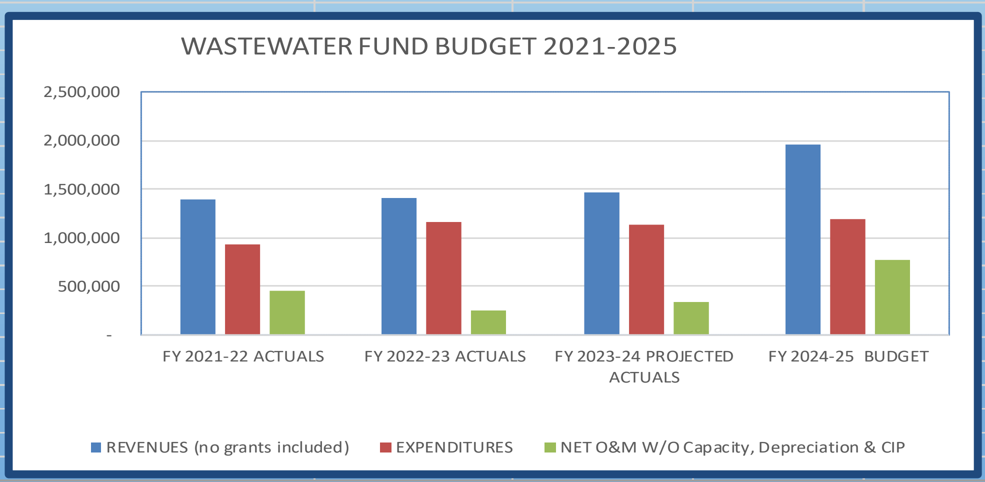
COMPARATIVE INCOME STATEMENT
WASTEWATER FUND

						FTE :	4.90	
REVENUE	**FY 2019-20 ACTUALS**	**FY 2020-21 ACTUALS**	**FY 2021-22 ACTUALS**	**FY 2022-23 ACTUALS**	**PROJECTED FY 2023-24 ACTUALS**	**VARIANCE 23-24 Less 22-23**	**FY 2024-25 BUDGET**	**FY 24-25 Budget Less FY23-24 Projected**
NON OPERATING REVENUES								
Other Sources: Grants, Transfers In, Repair & Replace Reserves	**37,100**			**-**	**-**	-	**-**	-
Developer Fees - 15%	-	-	-	-	-	-	-	-
Other Revenues/Admin Fees	11,166	1,941	2,982		1,709	1,709		(1,709)
Capacity Fees	93,240	-	113,220	-	-	-	14,653	14,653
State Grant Revenue - COVID			196,454					
SUB TOTAL NON OPERATING REVENUES	**141,506**	**1,941**	**312,655**	**-**	**1,709**	**1,709**	**14,653**	**12,944**
OPERATING REVENUES								
Residential	1,069,403	1,086,798	1,125,305	1,137,117	1,144,493	7,377	1,145,000	507
Multi-Residential	167,419	169,789	179,243	179,243	179,243	-	179,300	57
Commercial	10,877	10,467	13,784	15,741	16,649	908	15,600	(1,049)
Industrial	18,046	17,150	19,317	21,286	22,219	933	21,900	(319)
Public Agencies	35,816	40,717	40,205	41,405	41,647	242	40,900	(747)
New Service Fee	621	-	-	-	-	-	428,740	428,740
Penalties - Late fees	7,875	-	-	-	-	-	42,000	42,000
Miscellaneous charges (NSF)	-	-	-	-	-	-	900	900
Interest - LAIF	1,422	749	569	2,064	59,854	57,790	74,000	14,146
Rent (1085 Ingram & Verizon)	8,379	9,779	9,707	9,478	10,247	769	10,550	303
Lease Revenues	-	-	495	513	-	(513)		
Sale of Assets			-					-
TOTAL OPERATING REVENUES	**1,319,858**	**1,335,449**	**1,388,624**	**1,406,846**	**1,474,352**	**67,506**	**1,958,890**	**484,538**
TOTAL ALL REVENUES	**1,461,364**	**1,337,390**	**1,701,280**	**1,406,846**	**1,476,061**	**69,216**	**1,973,543**	**497,482**

EXPENDITURES	FY 2019-20 ACTUALS	FY 2020-21 ACTUALS	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	PROJECTED FY 2023-24 ACTUALS	VARIANCE 23-24 Less 22-23	FY 2024-25 BUDGET	VARIANCE FY 24-25 Budget Less FY23-24 Projected Actuals
Salaries & Wages	290,007	326,254	352,080	374,733	371,497	3,237	389,000	17,503
Fringe Benefits	170,979	250,892	114,957	286,187	222,278	63,909	251,500	29,222
Personnel	8,709	4,908	12,844	13,281	10,061	3,220	16,200	6,139
Sponsorship/Contributions	350	-	300	150	-	150	0	0
Public Outreach	6,031	1,087	13,645	16,279	16,300	(21)	0	(16,300)
Solid Waste Collection/Sludge Disposal	11,534	10,084	9,002	8,044	7,241	803	10,900	3,659
Chemical Purchases	8,656	4,601	5,679	11,041	7,302	3,739	9,000	1,698
Laboratory	16,704	14,109	20,609	22,671	24,138	(1,468)	20,000	(4,138)
Materials & Supplies - Regular Operation	13,252	16,951	27,174	21,045	20,000	1,045	20,000	0
Office Services	22,966	42,674	37,999	33,036	33,200	(164)	33,200	0
Office Supplies	6,404	4,091	6,541	8,372	9,500	(1,128)	9,000	(500)
Postage	4,211	4,716	5,216	6,800	7,600	(800)	7,700	100
Miscellaneous	2,235	3,687	5,160	5,769	5,100	669	5,400	300
Maintenance & Repairs (Collection)	15,034	20,608	24,681	13,180	32,100	(18,920)	32,100	0
Operation Maint. & Repair - Treatment	76,040	69,229	61,838	53,304	73,000	(19,696)	73,000	0
Auto & Trucks Repair & Maintenance	2,950	2,219	838	2,145	3,400	(1,255)	3,400	0
Equipment Replacement (all other)	18,324	16,736	15,807	15,654	18,000	(2,346)	18,000	0
Plant, lab, Office Repairs (Buildings)	1,011	289	746	3,304	2,400	904	2,400	0
Equipment Rental	-	536	-	-	-	-	600	600
Fuel	4,880	4,458	5,709	4,519	8,382	(3,863)	8,800	418
BAD DEBT	-	-	-	-	-	-	0	0
Accounting/Auditing	12,900	10,360	8,320	8,500	8,400	100	11,500	3,100
Engineering	3,415	7,588	4,350	-	6,655	(6,655)	10,000	3,345
Legal	3,493	6,384	6,851	7,224	7,600	(376)	4,000	(3,600)
Compliance fees & Expenses	-	-	6,000	256	-	256	0	0
Planning	20,991	4,957	1,663	-	10,000	(10,000)	5,000	(5,000)
Temp Employment Services	-	9,342	-	4,122	-	4,122	0	0
Bank & Merchant fees	3,902	12,209	11,984	21,679	12,000	9,679	12,000	0
LAFCO - expenditure share	-	-	-	-	-	-	0	0
Memberships	3,527	3,530	3,530	3,900	3,527	373	5,500	1,973
Licenses/Permits	24,005	26,026	32,829	34,807	25,000	9,807	25,000	0
Pollution Tests & Compliance	-	-	-	-	5,000	(5,000)	5,000	0
General Liability Insurance	30,500	38,500	44,323	69,104	67,651	1,452	74,500	6,849
Utilities	75,113	72,909	95,426	107,481	115,000	(7,519)	122,700	7,700
TOTAL Operating Expenses	**858,121**	**989,931**	**936,101**	**1,156,587**	**1,132,333**	**24,255**	**1,185,400**	**53,100**

NET OPERATING REVENUES (W/O DEPRECIATION AND CAPACITY FEES)	**461,737**	**345,518**	**452,523**	**250,258**	**342,019**		**773,490**	
DEBT COVERAGE RATIO	**2.19**	**1.64**	**2.15**	**0.96**	**1.32**		**2.98**	
OTHER EXPENDITURES - CAPITAL OUTLAY AND DEBT SERVICE	**FY 2019-20 ACTUALS**	**FY 2020-21 ACTUALS**	**FY 2021-22 ACTUALS**	**FY 2022-23 ACTUALS**	**PROJECTED FY 2023-24 ACTUALS**	**VARIANCE 23-24 Less 22-23**	**FY 2024-25 BUDGET**	**VARIANCE FY 24-25 Budget Less FY23-24 Projected Actuals**
Office Equipment Outlay	12,273	2,022		-	-	-	-	-
Plant Equipment Outlay	-	73,844	141,916	78,000	178,400	(100,400)	207,000	28,600
Interfunds Dues						-	48,828	48,828
Other Sources & Uses (Short Lived A-Reserve)						-	-	-
DEBT SERVICE-Principal	166,175	167,837	169,515	220,100	216,665	3,435	223,500	6,835
DEBT SERVICE-Interest - 5800	44,823	43,161	41,294	39,594	43,161	(3,567)	36,400	(6,761)
Total Other Expenditures	**223,271**	**286,864**	**352,725**	**337,694**	**438,226**	**(100,532)**	**515,728**	**77,502**
NET OPERATING REVENUE AFTER DEBT AND CAPITAL OUTLAY	**238,465**	**58,654**	**99,798**	**(87,436)**	**(96,207)**		**257,762**	
NET TOTAL REVENUE LESS DEBT AND CAPITAL OUTLAY	**379,972**	**60,595**	**412,454**	**(87,436)**	**(94,498)**		**272,415**	

WASTEWATER FUND CHARTS				FY 2024-25
NET OPERATING REVENUE	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	FY 2023-24 PROJECTED ACTUALS	FY 2024-25 BUDGET
REVENUES (no grants included)	1,388,624	1,406,846	1,474,352	1,958,890
EXPENDITURES	936,101	1,156,587	1,132,333	1,185,400
NET O&M W/O Capacity, Depreciation & CIP	**452,523**	**250,258**	**342,019**	**773,490**
OTHER EXPENDITURES - CAPITAL OUTLAY AND DEBT SERVICE	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	FY 2023-24 PROJECTED ACTUALS	FY 2024-25 BUDGET
Debt Service	210,809	259,694	259,826	259,900
Office Equipment Outlay	0	0	0	0
Plant Equipment Outlay	73,844	141,916	178,400	207,000
Total Other Expenditures	**284,653**	**401,610**	**438,226**	**466,900**
NET AFTER CAPITAL OUTLAY	**167,870**	**(151,352)**	**(96,207)**	**306,590**



TRASH FUND

FISCAL YEAR 2024-25 TRASH FUND
COMPARATIVE INCOME STATEMENT
TRASH FUND - (SOLID WASTE)

						FTE:	0.24	
REVENUE	FY 2019-20 ACTUALS	FY 2020-21 ACTUALS	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	PROJECTED FY23-24 ACTUALS	VARIANCE Budget 23-24 Less 22-23	FY 2024-25 BUDGET	VARIANCE FY 24-25 Budget Less FY22-23 Projected Actuals
Other Revenues/Admin fees			1,847	2,157	2,903	(746)	-	(2,903)
Residential	357,018	357,018	371,547	390,632	451,059	(60,427)	459,500	8,441
Multi-Residential	51,171	51,171	69,997	82,376	84,899	(2,523)	73,900	(10,999)
Commercial	23,024	23,024	28,598	28,692	31,792	(3,100)	31,400	(392)
Industrial	45,843	45,843	47,303	48,446	52,662	(4,216)	33,400	(19,262)
Public Agencies	39,167	39,167	40,189	45,717	52,825	(7,108)	40,000	(12,825)
C R & R - PAYMENTS	**-463,659**	**-463,659**	**-503,020**	**-528,519**	**-603,645**	75,127	**-580,200**	23,445
Net Franchise Revenues	**52,564**	**52,564**	**56,462**	**69,501**	**72,496**	**(2,994)**	**$ 58,000**	**(14,496)**

EXPENSES	FY 2019-20 ACTUALS	FY 2020-21 ACTUALS	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	PROJECTED FY23-24 ACTUALS	VARIANCE Budget 23-24 Less 22-23	FY 2024-25 BUDGET	VARIANCE FY 24-25 Budget Less FY22-23 Projected Actuals
Salaries & Wages	16,880	16,880	17,328	19,347	17,256	2,091	21,300	4,044
Fringe Benefits	10,189	10,189	6,601	18,618	16,120	2,498	16,900	780
Training/Travel & Conferences	200	200	1,033	62	500	(438)	773	273
Mileage Reimb./Allow ance	0	0	0	-	0	-	40	40
Sponsorship/Contributions	0	0	0	-	0	-	0	0
Public Outreach	1,275	1,275	47	1,042	0	1,042	0	0
Office Services	1,289	1,289	3,833	1,610	2,800	(1,190)	2,798	-2
Office Supplies	390	390	935	1,102	92	1,010	942	850
Postage	1,381	1,381	1,390	1,640	760	880	1,302	542
Plant, lab, Office Repairs (Buildings)			0	-	0	-	0	0
Fuel			0	-	0	-	0	0
BAD DEBT	0	0	0	-	0	-	0	0
Accounting/Auditing	1,940	0	832	850	840	10	1,150	310
Legal	839	0	538	665	300	365	400	100
Temp Employee	0	0	0	-	0	-	0	0
Bank & Merchant fees	0	0	1,173	-	0	-	0	0
Lafco - Expenditures Share	0	0	0	-	0	-	0	0
Memberships	600	0	305	375	544	(169)	550	6
General Liability Insurance	2,500	0	4,430	6,890	6,765	125	7,443	678
TOTAL Operating Expenses	**$37,482**	**$31,603**	**$38,444**	**$52,202**	**$45,977**	**$6,225**	**$53,598**	**$7,621**

NET OPERATING	FY 2019-20 ACTUALS	FY 2020-21 ACTUALS	FY 2021-22 ACTUALS	FY 2022-23 ACTUALS	PROJECTED FY23-24 ACTUALS	VARIANCE Budget 23-24 Less 22-23	FY 2024-25 BUDGET	VARIANCE FY 24-25 Budget Less FY22-23 Projected Actuals
Revenues	52,564	52,564	56,462	69,501	72,496	(2,994)	58,000	(14,496)
Expenses	37,482	31,603	38,444	52,202	45,977	6,225	53,598	7,621
Net Operating :	**15,082**	**20,961**	**18,018**	**17,300**	**26,519**	**(9,219)**	**4,402**	**(22,117)**