

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: April 18, 2024

FROM: Madeline Dessert, General Manager

SUBJECT: Ratify Amendment to Salary Schedule to Include Grant Manager

ISSUE: Shall the Board Ratify Salary Schedule Which Includes Grant Manager?

DISCUSSION:

After a month-long recruitment, the General Manager has hired a Grant Manager for Heber Public Utility District. Please ratify Salary Schedule to include new position at the starting salary of \$70,000.

Respectfully Submitted,

Madeline Dessert, General Manager

Attachment: Salary Schedule, Organizational Chart

RESOLUTION NO. 2024-1

A RESOLUTION OF THE HEBER PUBLIC UTILITY DISTRICT ESTABLISHING A COMPENSATION PLAN FOR EMPLOYEES FOR FISCAL YEAR 2023-24

WHEREAS, the Heber Public Utility District is required by Government Code to prescribe the time and method of paying salaries and wages of officers and employees; and

WHEREAS, the Heber Public Utility District has determined that it is necessary for the efficient operation and management of the District to establish a comprehensive wage and salary schedule and to fix the rates of compensation to be paid to employees of the District; and

NOW, THEREFORE THE HEBER PUBLIC UTILITY DISTRICT RESOLVES:

1. The Salary Schedule (Exhibit A) attached to this Resolution is hereby adopted.
2. This Resolution modifies and replaces Resolution 2023-10 adopted September 21st, 2023

PASSED, APPROVED AND ADOPTED this 18 day of April 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Delfino Matus, President of the Board

ATTEST:

By:

Madeline Dessert,
Secretary of the Board of Directors

APPROVED AS TO FORM:

By: _____
Steve Walker, District Counsel

**HEBER PUBLIC UTILITY DISTRICT
NRTA BARGAINING UNIT
SALARY SCHEDULE EFFECTIVE
April 15, 2024**

Resolution 2024-1 -Adopted 04/18/2024

Position	Salary Period	1-Jul-23	
		Step 1	Step 2
Lead Operator	Monthly	5,605	5,885
	Annual	67,260	70,623
	Hourly Rate	32.336	33.953
W / WW Operator II	Monthly	5,083	5,337
	Annual	60,994	64,043
	Hourly Rate	29.324	30.790
W / WW - OIT	Monthly	4,416	4,637
	Annual	52,997	55,646
	Hourly Rate	25.479	26.753
Parks Maintenance Lead	Monthly	4,086	4,290
	Annual	49,032	51,485
	Hourly Rate	23.573	24.752
Parks Maintenance I	Monthly	3,322	3,489
	Annual	39,865	41,872
	Hourly Rate	19.166	20.131

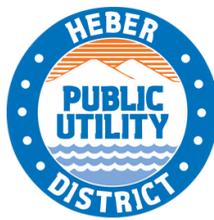
**HEBER PUBLIC UTILITY DISTRICT
Non represented employees**

Position	Salary Period	FY 2023-24
General Manager	Monthly	9,250
	Annual	111,000
	Hourly	53.365
Finance Manager	Monthly	6,129
	Annual	73,543
	Hourly	35.357
Chief Operator	Monthly	7,622
	Annual	91,459
	Hourly	43.971
Grants Manager	Monthly	5,833
	Annual	70,000
	Hourly	33.654
Senior Account Clerk	Monthly	4,847
	Annual	58,158
	Hourly	27.961

**HEBER PUBLIC UTILITY DISTRICT
Temporary Part-Time Employees**

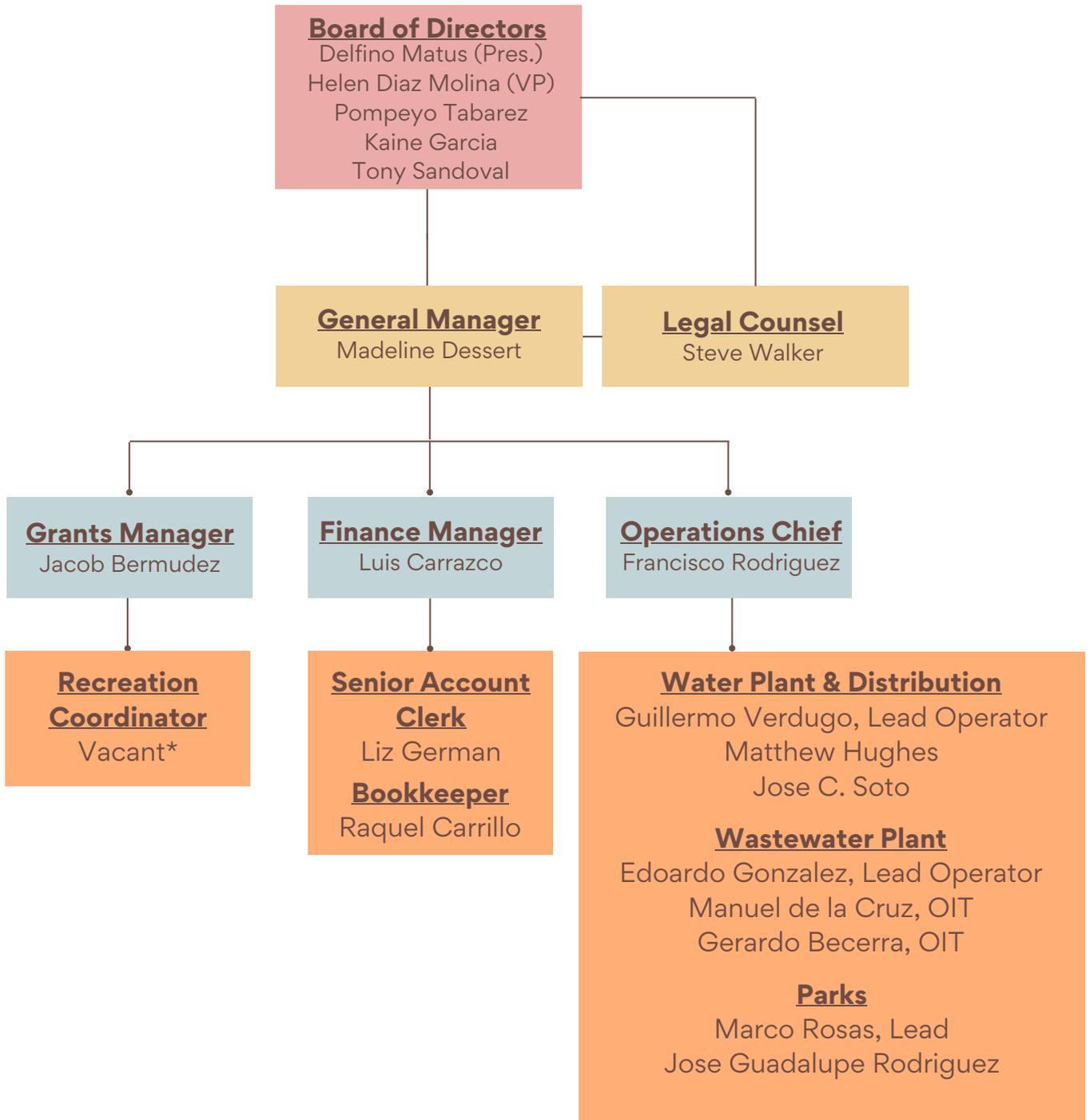
Position	Hourly	FY 2023-24
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Recreation Center Coordinator Part Time	Hourly Rate	20.00
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Heber Public Utility District

Organizational Chart, 2024



*- Denotes a Temporary Part Time Employee