

# HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104  
Heber, CA 92249

## MINUTES

Thursday, February 15, 2024 at 6:00 p.m.

### ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:** President Matus called the meeting to order at 6:09pm.
2. **ROLL CALL:** Those attending the meeting included President Matus, Vice-President Diaz-Molina, Director Sandoval, Director Garcia. Also, in attendance were General Manager, Madeline Dessert, General Counsel, Mitch Driskill and Finance Manager, Luis Carrasco. Director Tabarez arrived at 6:17, after roll call was established.
3. **PLEDGE OF ALLEGIANCE:** President Matus led the Pledge of Allegiance.
4. **APPROVAL OF AGENDA:** There was a motion to approve the agenda with a change in order to allow Nigro and Nigro to present prior to presentation of Item 8. New Business by President Matus, seconded by Director Garcia.  
**The motion was approved by roll call vote of 5-0**  
**AYES:** President Matus, Vice-President Diaz-Molina, Director Garcia, Director Sandoval  
**NOES:** None  
**ABSENT:** Director Tabarez

5. **PUBLIC COMMENTS:**  
None

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** There was a motion to approve the Consent Agenda by Vice-President Diaz-Molina, seconded by Director Garcia.  
**The motion was approved by roll call vote of 4-0**  
**AYES:** President Matus, Vice-President Diaz-Molina, Director Garcia, Director Sandoval  
**NOES:** None  
**ABSENT:** Director Tabarez

A. Approve the Minutes for the Regular Meeting on January 18, 2024

B. Approve Current Demands for January 2024

**7. REPORTS:**

A. President and Director's Comments: None

B. Operations Report for January 2024: This item was presented with no additional comments

C. General Manager's Report: This item was presented with the addition of an updated timeline for Children's Park [estimated groundbreaking mid-April].

D. Grants Update: This item was presented with no additional comments.

**8. NEW BUSINESS: Discussion and Possible Action**

A. Approve Job Description and Salary Schedule for Grant Manager: There was a motion to approve the job description and salary schedule for the Grant Manager position by Director Sandoval, seconded by Director Garcia.

**The motion was approved by roll call vote of 4-0**

**AYES:** President Matus, Vice-President Diaz-Molina, Director Garcia, Director Sandoval

**NOES:** Director Tabarez

**ABSENT:** 0

B. Information Only – Employee Medical Benefit Cost Increase

Director Sandoval asked staff to clarify if this 12.02% increase was absorbed by the District with no cost to the employees. Staff confirmed, increase is absorbed by the District with no cost to employees.

**9. OLD BUSINESS: Discussion and Possible Action**

A. Amend Previously Adopted HPUD Board Calendar: There was a motion to approve amended Board Calendar by Director Sandoval, seconded by Vice-President Diaz-Molina,

**The motion was approved by roll call vote of 5-0**

**AYES:** President Matus, Vice-President Diaz-Molina, Director Garcia, Director Sandoval, Director Tabarez

**NOES:** 0

**ABSENT:** 0

B. Accept the Independent Auditors Report in Reference to Fiscal Year 2022-2023 and direct staff to file – Nigro & Nigro Auditor for HPUD: There was a motion to approve amended Board Calendar by Director Sandoval, seconded by Vice-President Diaz-Molina,

**The motion was approved by roll call vote of 5-0**

**AYES:** President Matus, Vice-President Diaz-Molina, Director Garcia, Director Sandoval, Director Tabarez

**NOES:** 0

**ABSENT:** 0

**10. ANNOUNCEMENTS:**

-CSDA Special District Leadership Academy in San Luis Obispo February 4-7, 2024

**11. CLOSED SESSION: President Matus entered into closed session at 6:46 pm.**

To ensure privacy during Closed Session, we will observe the following procedures:

- The Board President will enter Closed Session. Members of the public will exit the boardroom.
  - A. Public Employee Performance Evaluation (Government Code § 54957(b))  
General Manager
  - B. Conference with Labor Negotiators (Government Code § 54957.6)  
  
Agency Designated Representatives: General Manager, General Counsel  
  
Employee Organization: Natural Resources Technical Association

No Reportable action taken during closed session; direction given to labor negotiator.

The Board exited closed session at 7:43 pm.

**12. ADJOURNMENT: President Matus adjourned the meeting at 7:44 pm.**

**The minutes for the January 18, 2024 meeting were prepared by Madeline Dessert, General Manager**