

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, December 16, 2021 at 6:00 p.m.

AGENDA

Members of the public may attend this meeting in person or via the application Zoom.

THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (*California Government Code Section 5485950, et Seq.*), and the *Federal Americans with Disabilities Act*.

THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**

4. APPROVAL OF AGENDA:

5. PUBLIC COMMENTS:

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA:

- A. Ratify Resolution 2021-12 Adopted by Heber Public Utility District on October 21, 2021, proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Proclamation Dated March 4, 2021 and authorizing remote teleconference meetings of the Heber Public Utility District Board of Directors for the period of thirty days pursuant to Brown Act.
- B. Approve the Minutes for the Regular Meeting of November 18, 2021 and the Special Meeting of November 29, 2021
- C. Approve Current Demands for November 2021
- D. Approve the job description for the position of Office Manager

7. INSTALLATION OF OFFICERS FOR 2022

- A. Presentation to out-going President, Pompeyo Tabarez, Jr.
- B. Nominate and Elect a Board Member to the Office of President
- C. Nominate and Elect a Board Member to the Office of Vice-President
- D. Nominate and Elect a Board Member to the Office of Treasurer

The Board will take a break for refreshment and to take pictures.

8. REPORTS:

- A. President and Director's Comments
- B. Operations Report for November 2021
- C. General Manager's Report
- D. Children's Park Improvement Project Report

9. NEW BUSINESS: Discussion and Possible Action

- A. Authorize the General Manager to Execute the Funding Agreements Between the Imperial County Air Pollution Control District and the Heber PUD for the Following Projects:
 - 1. Paving Project at Water Treatment Plant - \$61,443.75
 - 2. Children's Park Adventure Trail Project - \$16,421.25
 - 3. Wastewater Treatment Plant Tree Planting Project - \$51,997.50
 - 4. Tito Park Tree Planting Project - \$35,753.50
 - 5. Water Treatment Plant Tree Planting Project - \$15,558.50
 - 6. Estancia Park Tree Planting Project - \$23,893.50

10. OLD BUSINESS: Discussion and Possible Action

- A. Approve the Budget Modification to Include Adjustments to Salary and Benefits – General Manager
- B. Adopt Resolution 2021-17 to Adopt the Modified Salary Schedule for Non-Represented Employees – General Manager

11. ANNOUNCEMENTS:

Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.

CSDA newsletter www.csda.net

12. CLOSED SESSION:

- A. Public Employee Evaluation of Performance – Government Code Section § 54957
General Manager

13. ADJOURNMENT:

I, Raquel Carrillo, hereby certify that the agenda for the Heber Public Utility District Board Meeting of December 16, 2021 at 6:00 p.m. was posted on December 10, 2021 @ 4:30: p.m. at the Heber Public Utility District Office and online at www.heber.ca.gov.