

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, May 20, 2021 at 6:00 p.m.**

**MINUTES**

**Members of the public may attend this meeting in person or via the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (California Government Coe Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**  
The meeting for the Heber Public Utility District was called to order at 6:04 pm.
- 2. ROLL CALL:**  
Board Members Present: K. Garcia, T. Sandoval, P. Tabarez. Also present Laura Fischer, Adriana Amezcua, Steve Walker and Raquel Carrillo. Director Cardenas arrived at 6:20pm and Director Molina arrived at 6:55pm.
- 3. PLEDGE OF ALLEGIANCE:**  
The Pledge of Allegiance was led by Director Tabarez.
- 4. APPROVAL OF AGENDA:**  
Motion to approve the Agenda as presented was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 3/0 2 absent  
AYES: K. Garcia, T. Sandoval, P. Tabarez.  
ABSENT: M. Cardenas, H. Molina

5. **PUBLIC COMMENTS:** None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of April 15, 2021, and of the Special Meeting on May 13, 2021.
- B. Approve Current Demands for April 2021.

Motion to approve the Consent Agenda as presented was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 3/0 2 absent  
AYES: K. Garcia, T. Sandoval, P. Tabarez  
ABSENT: M. Cardenas, H. Molina

7. **REPORTS:**

- A. President and Director's Comments
- B. Operations Report for April 202. Informational Only
- C. General Manager's Report. Information Only.
- D. COVID Relief Fund – Utility Bill Delinquency Grant Program. GM gave a brief update on COVID Relief Fund. Director Sandoval mentioned briefly if address can be removed from spreadsheet.

8. **NEW BUSINESS: Discussion and Possible Action**

- A. Information Only Third Quarter Budget Review– Finance Manager  
Information was given to Board for review.
- B. Approve the 1.2% Rate Increase for Waste Hauling Services According to the Franchise Agreement with CR&R – General Manager  
Motion to Approve the 1.2% Rate Increase for Waste Hauling Services was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 3/0 2 absent

AYES: K. Garcia, T. Sandoval, P. Tabarez

ABSENT: M. Cardenas, H. Molina

**9. OLD BUSINESS: Discussion and Possible Action**

**A. Information Only Regarding Fiscal Year 2021-22 Budget– Finance Manager**

Draft of the 2021-2022 Budget was presented to the Board. The next Special Meeting for the budget review will be held on June 1, 2021 @ 6:00pm.

**B. Recreation Center Update – General Manager**

The General Manager reported to the Board that a Grand Opening for the Recreation Center is scheduled for June 11, 2021. Invitations and flyers will be going out.

**C. Discussion and Action Regarding Children’s Park Improvement Project – General Manager**

The General Manager reported to the Board that the Children’s Park committee met to review the project components and to try to narrow the funding gap. The project budget was discussed by the Board and Director Sandoval made a motion that the Per Capita Grant Funding to be Applied to the Children’s Park Project to help fund the gap. Director Garcia seconded the motion.

Motion approved by Roll Call: 4/0 1 absent

AYES: K. Garcia, T. Sandoval, P. Tabarez, M. Cardenas

ABSENT: H. Molina

**10. ANNOUNCEMENTS:**

**A** Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>. You must contact the Clerk of the Board on Monday before the meeting if you want to participate.

**B** CSDA newsletter [www.csda.net](http://www.csda.net)



**11. ADJOURNMENT:**

Motion to adjourn the meeting at 7:06pm was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: K. Garcia, H. Molina, T. Sandoval, M. Cardenas, P. Tabarez

Minutes for May 20, 2021 were prepared by Raquel R. Carrillo – Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.

A handwritten signature in blue ink, reading "Raquel Carrillo", is positioned to the right of the text "Board Secretary".