

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, June 17, 2021, at 6:00 p.m.**

**MINUTES**

**Members of the public may attend this meeting in person or via  
the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH  
EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR  
GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN  
ACT (California Government Coe Section 5485950, et Seq.), and the Federal  
Americans with Disabilities Act.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL  
MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN  
PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER  
NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY  
PARTICIPATION, BY CALLING (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**CALL TO ORDER:**

1. The meeting for the Heber Public Utility District was called to order at 6:05pm

**ROLL CALL:**

2. Board members present: T. Sandoval, M. Cardenas, K. Garcia, H. Molina, P. Tabarez.

**PLEDGE OF ALLEGIANCE:**

3. The Pledge of Allegiance was led by President Tabarez.

**APPROVAL OF AGENDA:**

4. General Counsel asked the board if they could add one item to the Closed Session agenda. Conference with Legal Counsel – El Toro Export. The item was added to Closed Session as Item B.

Motion to approve the Agenda, with the addition of Item B to Closed Session, was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: 5/0

5. **PUBLIC COMMENTS:** Jo MacKenzie CSDA Board Member for the Southern Network was present via zoom, Ms. MacKenzie introduced herself to the board, spoke briefly of her upcoming election and asked that the Board consider voting for her.

Four HPUD employees, Guillermo Verdugo, Raquel Carrillo, Edoardo Gonzalez, Gustavo Pantoja, spoke to the board expressing their concerns regarding employee's insurance coverage.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of May 20, 2021, and of the Special Meeting on June 1, 2021.
- B. Approve Current Demands for May 2021.

Motion to approve the Consent Agenda as presented was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, K. Garcia, H. Molina, P. Tabarez

7. **REPORTS:**

- A. President and Director's Comments

Director Sandoval reported on the Heber Community Foundation (HCF) meeting that was held earlier that day. He stated that IID Director Hamby was elected to the HCF Board. He also thanked the County for cleaning up Lot D next to the Recreation Center.

- B. Operations Report for May 2021. Informational Only

- C. General Manager's Report. General Manager reminded the Board about the CSDA Annual Conference in Monterrey, CA which will be held on August 30 – September 2.

- D. COVID Relief Grant Fund. No additional information added.
- E. Recreation Center Update. Information Only.
- F. Children's Park Improvement Project Update. Informational Only

**8. NEW BUSINESS: Discussion and Possible Action**

- A. Information Only California COVID Rent Relief Funding – Esperanza Colio, Deputy County Executive Officer.

Mrs. Colio gave a brief explanation on how the California COVID Rent Relief Funding works, where to apply and who is eligible.

- B. Authorize the General Manager to Execute a Professional Service Agreement to Provide Engineering Services for Engineering, Design, Bidding and Construction Management of the Water Line Replacement Project with The Holt Group – General Manager.

The Board requested that Item 8-B be tabled until the July 15, 2021 meeting.

- C. Adopt Resolution Number 2021-04 to Adopt the Reserve Resolution for Fiscal Year 2021-22 (First Review) – General Manager

The Board requested that this item be brought back to July's meeting. Ms. Fischer reported that Ms. Noelle Breitenbach from the State Parks Department will be coming down July 2<sup>nd</sup> @ 9:15 to visit Correll Park.

- D. Adopt Resolution Number 2021-05 to Adopt the Five-Year Capital Improvement Program Project List (First Review) – General Manager

The Board requested that this item be brought back to July's meeting.

Director Sandoval asked if HPUD could create a desert landscape on Correll Road center median, so there could be minimal maintenance. Ms. Fischer stated that the County was currently receiving funds from the CFD in that area to maintain the median.

Director Sandoval also requested that HPUD consider making improvements to the area along Dogwood Road that is above the underground canal.

Ms. Fischer mentioned that the population sign on Hwy 86 needs to be updated.

**9. OLD BUSINESS: Discussion and Possible Action**

- A. Adopt Resolution Number 2021-03 to Adopt the Fiscal Year 2021-22 Budget– Finance Manager.

Motion to Adopt Resolution Number 2021-03 Adopt the Fiscal Year 2021-22 Budget with a rate increase of \$3.90 instead of the \$7.31, was made by Director Sandoval, seconded by Director Molina.

Motion approved by Roll Call: 3/2

AYES: T. Sandoval, H. Molina, P. Tabarez.

NAY: M. Cardenas, K. Garcia

**10. ANNOUNCEMENTS:**

A Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>. You must contact the Clerk of the Board on Monday before the meeting if you want to participate.

B CSDA newsletter [www.csda.net](http://www.csda.net)

**11. CLOSED SESSION:**

Motion to go into Close Session at 7:53pm was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, K. Garcia, H. Molina, P. Tabarez

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
- Once a motion to move to Closed Session is approved, participants joining Closed Session will exit the public meeting and join the private Closed Session meeting.
- Once Closed Session is complete, participants will leave the private zoom meeting and re-join the public and adjournment.

A. Employee Negotiations – Government Code Section §54957.6  
Natural Resources Technical Association.

B. Conference with Legal Counsel – Existing Litigation – Government Code Section §54956.9  
El Toro Export

Motion to return to Open Session was made at 9:03 pm by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, H. Molina, K. Garcia, P. Tabarez.

Board reconvened back into Open Session at 9:03pm.

Board Counsel stated: No reportable action was taken.

**ADJOURNMENT:**

Motion to adjourn the meeting at 9:04pm was made by Director M. Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, H. Molina, K. Garcia, P. Tabarez.

Minutes for June 17, 2021, were prepared by Raquel Carrillo, Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.

A handwritten signature in blue ink, appearing to read "Raquel Carrillo", is written over the printed name of the Board Secretary.