

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS**

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Tuesday, June 1, 2021 at 6:00 p.m.

SPECIAL MEETING MINUTES

Members of the public may attend this Special Meeting in person or via the application Zoom.

THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (California Government Coe Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.

THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING (760) 336-1572.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
The meeting for the Heber Public Utility District was called to order at 6:03pm by President Tabarez
2. **ROLL CALL:**
Board Members Present: H. Molina, M. Cardenas, K. Garcia, T. Sandoval, P. Tabarez. Also present were, Laura Fischer, General Manager; Adriana Amezcua, Finance Manager; Steve Walker, General Counsel; and Raquel Carrillo Board Secretary.
3. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by President Tabarez
4. **APPROVAL OF AGENDA:**

Motion to approve the Agenda as presented was made by Director Garcia, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: H. Molina, M. Cardenas, K. Garcia, T. Sandoval, P. Tabarez

5. **PUBLIC COMMENTS:** None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **REPORTS:**

- A. President and Director's Comments. Director Cardenas mentioned that he felt it was time for Board to start meeting in person. Some of the Board did not agree with Mr. Cardenas.
- B. General Manager's Report. Recreation Center Grand Opening will be on Friday, June 11th from 3-6pm with free shaved ice.

7. **OLD BUSINESS: Discussion and Possible Action**

- A. Information Only: 2021-2022 Budget Review - Finance Manager
Information was presented to the Board and Direction was given to Staff.
- B. Authorize Staff to Submit Applications to the United States Department of Agriculture Community Facilities Grant Program for Improvements to the Heber Recreation Center and Commit Parks Funds as Matching 25% - General Manager
Motion was made by Director Cardenas and seconded by Director Garcia.
Motion passed with a vote of 5/0
Ayes: Cardenas, Tabarez, Garcia, Molina and Sandoval
Noes: None
- C. Approve the Job Description and Salary Schedule for the Part-Time Recreation Coordinator and Parks Maintenance Positions – General Manager
Motion was made by Director Cardenas and seconded by Director Sandoval.
Motion passed with a vote of 5/0

Ayes: Cardenas, Tabarez, Garcia, Molina and Sandoval

Noes: None

8. ANNOUNCEMENTS:

A. Next Special Meeting for Budget Review if needed.

The Board decided to not have another workshop and to review/approve the budget at their regularly scheduled meeting on June 17, 2021.

9. ADJOURNMENT:

Minutes for June 01, 2021 Special Meeting were prepared by Raquel Carrillo

Heber Public Utility District is an equal opportunity provider and employer.

