

**HEBER PUBLIC UTILITY DISTRICT  
AND THE HEBER MEADOWS CFD 2005-1  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104**

**Heber, CA, 92249**

**Thursday, March 18, 2021 at 6:00 p.m.**

**AGENDA**

**Members of the public may attend this meeting in person or via  
the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH  
EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR  
GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN  
ACT (*California Government Code Section 5485950, et Seq.*), and the Federal  
Americans with Disabilities Act.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL  
MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN  
PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER  
NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY  
PARTICIPATION, BY CALLING (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC COMMENTS:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of February 18, 2021.
- B. Approve Current Demands for February 2021.
- C. Ratify Employment Agreement with Finance Manager.

7. **REPORTS:**

- A. President and Director's Comments
- B. Operations Report for February 2021
- C. General Manager's Report
- D. COVID Relief Fund – Utility Bill Delinquency Grant Program
- E. Second Quarter Budget Report

8. **NEW BUSINESS: Discussion and Possible Action**

- A. Authorize Board and Staff to attend the CSDA Conference or Virtual Modules – General Manager
- B. Information and Possible Action Regarding Heber Public Utility District Operational Procedures, Community Events and Services as Imperial County Enters the Assigned COVID-19 Risk Level Red Tier – General Manager

9. **OLD BUSINESS: Discussion and Possible Action**

- A. PowerPoint Presentation Regarding Website Update – Code Exxperts, Ricardo Hernandez
- B. Approve Change Order Number 1 in the amount of \$14,480.00, which will result in an increase of \$2,430.00 in the total project cost of Recreation Center Project – General Manager

10. **ANNOUNCEMENTS:**

- A. Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>. You must contact the Clerk of the Board on Monday before the meeting if you want to participate.
- B. CSDA newsletter [www.csda.net](http://www.csda.net)

## **11. CLOSED SESSION:**

### **ZOOM MEETING INSTRUCTIONS**

To ensure privacy during Closed Session, we will observe the following procedures:

- A separate, private Zoom meeting for Closed Session will be created.
- Once a motion to move to Closed Session is approved in the public Zoom meeting, participants in Closed Session will exit the public meeting.
  - Staying in the Zoom app, participants in Closed Session will then join the private meeting created for Closed Session.
  - Closed Session is done securely in private.
  - Once Closed Session is complete, participants will leave the private Zoom meeting and re-join the public meeting using their panelist join-link for any potential report from Closed Session and adjournment in front of the public.

- A. Government Code Section § 54957.6(a)
  - a) Public Employee Evaluation of General Manager

## **12. ADJOURNMENT:**

I, Raquel Carrillo, hereby certify that the agenda for the Regular Board Meeting of March 18, 2021 at 6:00 p.m. was posted on March 12, 2021 @ 4:30: p.m. at the Heber Public Utility District Office and online at [www.heber.ca.gov](http://www.heber.ca.gov).

Heber Public Utility District is an equal opportunity provider and employer.