

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: September 18, 2014

FROM: Laura Fischer, General Manager

SUBJECT: Consider Donating Towards the Proyecto Heber Car Show.

ISSUE: Shall the Board donate towards the Proyecto Heber Car Show?

FISCAL IMPACT:
Donation Amount.

DISCUSSION:

Director Garcia-Ruiz requested this item be placed on the agenda and for the Board to consider donating towards the Proyecto Heber Car Show to be held on October 11th.

The Car Show must have insurance according to our requirements including insurance for the alcohol permit. The insurance coverage must name Heber Public Utility District as additionally insured. The cost to purchase this insurance is estimated at \$363.00, which is a discounted rate that HPUD can purchase through a company that partners with SDRMA. Last year, we purchased the insurance, but Proyecto Heber reimbursed HPUD for the costs.

I suggest that HPUD donate the cost of the insurance (\$363.00) and any additional support you may want to make

Respectfully Submitted,

Laura Fischer, General Manager

Attachment: Donation Request Letter
Insurance quote

08.25.2014

Dear Heber Public Utility District,

PROYECTO HEBER invites you to become a sponsor in our *Second Annual Car Show* to benefit various activities in the community of Heber.

The primary source of funding for our *Second Annual Proyecto Heber Car Show* is from corporate sponsors, such as you. This year, our exciting event will be held October 11, 2014, at Tito Huerta Park, located at 1165 Palm Ave, Heber CA. As you may be aware, Proyecto Heber has provided activities that benefit young and old! In the past two years, Proyecto Heber held activities that included a "Turkey Drive" for underprivileged families during Thanksgiving, an "Adopt a Family" drive for Christmas, our "Santa in the Park" event, (which featured Santa arriving to Heber in a helicopter!) an "Easter Egg Hunt", a Fourth of July Giant Slip and Slide, and over 12 "Movies in the Park". The funds provided by this event will assure that Heber will continue with activities throughout the coming year. Your sponsorship will help assure the success of our *Second Annual Proyecto Heber Car Show*.

Enclosed you will find more information on this exciting event and its sponsorship levels. Please do not hesitate to contact me with any questions or concerns. I look forward to hearing from you at your earliest convenience.

Warm regards

Diahna Garcia-Ruiz * Olivia Delgado * Co-founders

PROYECTO HEBER

Tel (760) 455-1790
Fax (760) 352-1691

P.O. Box D
Heber, CA 92249

www.facebook.com/proyectoheber
proyectoheber@yahoo.com

Proyecto Heber Car Show

**Bring the Whole Family to HEBER for
the Second Annual**

● Proyecto Heber Car Show

Trophies to be Awarded in 13 Categories

There will be Food Booths,

**● Boxing and Martial Arts Exhibitions,
Beer Garden (Must Be 21 Yrs. or Older)
and CARS...CARS...CARS!**

Time: 3 pm – 10 pm ● **Date: Oct. 11th**

**Location: Tito Park — Heber
Corner of Hawk and Palm**



All Proceeds Go To Local Non-Profits

Contact: Diahna Garcia-Ruiz @ 760-455-1790

Like us on Facebook—Proyecto Heber

Proyecto Heber *Exhibición de Carros*

Traiga a toda la familia a HEBER al

Segundo Anual Proyecto Heber

Trofeos Para 13 Categorías

Exhibición de Carros,

Habrà Puestos de Comida,

**Exhibiciones de Box y Artes Marciales,
Jardín de Cerveza (Tienen que ser Mayor de 21 Años)**

Y CARROS....CARROS....CARROS!

Hora: 3 pm – 10 pm

Fecha: Oct. 11th

Lugar: Tito Park — Heber

Exquina de Hawk y Palm



Las ganancias irán a organizaciones de beneficencia o no lucrativas locales

Contactar a: Diahna Garcia-Ruiz 760-455-1790

**SPECIAL EVENT INSURANCE PROGRAM
INSTRUCTIONS**

1. Read quotation carefully. Make sure the event date, type of event and number in attendance are correct.
2. If you are satisfied that the quotation reflects the activity planned, please sign at the bottom of the quotation. Please remember **NO COVERAGE WILL BE EXTENDED TO UNREPORTED ACTIVITIES.** If you have any questions please call 1-800-420-0555 and speak to our representative.
3. You can pay for your coverage **WITH A CREDIT CARD** online at www.2sparta.com. Click on the "click to pay" symbol and enter the information requested. If you need assistance in calculating this amount please contact our office. Please call and inform us when you have completed the transaction.
4. To purchase the coverage by mail you will need a **MONEY ORDER OR CASHIERS CHECK ONLY** for the exact amount due. Do not send cash. **YOUR PERSONAL OR BUSINESS CHECK WILL NOT BE ACCEPTED.**
5. Your money order or cashiers check should be made payable to:

MERRIWETHER & WILLIAMS INSURANCE SERVICES, INC.
6. Mail the **SIGNED QUOTATION** along with your **MONEY ORDER OR CASHIERS CHECK ONLY**, to:

Merriwether & Williams Insurance Services, Inc.
550 Montgomery St., Suite 550, San Francisco, CA 94111-2534
7. If using overnight mail service please use the United States Postal Service.
PLEASE CALL BEFORE USING ANY OTHER OVERNIGHT SERVICE.

**WE WILL NEED CONFIRMATION OF ONLINE PAYMENT,
A MONEY ORDER OR CASHIERS CHECK AND A SIGNED
COPY OF THE QUOTATION TO BIND YOUR COVERAGE.**

Proyecto Heber Car Show
P.O. Box D
Heber, CA 92249

Date 9/3/2014

We are able to offer the following terms which are valid for 90 days

Coverage HEBER PUD SPECIAL DISTRICTS EVENTS Special Event Policy
Company: Atlantic Specialty Insurance Company
Commercial General Liability Per Master Policy# GL00125-05

Limits Unlimited General Aggregate / \$1,000,000 Each Occurrence / \$1,000,000 Products & Completed operations / \$1,000,000 Personal & Advertising Injury/\$50,000 Fire Damage / Medical Payments Excluded / \$1,000,000 Liquor Liability

Deductibles

\$125.00	General Liability
\$0.00	Taxes (Fully Earned)
\$35.00	Certificate Fee (Fully Earned)
\$200.00	Liquor Liability
\$3.00	TRIA
<u> </u>	
\$363.00	Total Amount

Terms & Conditions

1. Premium and All fees are fully earned. No Cancellations Allowed.
2. Hazard Class: 1
3. Event Location: Tito Huerta Park
4. Event Description: Car Show- food and drink; boxing and Martial Arts exhibitions
5. Total Attendance: 400 Vendors: None
6. Attachments: Limited Contractual Endt., Designated Premises, Classification Limitation Endt.
7. Event Date: 10/11/2014 to 10/11/2014
8. NO MOTOR VEHICLE OR MECHANICAL DEVICES COVERAGE PROVIDED.
9. Additional Insured: County of Imperial
155 S. 11th Street
El Centro, CA 92243

Exclusions Assault & Battery; Total Pollution; Asbestos; Lead Contamination; Animals; Nuclear; Employment Related Practices; Liquor Liability; Cross Suits; Independent Contractors; Medical Payments; Communicable Disease; Subsidence; Non-Owned/Hired Auto; New Entities; Unscheduled activities or Events; Athletic Participants; Fireworks and Explosives; Punitive Damages; Professional Liability; Voluntary Labor; Terrorism. (For a complete list of the forms, conditions and exclusions of the policy, refer to Master Policy.)

The insurance afforded under the specified policy above is subject to all terms, conditions, and exclusions of such policy. (A copy of the policy is available upon written request.) This coverage applies only to the contractor or event noted above and does not extend to any other activities or work performed by the holder.

Additional Named Insured: HEBER PUD SPECIAL DISTRICTS EVENTS
Po Box H
Heber Ca 92248

The undersigned is an authorized representative of the applicant and certifies that reasonable inquiry has been made to obtain the answers to questions during the application process. Undersigned further understands that any coverage provided is limited to the event described in, and at the location indicated, in the Terms & Conditions section of this quote. He/she certifies that the answers are true, correct and complete to the best of his/her knowledge.

Need the following to bind

A signed copy of this Quotation for the amount of: \$363.00
and a money order or cashier's check Payable to: Merriwether & Williams Insurance Services, Inc.
550 Montgomery St., Suite 550
San Francisco, CA 94111

Signed and Accepted by the Insured Date