

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: April 17, 2014

FROM: Laura Fischer, General Manager

SUBJECT: Approve a Schedule to Review the FY 2014-15 Budget and New District Policies.

ISSUE: Shall the Heber Public Utility District Board approve a schedule to review the FY 2014-15 Budget and District Policies?

GENERAL MANAGER RECOMMENDATION:
Schedule budget and policy review dates and times.

FISCAL IMPACT:
NONE.

BACKGROUND:

The District is required to adopt a budget before July 1, 2014. Staff is currently putting together a draft budget which will be presented on May 15th for your review and consideration. In the past years, the full Board held special meetings to review the budget in detail prior to adoption at the regularly scheduled meeting in June.

Staff would also like to meet with the Board to review new policies. The Board met to review the policies last year, but did not have the full board present and did not recommend adoption at that time.

DISCUSSION:

Staff would like to propose that the budget and policy review meetings do not have to be with the full board present if not everyone can attend. Should the Board members who did not attend have questions, I will be more than happy to answer and meet with them.

I have attached a calendar that has listed some of the known events and recommend the Board select dates to meet to review the budget and policies. Staff recommends meeting at least one week after the May 15th Board meeting to allow staff time to make any modifications and new projections as recommended by the Board.

CONCLUSION:

As the budget must be adopted before July 1, 2014 and the District needs some policies adopted, it is recommended that special meeting dates be set so that staff and the Board can prepare to meet the deadlines.

Respectfully Submitted,

Laura Fischer,
General Manager