

JOINT MEETING OF THE
HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
AND THE
HPUD CFD NO. 2005-1 BOARD
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, December 19, 2013 @ 6:00 p.m.

MINUTES

<i>The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.</i>
--

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by President Martin Nolasco, Jr.

2. ROLL CALL:

Directors present at roll call: Diahna Garcia-Ruiz, Margie Lizarraga, Martin Nolasco, Jr. Also present were General Manager, Laura G. Fischer; Office Manager, Rafaela M. Sanchez; Finance Manager, Graciela Lopez; and General Counsel Steve Walker. Director Valdez-Belmonte arrived at 6:08 and Director Escobedo arrived at 6:12 pm.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by President Martin Nolasco, Jr.

4. APPROVAL OF AGENDA:

Approval of Agenda was made by Director Lizarraga, seconded by Director Garcia-Ruiz. Motion approved by a vote of 3/0.

5. ADMINISTER THE OATH OF OFFICE TO NEWLY ELECTED DIRECTORS:

A. Swear in Three Directors for a Full Four Year Term – Clerk of the Board
Diahna Garcia-Ruiz and Tony Sandoval were sworn in for a full four year term by the Clerk of the Board. Sergio Escobedo was not present at this time, but was sworn in after the meeting adjourned.

6. INSTALLATION OF OFFICERS:

A. Nominate and Elect a Member of the Board of Directors to the Office of President.

Motion to Nominate and Elect Margie Lizarraga to the Office of President was made by Director Garcia-Ruiz, seconded by Director Sandoval.
Motion approved by a vote of 3/0.

B. Nominate and Elect a Member of the Board of Directors to the Office of Vice-President.

Director Valdez-Belmonte arrived.

Motion to Nominate and Elect Eduardo Valdez-Belmonte to the Office of Vice-President was made by Director Garcia-Ruiz, seconded by Director Sandoval.

Motion approved by a vote of 4/0.

- C. Nominate and Elect a Member of the Board of Directors to the Office of Treasurer.

Motion to Nominate and Elect Eduardo Valdez-Belmonte to the Office of Treasurer was made by Director Garcia-Ruiz, seconded by Director Sandoval.

Motion approved by a vote of 4/0.

7. PRESENTATION TO OUTGOING BOARD MEMBER – RECEPTION:

- A. Present Plaque to Outgoing Board Member Mr. Martin Nolasco – Board President

President Lizarraga presented Outgoing Board Member Martin Nolasco with a plaque in appreciation for his 8 years of dedicated service to the Heber Public Utility District Board of Directors.

Johanna Caballero representative from Senator Ben Hueso’s office presented Mr. Nolasco with a Certificate of Recognition.

A recess was called at 6:12 pm for a small reception.

Director Escobedo arrived at 6:15 pm.

The Board of Directors came back into Open Session at 6:25 pm.

8. PUBLIC PRESENTATIONS/COMMENT:

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a “Request to Speak Form” and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can’t take action on any item not on the agenda.

- 9. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approval of Minutes for the regular meeting on November 21, 2013
B. Current Demands for November 2013

Motion to approve the Consent Agenda as presented was made by Director Valdez-Belmonte, seconded by Director Escobedo.

Motion approved by a vote of 5/0.

10. REPORTS:

- A. Operations Report for November 2013
B. President and Director’s Comments

President Lizarraga thanked the Board for entrusting her for the role of President.

Director Garcia-Ruiz – Reported that Santa will be arriving at the park by Reach Helicopter on Saturday.

- C. General Manager's Report
Information was provided to the Board.
General Manager Laura Fischer – Reported that the employees will work half a day on December 24th and also reminded the Board that C R & R was going to the one day trash service beginning January 6th.

11. NEW BUSINESS: Discussion and Possible Action

- A. Approve a Request to Waive Sewer Capacity Fees at 1088 Parkyns Avenue – General Manager

Motion to Approve a Request to Waive Sewer Capacity Fees at 1088 Parkyns Avenue was made by Director Garcia-Ruiz, seconded by Director Sandoval.
Motion approved by a vote of 5/0.

- B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by General Government Management Service – Finance Manager

Information Only presented by the Finance Manager that the report has been completed and will be placed on the website for public information.

- C. Approve And File The Independent Auditor's Report and Single Audit In Reference To The Fiscal Year 2012-2013 Financial Statements – Finance Manager

Motion to Approve And File The Independent Auditor's Report and Single Audit In Reference To The Fiscal Year 2013-2013 Financial Statements was made by Director Valdez-Belmonte, seconded by Director Escobedo.
Motion approved by a vote of 5/0.

- D. Approve and Adopt the 2014 Board Calendar – General Manager

Motion to Approve and Adopt the 2014 Board Meeting Calendar was made by Director Garcia, seconded by Director Valdez-Belmonte.
Motion approved by a vote of 5/0.

12. OLD BUSINESS:

- A. Do Not Approve the Purchase Power Agreement with Helio Power – HPUD Board Subcommittee Report

After careful consideration it was reported that the Board will not proceed with the solar panel project. No action needed.

- B. Adopt Resolution 2013-13 Adopting Ordinance 2013-1 Instituting Regulations for the Disposal of Grease and Other Insoluble Waste Discharged From Food Service Establishments – General Manager

Motion to Adopt Resolution 2013-13 Adopting Ordinance 2013-1 Instituting Regulations for the Disposal of Grease and Other Insoluble Waste Discharged From Food Service Establishments and include the misdemeanor language amendment was made by Director Garcia-Ruiz, seconded by Director Escobedo
Motion approved by Roll Call:

AYES: S. Escobedo, D. Garcia-Ruiz, M. Lizarraga, E. Valdez-Belmonte and T. Sandoval
NOES: None
ABSENT: None

13. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro
- B. ACWA'S Twice-Monthly Newsletter

14. ADJOURNMENT:

Motion to adjourn the meeting at 7:15 pm was made by Director Garcia-Ruiz, seconded by Director Valdez-Belmonte.
Motion approved by a vote of 5/0.

Minutes for the Regular Meeting for December 19, 2013 were prepared by Rafaela M. Sanchez – Office Manager