

RESOLUTION NO. 2022-08

A RESOLUTION OF THE HEBER PUBLIC UTILITY DISTRICT ADOPTING RESERVE GUIDELINES AND BUDGET FOR FISCAL YEAR 2022-2023

WHEREAS, the General Manager has submitted the Reserve Guideline and Reserve 2022-23 Budget to the Board of Directors for its review and consideration in accordance with reserve policies and objectives established by the Board of Directors, and

WHEREAS, the 2022-23 Reserve Guidelines are intended to provide guidelines for the Heber Public Utility District to designate money in order to balance the budget, respond to emergencies, keep rates affordable, maintain current infrastructure and plan for future public projects; and

WHEREAS, the Reserve Guidelines are as follows:

Committed Funds –

Capacity Fees: These reserves are monies received from new service connections that increase our need for increased capacity in our Water and Wastewater Enterprise Funds.

Capital Reserve Funds: These funds are reserved to ensure monies are available to implement the current FY year projects included in the Board adopted Five Year Capital Improvement Project List.

Restricted Fund Balance –

Debt Service Funds: These are funds that are mandated by law to be held in reserve.

Capital Replacement Reserve Funds: The Capital Replacement Reserve Fund (Short Lived Asset Reserve) are mandated by law to be funded each year.

Assigned or Designated Fund Balance –

Water, Sewer and Solid Waste Operating and Maintenance Reserve Funds: The Heber Public Utility District will maintain a 180 day operation and maintenance Reserve for Water, Sewer and Solid Waste (Trash) Funds.

Parks and Recreation Operating and Maintenance Reserve Funds: The Heber Public Utility District will maintain a 180 day operation and maintenance Reserve for Parks and Recreation Funds.

Unrestricted Reserves –

Unrestricted Reserves: These funds can be programed and expended for any purpose as directed by the Board of Directors.

WHEREAS, in said fiscal year beginning July 1, 2022, there is hereby Reserved within the Treasury of the Heber Public Utility District for District purposes by the various departments of said District for the fiscal year 2022-23, the projected amount of \$3,281,725; and

WHEREAS, the Proposed Reserve Funds Established for FY 2022-23 are described below; and

Proposed Reserve Funds Established via Resolution Number 2022-08					
PROJECTED CASH BROUGHT FORWARD AS OF JUNE 30, 2022	Parks & Rec	Water	Sewer	Trash	Totals
	757,292	2,895,426	1,951,798	198,418	5,802,934
Other Sources of Revenues:					
Per-Capita State Park Grant Prop. 68	187,000				
Total Funds:	944,292	2,895,426	1,951,798	198,418	5,989,934
Committed Funds:					
Capacity Fees					
Capital Reserve Funds (Future Projects)					
Clarifier#1 - BOD Approved Fy 2021-22		286,580			286,580
Water Plant Backwash Pump Station Repairs - BOD approved FY 2021-22		87,720			
Water Distribution Lines on Highway from Rockwood to Pitzer		199,000			
Water Distribution Lines Replacement at Courts Possibly 100% Grant USDA Colonia Funding - Have Expended in FY 2021-22		335,700			335,700
Matching 25% Funds AB 617 Urban Greening Tree Project & Paving at WTP	19,017	34,162	13,000		66,179
Manhole Replacement Project approved FY 2021-22			218,157		218,157
Matching Funds 25% USDA Grants at Rec Center	24,731				
Landscape Over Dogwood Canal East Side of Dowgood between Highway 86 and Correll	5,000				
Children's Park - New Playground Equip, sidewalk repairs, shade - USE CORRELL PARK FUNDS (remaining balance \$55K plus \$25K) - Project Short \$700,000 Funding after bid opening	80,000				80,000
Restricted Funds:					
Wastewater debt to Parks (Debt Authorized via Resolution 2018-06) (Reserve Amended via Resolution 2018-10)	(48,828)		48,828		
Debt Service Reserve Funds - USDA		112,159			112,159
SWRCBA Water Loan - Debt Reserve		161,802			161,802
SWRCBA Wastewater Loan - Debt Reserve			211,000		211,000
2019 Short Lived Assets Projected Balance		75,299	86,965		162,264
FY 2022-23 Withdrawal for Equipment Replacement (-)		(65,480)	(64,000)		(129,480)
Assigned or Designated Fund Balance:					
Operating and Maintenance Reserve Funds 180 days Operating and Maintenance Costs.	286,633	807,929	658,392	24,411	1,777,364
TOTAL RESERVES FOR FY 2022-23	366,552	2,034,871	1,172,342	24,411	3,281,725
PROJECTED UN-ASSIGNED BALANCE:	577,739	860,555	779,456	174,007	2,708,208

WHEREAS, All modifications to the Fiscal Year 2022-23 Budget of Reserved Funds, departments and/or activities shall be made by the Board of Directors except that the General Resolution 2022-08 Establishing Reserve Guidelines

Manager may, on her own initiative and without prior approval of the Board of Directors, transfer between budget accounts within a fund, activity, or capital improvement fund, or from a budget account or appropriation, to the said fund reserve, amounts determined to be in excess of actual requirements; as long as such changes are reported regularly to the Board of Directors; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HEBER PUBLIC UTILITY DISTRICT, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.
2. That the Board of Directors Adopts the Reserve Guidelines and the Reserve Fund Budget for Fiscal Year 2022-23.
3. That the Board of Directors of the Heber Public Utility District does hereby adopt this Resolution approving the Fiscal Year 2022-2023 Reserve Guidelines and Reserve Funds Budget as set forth.
4. That the President of the Board of Directors of the Heber Public Utility District is hereby authorized to sign said Resolution, a copy of which is on file at the District office.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Heber Public Utility District held on the 21st day of July 2022.



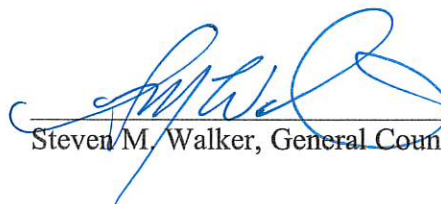
Kaine Garcia, Board President

ATTEST:



Moises Cardenas, Clerk of the Board

APPROVE AS TO FORM:

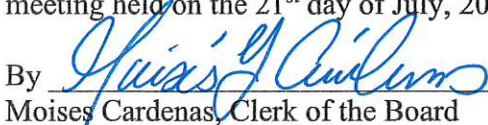


Steven M. Walker, General Counsel

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
HEBER PUBLIC UTILITY)
DISTRICT)

I, Moises Cardenas, Board Secretary of the Heber Public Utility District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was dully passed, approved and adopted by the Board of Directors of the Heber Public Utility District at its regularly scheduled meeting held on the 21st day of July, 2022.

By



Moises Cardenas, Clerk of the Board