

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA 92249

MINUTES

Thursday, August 17, 2023 at 6:00 p.m.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:** President Sandoval called the meeting to order at 6:01pm.
- 2. ROLL CALL:** Those attending the meeting included President Sandoval, Vice-President Diaz Molina, Director Matus, Director Tabarez, and Director Garcia. Also in attendance were General Manager, Madeline Dessert, General Counsel, Steve Walker, and Office Manager, Moises Cardenas.
- 3. PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Sandoval.
- 4. APPROVAL OF AGENDA:** There was a motion to approve the agenda by Director Garcia, seconded by Director Tabarez.
The motion was approved by roll call vote of 5-0.
AYES: President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia
NOES: None.
ABSTAIN: None.
- 5. PUBLIC COMMENTS:** Veronica Hernandez spoke about the use of Tito Huerta Park for a Soccer League and how she was denied use because of a lack of insurance. She wanted more information on how to get approved to be able to use the soccer field at Tito Huerta Park.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** There was a motion to approve the agenda by Director Tabarez, seconded by Director .
The motion was approved by roll call vote of 5-0.
AYES: President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia
NOES: None.
ABSTAIN: None.

A. Approve the Minutes for the Regular Meeting on June 15, 2023

B. Approve Current Demands for June 2023 and July 2023

7. REPORTS:

A. President and Director's Comments

Director Matus made a statement regarding that he hopes his fellow board members are more active in their respective roles as Board Members.

B. Operations Report for July 2023

The Operations Report was presented with no additional comment.

C. General Manager's Report

The General Manager's Report was presented with no additional comment.

D. Grants Update

The Grants Update was presented with no additional comment.

8. NEW BUSINESS: Discussion and Possible Action

A. Utility Assistance Presentation- Campesinos Unidos

The Utility Assistance Presentation was presented by Campesinos Unidos representative Anna Virgen.

B. Approve the theme and scope of the Fall Fiesta 2023-General Manager

There was a motion to approve the theme and scope of the Fall Fiesta 2023 by President Sandoval, seconded by Director Garcia.

The motion was approved by roll call vote of 5-0.

AYES: President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

C. Adopt Resolution 2023-07 adopting a 5-year Program for Capital Improvement for FY 2023-2024-General Manager

There was a motion to adopt Resolution 2023-07 adopting a 5 year CIP by Director Matus, seconded by Director Garcia.

The motion was approved by roll call vote of 4-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: President Sandoval

ABSTAIN: None.

D. Adopt Resolution 2023-08 adopting reserve guidelines and budget for FY 2023-2024- General Manager

There was a motion to adopt Resolution 2023-08 adopting reserve guidelines by Director Garcia, seconded by Director Matus.

The motion was approved by roll call vote of 4-1.

AYES: Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES: President Sandoval

ABSTAIN: None.

E. Information Only- Finance Manager Recruitment- General Manager

Item 8E was presented with no additional comment.

F. Increase contribution to Heber Little League, waiving Policy No. 3036- Presented by General Manager, requested by Director Matus.

There was a motion to increase contribution to Heber Little League by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Vice-President Diaz-Molina, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: Director Matus

G. Approve the Job Description and Salary Schedule for the Part-Time Recreation Coordinator Position- General Manager

There was a motion to increase contribution to Heber Little League by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: Vice-President Diaz-Molina

9. ANNOUNCEMENTS:

-Slide Back to School Event Jiggs Johnson Park, August 18, 2023, 5:30pm-8:30pm

-Training Opportunity for Board Members- Effective Meeting Management Through Parliamentary Procedure- September 12, 10am-12pm, at the HPUD Recreation Center

-CSDA Special District Leadership Academy in Santa Rosa, October 22-25, 2023

10. CLOSED SESSION: President Sandoval entered Closed Session at 7:54pm.

To ensure privacy during Closed Session, we will observe the following procedures:

- The Board President will enter Closed Session. Members of the public will exit the boardroom.

A. Public Employee Performance Evaluation (Government Code § 54957(b))

General Manager

President Sandoval exited Closed Session at 8:17pm.

11. ADJOURNMENT: There was motion to adjourn the meeting at 8:18pm by Director Garcia, seconded by Director Matus.

The motion was approved by roll call vote of 5-0.

AYES: President Sandoval, Vice President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia

NOES:

The minutes for the August 17, 2023 Regular Meeting were prepared by Moises G. Cardenas, Clerk of the Board.