

HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA 92249

MINUTES

Thursday, June 15, 2023 at 6:00 p.m.

ZOOM MEETING INFORMATION:

WEBSITE: <https://zoom.us/join>

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:** President Sandoval called the meeting to order at 6:09pm.
2. **ROLL CALL:** Those attending the meeting included President Sandoval, Director Matus, Director Tabarez. Director Garcia was present via Zoom. Director Diaz-Molina was absent. Also in attendance were General Manager, Madeline Dessert, General Counsel, Steve Walker, Office Manager, Moises Cardenas, and Finance Manager, Adriana Amezcua.
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Tabarez.
4. **APPROVAL OF AGENDA:** There was a motion to approve the agenda by Director Tabarez, seconded by Director Matus.
The motion was approved by roll call vote of 4-0-1.
AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia
NOES: None.
ABSTAIN: None.
ABSENT: Vice-President Diaz Molina

5. **PUBLIC COMMENTS: NONE.**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** There was a motion to approve the Consent Agenda by Director Tabarez, seconded by Director Matus.
The motion was approved by roll call vote of 4-0-1.
AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia
NOES: None.
ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

- A. Approve the Minutes for the Regular Meeting on May 18, 2023 and the Special Meetings for May 30th and June 5th, 2023
- B. Approve Current Demands for April 2023
- C. Cancel the Regularly Scheduled Board Meeting of July 2023
- D. Authorize three operators to attend Tri-State training in Searchlight, Nevada for certification training on August 7th through August 10th
- E. Authorize General Manager to attend CSDA General Manager's Summit in Lake Tahoe for training on June 24th through June 27th

7. REPORTS:

- A. President and Director's Comments

Director Matus stated that he is proud of our parks team. He has been complimented by other cities and agencies about how good our parks look.

- B. Operations Report for May 2023

The Operations Report was presented with no additional comment.

- C. General Manager's Report

General Manager Madeline Dessert spoke about the meeting with IID regarding LAFCO special district representation and that special districts are close to a deal.

- D. Grants Update

The Grants Updated was presented with no additional comment.

8. NEW BUSINESS: Discussion and Possible Action

- A. Authorize staff to cancel the Fall Fiesta- Requested by Director Garcia, presented by General Manager

Director Matus commented that we need to focus on bringing different activities for the community, proposing a trunk or treat. He also enjoys the parade in the Fall Fiesta.

Miguel Diaz spoke about how the car show aspect of the Fall Fiesta has a strong presence and has been growing every year.

Diahna Garcia-Ruiz spoke about how the Fall Fiesta shows the beauty of Heber and is strongly in favor of the Fall Fiesta being held.

Director Tabarez commented that the community needs the Fall Fiesta.

There was a motion to cancel the Fall Fiesta by Director Garcia, the motion died due to lack of second.

- B. Authorize General Manager to submit Grant Application to the California Strategic Growth Council for the Wastewater Treatment Plant- General Manager

There was a motion to authorize the General Manager to submit the Grant Application by Director Tabarez, seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

C. Adopt Resolution 2023-06 to identify surplus vehicles, authorizing their liquidation- General Manager

There was a motion to adopt Resolution 2023-06 by Director Tabarez, seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

D. Approve Job Description and Salary Schedule for Parks Maintenance Lead- General Manager

There was a motion to approve the Job Description and Salary Schedule for Parks Maintenance Lead by Director Tabarez, seconded by Director Garcia.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

9. OLD BUSINESS: Discussion and Possible Action

A. Adopt Resolution 2023-04 to Adopt the Fiscal Year 2023-2024 Budget- General Manager

There was a motion to adopt Resolution 2023-04 by Director Tabarez and seconded by Director Matus.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

B. Adopt Resolution 2023-05 to Adopt the Salary Schedule for Fiscal Year 2023-2024- General Manager

There was a motion to approve Resolution 2023-05 by President Sandoval and seconded by Director Tabarez.

The motion was approved by roll call vote of 4-0-1.

AYES: President Sandoval, Director Matus, Director Tabarez, Director Garcia

NOES: None.

ABSTAIN: None.

ABSENT: Vice-President Diaz Molina

10. ANNOUNCEMENTS:

-HPUD School's Out, Cool Down Event will be on June 16th from 5:30pm to 7:30pm at Tito Huerta Park.

-There will be a Trash Fee Increase on July 1, 2023, to \$24.20 for Standard Service.

-Starting July 1, 2023, there will be a \$3.25 fee for using Credit Cards for Utility Payment.

11. CLOSED SESSION: President Sandoval went into Closed Session at 6:51pm.

To ensure privacy during Closed Session, we will observe the following procedures:

- The Board President will enter Closed Session. Members of the public will exit the boardroom.

A. Public Employee Performance Evaluation (Government Code § 54957(b))
General Manager

No reportable action taken during Closed Session; direction given to staff.

President Sandoval exited Closed Session at 7:15pm.

12. ADJOURNMENT: President Sandoval adjourned the meeting at 7:16pm.