

Heber Public Utility District REPORT TO BOARD OF DIRECTORS

MEETING DATE: November 17, 2022

FROM: Laura Fischer, General Manager
PREPARED BY: Moises Cardenas, Office Manager

SUBJECT: Authorize the submittal of a Request for Proposal for Equipment for Various Departments

ISSUE:

Shall the Board of Directors authorize the submittal of a Request for Proposal for Equipment for Various Departments including:

1. Kubota Tractor
2. 6" Water Pump
3. 2022 Ford Ranger Truck
4. Submersible Water Pump
5. F250 Diesel Truck
6. Electric Cart Vehicle

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize the submittal of a Request for Proposal for Equipment for Various Departments.

FISCAL IMPACT:

This comes from the HPUD capital outlay schedule. HPUD was awarded community facilities grant that would cover most of the costs associated with the equipment purchases. The list of equipment was approved during the September 15, 2022, meeting, under item 8-G. The fiscal impact to HPUD would be not to exceed \$71,314.00 which would be the matching requirement for the grant. The grant was awarded to HPUD in the amount of \$200,000. HPUD staff modified the list of equipment to keep the purchases within the \$200,000 grant amount with the matching amount expected to be reduced to \$50,000.

USDA COMMUNITY FACILITIES EQUIPMENT GRANT MODIFIED AFTER AWARD OF \$200,000								
ITEM	DESCRIPTION	QUANTITY	ESTIMATED COST	TOTAL COST	TAXES	REGISTRATION	TOTAL	Priority
2022 Ford Ranger	Water/Wastewater	1	30,145	30,145	2,487	202	32,834	3
2022 F250 Diesel	Wastewater Treatment Plant	1	62,500	62,500	5,156	419	68,075	5
6" pump	Water Treatment Plant	1	90,000	90,000	7,425		97,425	2
Electric Cart Vehicle	Water Treatment Plant	1	16,490	16,490	1,360		17,850	6
Kubota Tractor	Water/Wasteater Facilities	1	19,799	19,799	1,633		21,432	1
Commercial Wood Chipper	Water/Wastewater Facilities	-	11,599	-	-		-	-
Submersible Water Pump	Stormwater Facilities	2	7,959	15,918	1,313		17,231	4
	TOTAL	7	238,492	234,852	19,375	621	254,848	
Project Funding Request								
USDA 75%	\$	191,136						
HPUD 25%	\$	63,712						
TOTAL	\$	254,848						
HPUD FUNDING AWARD								
USDA 75%	\$	200,000						
HPUD 25%	\$	50,000						
TOTAL	\$	250,000						

DISCUSSION:

Staff has prepared a request for proposal for the purchase of all listed equipment.

1. Kubota Tractor
2. 6" Water Pump
3. 2022 Ford Ranger Truck
4. Submersible Water Pump
5. F250 Diesel Truck
6. Electric Cart Vehicle

We anticipate having this item back before the board to authorize the purchase in February or March.

CONCLUSION:

It is recommended that the HPUD Board authorize the submittal of a Request for Proposal to purchase the various equipment for HPUD.

Respectfully Submitted,

Laura Fischer, General Manager