

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: November 17, 2022

FROM: General Manager
Prepared by: Adriana Amezcua, Finance Manager

SUBJECT: Approve a Budget Modification to the Water Fund to Include Payment of an Imperial Irrigation District Supplemental Water Supply Bill for Water Received Between July 2019 and June 2022

ISSUE:

Shall the Board of Directors authorize a budget modification to include a supplemental water supply bill for Raw Water Purchase?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors approve the budget modification as presented.

FISCAL IMPACT:

Increase to Raw Water Purchase in Water Fund in an amount not to exceed \$21,080.48.

BACKGROUND:

HPUD received an invoice from IID for the Supplemental Water Supply for water received between July 2019 and June 2022 in the amount of \$21,080.48. This is for supplemental water that HPUD used from July 2019 through June 2022, which is a three-year period.

The current budget for raw water purchase is \$16,800 for FY 2022-2023. Staff anticipates that the cost for raw water will increase about \$600 per month starting June 2022. This amount will be included in the FY 2023-24 budget analysis. However, the financial impact to pay the increase for the past three years will be included in the FY 2022-23 budget and will result in a 125% increase in raw water cost.

CONCLUSION:

As the HPUD has used agreed that the raw water was used by HPUD and that our water purchase will increase, it is recommended that the Board approve the budget modification to include these changes.

ALTERNATIVES:

- 1) Do not authorize the budget modification.
- 2) Direct staff to made changes to the recommended budget modification.
- 3) Provide alternate direction to staff.

Respectfully Submitted,
Laura Fischer, General Manager



CUSTOMER INVOICE

Customer # 3002562 Invoice # 29801
Invoice Date 8/3/2022
07/01/19 to 06/30/22 AF consumption difference

Imperial Irrigation District

P.O. Box 937 333 E. Barioni Blvd
Imperial CA 92251-0937

Heber Pub Uty Dist
P.O. Box H
Heber, CA 92249-0470

(760) 339-9322

Items

Description	Qty	Rate	Amount
WATER SALES - CITY	1,054.024	20.000	21080.48

Total \$21,080.48

*ok to pay
Rama Jsch*



IMPERIAL IRRIGATION DISTRICT

**CERTIFICATE of OWNERSHIP and AUTHORIZATION
of OWNER DESIGNEE or TENANT**

The information contained on this certificate is required in order for an Owner, Owner Designee or Tenant to order irrigation water from the Imperial Irrigation District (IID), and establishes who is directly obligated to pay for ordered water, where the ordered water can be used, who has certain rights, authority and obligations under any Equitable Distribution Program, and who will receive notice with respect to proposed changes in water rates. THE IID WILL RELY ON THE COMPLETENESS AND ACCURACY OF THE INFORMATION ON THIS WATER CERTIFICATE. IT IS YOUR OBLIGATION TO UPDATE THIS CERTIFICATE SHOULD ANY OF THE INFORMATION CHANGE. A Notice of Change to this certificate is available on the IID Web site at www.iid.com and should be used whenever any change to the information occurs. Please note that regardless of how this certificate is completed; the Owner is always ultimately responsible for the payment of water delivered to property owned.

By signing the Certificate of Ownership and Authorization of Owner Designee or Tenant, the signatory expressly acknowledges that all water delivered will be untreated and is to be used solely for irrigation or other agricultural purposes. HUMAN CONSUMPTION IS ABSOLUTELY PROHIBITED. The signatory also expressly acknowledges that the right to order and receive water is subject at all times to IID's Rules and Regulations Governing the Distribution and Use of Water, including any Regulations for Equitable Distribution Program.

THIS IS AN IMPORTANT LEGAL DOCUMENT. COMPLETE WITH CARE.

A. DETAILED FIELD DESCRIPTION

1. Canal/Gate/Field CM 1H 001A 2. ID Field No.(see map) N/A 3. Farmable Acres (see map) N/A
 4. Plot Description (use back of this certificate for additional space) PAR 2 OF PM2340 TSTE OF HEBER 9.15 AC
 5. Section or Tract 28 T. 16 S., R. 14 E., SBM
 6. Assessment No.(s) 054230061000

B. OWNER (legal name) REQUIRED and OWNER DESIGNEE if applicable

3002562

1. Name (print) Rafaela M. Sanchez 5. Date 7/23/10
 2. Position/Title (if applicable) Office Manager 6. Signature Rafaela M. Sanchez
 3. Company (if applicable) Heber Public Utility Dist. 7. Phone Number 760-3482-3440
 4. Address P.O. Box H 8. Cell Phone 760-259-3750
 City, State, Zip Heber CA 92249 9. E-Mail Address rmsanchez@heber.ca.gov

(Fill in below if the Owner acts through a Designee)

10. Name (print) _____ 14. Date _____
 11. Position/Title (if applicable) _____ 15. Signature _____
 12. Company (if applicable) _____ 16. Phone Number _____
 13. Address _____ 17. Cell Phone _____
 City, State, Zip _____ 18. E-Mail Address _____
 19. Designee is authorized to: a) Order Water Yes No
 b) Execute the Equitable Distribution Authorization and Obligation Information Document Yes No
 20. Authorization End Date _____ or until superseded by a Notice of Change to this certificate

C. TENANT (legal name) if applicable IF TENANT IS THE DESIGNEE, THEN SKIP THIS SECTION AND GO ON TO QUESTION D.

1. Name (print) Rafaela M. Sanchez 5. Date 7/23/10
 2. Position/Title (if applicable) Office Manager 6. Signature Rafaela M. Sanchez
 3. Company (if applicable) Heber Public Utility Dist. 7. Phone Number 760-482-3440
 4. Address P.O. Box H 8. Cell Phone 760-259-3750
 City, State, Zip Heber CA 92249 9. E-Mail Address rmsanchez@heber.ca.gov
 10. Tenant lease term: Start Date: _____ End Date: _____

D. Identify the recipient(s) to receive a copy of the water invoice for this field (more than one may be checked):

Owner Owner's Designee Tenant



IMPERIAL IRRIGATION DISTRICT

**CERTIFICATE of OWNERSHIP and AUTHORIZATION
of OWNER DESIGNEE or TENANT**

Additional space for Plot Description or other information (continued from other side):

Lined area for plot description or other information.

FOR OFFICE USE ONLY

Type: Gate Pipe Pump Canal/Gate/Field CM 1H 001A Account No. 3002562
Use: AG Pipe/Small Acreage Municipal Industrial Exempt Other _____
Div. [Signature] Date _____ Real Estate _____ Date _____ Admin. _____ Date _____

[Signature]

From: Gamboa-Arce, Justina <jgamboaarce@IID.com>
Sent: Thursday, September 15, 2022 12:01 PM
To: L Fischer <lfischer@heber.ca.gov>
Subject: Follow-Up Regarding HPUD's Supplemental Water Bill

Good morning Laura,

I am providing information requested with respect to the supplemental water supply bill issued to HPUD for water supply received between July 2019 and June 2022 (3 years). The supplemental bill was for the cost difference between IID billed consumption and HPUD's actual water use as documented and forwarded to IID by HPUD.

IID issued the supplemental water bill consistent with HPUD's authorization for water service (attached) and the following regulation:

IID Regulation No. 4 Responsibility of Service

"Any water user whose application is accepted by the District and who is furnished with water service as provided in these regulations, becomes liable for payment under the appropriate rate schedule for all water service furnished by the District subsequent to the date stipulated on the authorization and until such time as the landowner makes the proper request to the District to cancel the authorization. In any case where two or more parties join in one authorization for service, such parties will be jointly and severally liable thereunder, and only one bill shall be rendered for service"

The period of time IID elected to retroactively collect for the cost difference in actual water use is three years, which is supported by California's statute of limitations of four years for a debt based on a written contract: Code of Civil Procedure § 337 which may be found here: [Law section \(ca.gov\)](#)

If you need anything else, please us know. IID's offer for a payment plan continues to be available to HPUD.

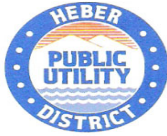
Best Regards,

Justina Gamboa-Arce

Justina Gamboa Arce
Senior Water Resources Planner
760.339.9085 cell: 760.791.1888



"Never put off till tomorrow what you can do today." —Thomas Jefferson



FISCAL YEAR 2022-2023 ALL OPERATING FUNDS BUDGET

	EXPENDITURES	Parks	Water	Sewer	Trash	Total
	Salaries & Wages	198,200	437,200	385,300	20,500	\$1,041,200
	Fringe Benefits	106,600	241,900	233,800	13,400	\$595,700
5139 & 44	Uniforms & Safety Shoes	1,200	2,900	2,900	300	\$7,300
5150	Training/Travel & Conferences	3,300	8,100	8,100	800	\$20,300
5151	Safety Training	1,600	4,000	4,000	400	\$10,000
5160	Mileage Reimb./Allowance	800	1,800	1,800	180	\$4,580
5170	Sponsorship/Contributions	0	0	0	0	\$0
5215	Recreation Activities	16,000	0	0	0	\$16,000
5216	Movies Rental	1,600	0	0	0	\$1,600
5218	Public Outreach	5,600	14,000	14,000	1,400	\$35,000
5220	Raw Water Purchase	0	16,800	0	0	\$16,800
5230	Wastewater Sludge Disposal	0	0	10,000	0	\$10,000
5250	Chemical Purchases	0	98,000	6,400	0	\$104,400
5260	Laboratory	0	14,000	16,000	0	\$30,000
5270	Materials & Supplies - Regular Operation	20,000	20,000	28,000	0	\$68,000
5275	Fire Hydrant Maintenance -	3,500	0	0	0	\$3,500
5280-81	Office Services	13,400	33,600	33,600	2,360	\$82,960
5282	Office Supplies	3,100	7,600	7,600	760	\$19,060
5283	Postage	2,300	5,600	5,600	560	\$14,060
5289	Miscellaneous	2,100	5,200	5,200	520	\$13,020
5290	Maintenance & Repairs (Distribution)	0	76,500	0	0	\$76,500
5290	Maintenance & Repairs (Collection)	0	0	20,000	0	\$20,000
5290	Maintenance & Repairs (Parks)	20,000	0	0	0	\$20,000
5291	Operation Maintenance & Repair - Treatment	0	21,300	56,300	0	\$77,600
5292	Auto & Trucks Repair & Maintenance	2,200	3,800	3,800	0	\$9,800
5293	Equipment Replacement (all other)	10,000	18,400	18,400	0	\$46,800
5294	Plant, lab, Office Repairs (Buildings)	1,200	3,000	2,000	0	\$6,200
5298	Equipment Rental	3,500	600	600	0	\$4,700
5301	Diesel	800	6,700	4,700	0	\$12,200
5302	Gasoline	7,000	1,500	1,700	0	\$10,200
5320	UB Bad Debt	0	3,000	3,000	0	\$6,000
5332	Accounting/Auditing	4,600	11,500	11,500	900	\$28,500
5334	Engineering	10,000	9,000	9,000	0	\$28,000
5336	Legal	3,000	7,500	7,500	750	\$18,750
5339	Planning	4,400	5,000	5,000	0	\$14,400
5340	Temporary Employment Services	0	7,500	7,500	0	\$15,000
5350	Bank & Merchant fees	0	11,200	11,200	900	\$23,300
5360	Lafco - Expenditures Share	0	0	0	0	\$0
5361	Memberships/subscriptions	2,100	5,200	5,200	520	\$13,020
5363	Licenses/Permits	0	7,800	28,000	0	\$35,800
5365	Compliance & Pollution Tests	500	1,000	8,000	0	\$9,500
5401	General Liability Insurance	21,000	52,400	52,400	5,240	\$131,040
5511	Utilities	62,700	135,400	91,900	0	\$290,000
5314	Street Lighting	33,000	0	0	0	\$33,000
	TOTALS	\$565,300	\$1,299,000	\$1,110,000	\$49,500	\$3,023,800