

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
And The  
Heber Meadows CFD 2005-1 Board of Directors**

**MINUTES**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, January 19, 2023 at 6:00 p.m.**

**Members of the public attend this meeting in person or via the application  
Zoom.**

**THIS MEETING WAS BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (*California Government Coe Section 5485950, et Seq.*), and the *Federal Americans with Disabilities Act.***

***THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.***

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two

working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:** Meeting called to order at 6:00pm by President Sandoval.
2. **ROLL CALL:** Those attending the meeting included President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, and Director Garcia. Director Matus was present via Zoom. Also in attendance were General Manager, Madeline Dessert, General Counsel, Steve Walker, Finance Manager, Adriana Amezcua, and Office Manager, Moises Cardenas.
3. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Sandoval.
4. **APPROVAL OF AGENDA:** There was a motion to approve the agenda by Director Tabarez, seconded by Director Garcia.  
**The motion was approved by a roll call vote of 5-0.**  
**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.  
**NOES:** None.  
**ABSTAIN:** None.
5. **PUBLIC COMMENTS:**

**Isidro Cuen, 6 Dove Court-** Mr. Cuen asked the Board questions regarding the solid waste contract with CR&R, mainly asking what the reason for the increase and what incentives are offered to Heber residents regarding the newly signed contract.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Mr. Tabarez made a motion to approve items 6A through 6D. Item 6E will be taken as a separate item.  
**The motion was approved by a roll call vote of 5-0.**  
**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.  
**NOES:** None.  
**ABSTAIN:** None.
  - A. Adopt Resolution 2023-01 Proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Proclamation Dated March 4, 2021 and authorizing remote teleconference meetings of the Heber Public Utility District Board of Directors for the period of thirty days pursuant to Brown Act.
  - B. Approve the Minutes for the Regular Meeting on December 15, 2022.
  - C. Approve Current Demands for December 2022.

- D. Ratify amendment to the HPUD Policy Manual to include the revised Vacation Leave Policy.
- E. Ratify amended Salary Schedule.

Direction as given to staff to conduct performance evaluations in June and hold on any salary increases until the outcome of said evaluations.

There was a motion to approve Item 6E by Vice-President Diaz-Molina, seconded by President Sandoval.

**The motion was approved by a roll call vote of 5-0.**

**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.

**NOES:** None.

**ABSTAIN:** None.

## 7. REPORTS:

- A. President and Director's Comments

Vice-President Diaz-Molina welcomed the new General Manager, Madeline Dessert. No additional comments from the rest of the Board of Directors.

- B. Operations Report for December 2022

General Manager Madeline Dessert reported that HPUD saved approximately \$50,000.00 by using the HPUD Vactor Truck instead of renting one for the Sewer Manhole Rehabilitation Project.

- C. General Manager's Report

The General Manager's Report was presented with no additional comments.

- D. Grants Update

The Grants Update was presented with no additional comments.

- E. Children's Park Update

The Children's Park Update was presented with no additional comments.

## 8. NEW BUSINESS: Discussion and Possible Action

- A. Information Only- Second Quarter Budget Review - Finance Manager

Finance Manager, Adriana Amezcua presented to the Board that the budget is proceeding accordingly.

- B. Information Only- LAIF Update- Finance Manager

Finance Manager, Adriana Amezcua presented a LAIF update, this update will be brought back to the board alongside the Quarterly Budget Review.

## 9. OLD BUSINESS: Discussion and Possible Action

- A. Accept the Independent Auditor's Report in Reference to the Fiscal Year 2021-2022 Financial Audit and direct staff to file – Nigro & Nigro Auditor for Heber PUD

There was a motion to accept the independent auditor's report by Director Tabarez, seconded by Director Garcia.

**The motion was approved by a roll call vote of 5-0.**

**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.

**NOES:** None.

**ABSTAIN:** None

- B. Update on the Proposition 218 Process for Solid Waste Collection Rates and Set a Public for March 16<sup>th</sup> for the Heber PUD's Consideration of the Proposed Rate Schedule – General Manager

There was a motion to set the Proposition 218 hearing date to March 16, 2023 by Director Tabarez, seconded by Vice-President Diaz-Molina.

**The motion was approved by a roll call vote of 5-0.**

**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.

**NOES:** None.

**ABSTAIN:** None

- C. Amend the Previously Adopted Board Calendar- General Manager

There was a motion to move the December meeting from December 21, 2023 to December 14, 2023 made by Director Tabarez, seconded by Director Diaz-Molina.

**The motion was approved by a roll call vote of 5-0.**

**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.

**NOES:** None.

**ABSTAIN:** None

## 10. ANNOUNCEMENTS:

Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.

CSDA newsletter is available at [www.csdanet](http://www.csdanet)

11. **CLOSED SESSION:** General Counsel, Steve Walker notified Board President Sandoval that there was no need to go into closed session as there was no update to Item 11A. President Sandoval did not go into Closed Session.

**12. ADJOURNMENT:** There was a motion to adjourn by Director Tabarez at 6:49pm, seconded by Vice-President Diaz-Molina.

**The motion was approved by a roll call vote of 5-0.**

**AYES:** President Sandoval, Vice-President Diaz-Molina, Director Matus, Director Tabarez, Director Garcia.

**NOES:** None.

**ABSTAIN:** None

Minutes of the Regular Meeting of January 19, 2023 were prepared by Moises G. Cardenas, Board Secretary.