

HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104  
Heber, CA, 92249

Thursday, November 19, 2015 @ 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:02 pm by President Valdez-Belmonte.

2. **ROLL CALL:**

Directors present at roll call: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, and M. Lizarraga

3. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Valdez-Belmonte.

4. **APPROVAL OF AGENDA:**

General Manager Laura Fischer mentioned to the Board to table Item 9-A & 9-B from Agenda. Motion to Approve the Agenda as presented was made by Director Sandoval, seconded by Director Valdez-Belmonte

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, and M.  
Lizarraga

NOES:

ABSENT:

5. **PUBLIC PRESENTATIONS/COMMENT:**

Veronica Arguelles and Marie Arballo teachers at Heber Dogwood School. Mrs. Arguelles and Mrs. Arballo approached the Board with a Winter Walk event they wanted to do in December and asking for help from HPUD. General Manager Laura Fischer that HPUD would be happy to help out.

Director Sandoval presented a plaque to Director Lizarraga and Director Valdez-Belmonte for the 4 years of service representing HPUD as it's Board of Director.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the Regular Meeting on October 15, 2015.

B. Approval of Current Demands for October 2015.

The Motion to Approve the Consent Agenda was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, and  
M. Lizarraga

NOES:

ABSENT:

**7. REPORTS:**

A. Operations Report for October 2015. Information Only

B. President and Director's Comments.

Director Sandoval mentioned if the ladies from the aerobics were being moved to the new Community Center. General Manager mentioned that the ladies were being moved because HPUD staff was going to use room for operations.

C. General Manager's Report. Information was given to Board of Directors

**8. NEW BUSINESS: Discussion and Possible Action**

A. Authorize submittal of projects to the Imperial County Community Benefit Program for Funding – General Manager

After a lengthy discussion of what projects were more important for funding, Director Sandoval motioned for Authorization of submittal of projects lights to the Imperial County Community Benefit Program with HPUD up to \$100,000 from Franchise Money and have priority to Tito Huerta Park, second Jiggs Johnson Park and third Estancia Park, seconded by Director Garcia-Ruiz

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz and  
M. Lizarraga.

NOES:

ABSENT:

- B. Authorize the Purchase of a Dump Truck from K-C Welding & Rentals, Inc. for the amount of \$44,274.60 – General Manager

Authorization to Purchase of Dump Truck form K-C Welding & Rentals, Inc. for the amount of \$44,274.60 was made by Director Garcia-Ruiz, seconded by Director Lizarraga.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, and M. Lizarraga

NOES:

ABSENT:

- C. Regarding the Annual Employee Appreciation Event – General Manager  
The Annual Employee Appreciation Event will be on December 10, 2015. Direction was given to staff to purchase gift cards for employees.
- D. Information Only Regarding the Heber Community Foundation Meeting – General Manager

**9. OLD BUSINESS: Discussion and Possible Action**

- A. Adopt Resolution Number 2015-17 to Award the Construction Contract for the Water Treatment Plant Improvement Project – General Manager

Tabled for next meeting.

- B. Adopt Resolution Number 2015-18 to Award the Construction Management Contract for the Water Treatment Plant Improvement Project – General Manager

Tabled for next meeting.

- C. Adopt Resolution Number 2015-16 to Include the Cost of Providing and Maintaining the Uniforms for Field Employees as an Allowance Reportable to CalPERS – General Manager

Motion to Adopt Resolution Number 2015-16 to Include the Cost of Providing and Maintaining the Uniforms for Field Employees as an Allowance Reportable to CalPERS was made by Director Sandoval, seconded by Garcia-Ruiz.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz and M. Lizarraga

NOES:

ABSENT:

- D. Information Only Regarding Field Reservation Policy

**10. ANNOUNCEMENTS:**

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro
- B. California Special District Association [www.csda.net](http://www.csda.net). CSDA Leadership Academy will be held January 24-27, 2016 at the Embassy Suites La Quinta.

**11. CLOSED SESSION:**

The Motion to go into Closed Session was made @ 7:45 pm by Director Sandoval, seconded by Director Garcia-Ruiz. Director Lizarraga left before Closed Session.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz

NOES:

ABSENT: M. Lizarraga

- A. Government Code Section §54957. Public Employee Evaluation of Performance (General Manager)

Board reconvened into Open Session at 8:48 pm. No Reportable action was taken.

**12. ADJOURNMENT**

The Motion to adjourn the meeting @ 8:50 pm was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

Minutes of the Regular Meeting for November 19, 2015 were prepared by Raquel Carrillo – Secretary of the Board

*Raquel Carrillo*

Heber Public Utility District is an equal opportunity provider and employer.