

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, March 3, 2022 at 6:00 p.m.**

**SPECIAL MEETING AGENDA**

**Members of the public may attend this meeting in person or via  
the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH  
EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR  
GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN  
ACT (*California Government Code Section 5485950, et Seq.*), and the *Federal  
Americans with Disabilities Act.***

***THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12  
PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE  
PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION  
DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE  
MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF  
DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN  
ACT PROVISIONS.***

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL  
MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN  
PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER  
NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY  
PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**

**3. PLEDGE OF ALLEGIANCE:**

**4. APPROVAL OF AGENDA:**

**5. PUBLIC COMMENTS:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

**6. CLOSED SESSION:**

- A. Public Employee Evaluation – Government Code Section § 54957 (b)  
General Manager

**7. OLD BUSINESS: Discussion and Possible Action**

- A. Vacate Approval of Job Description for the Position of Office Manager  
– Director Sandoval
- B. Approve the Budget Modification to Include Adjustments to Reduce Salary and Benefits for the Office Manager Position in the amount of:
  - Parks \$16,000
  - Water \$40,000
  - Wastewater \$40,000
  - Solid Waste \$4,000
  - Total Amount \$100,000 – Director Sandoval
- C. Adopt Resolution 2022-03 to Modify the Salary Schedule to Remove the Office Manager position – Director Sandoval

**8. ADJOURNMENT:**

I, Raquel Carrillo, hereby certify that the agenda for the Heber Public Utility District Board Special Meeting of March 3, 2022 at 6:00 p.m. was posted on February 28, 2022 @ 4:30: p.m. at the Heber Public Utility District Office and online at [www.heber.ca.gov](http://www.heber.ca.gov).