

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, March 3, 2022 at 6:00 p.m.**

**SPECIAL MEETING  
MINUTES**

**Members of the public may attend this meeting in person or via the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (*California Government Code Section 5485950, et Seq.*), and the Federal Americans with Disabilities Act.**

***THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.***

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The Special Meeting of the Heber Public Utility District Board of Directors was called to order at 6:09pm by President Garcia.

**2. ROLL CALL:**

Present at the Meeting were: Kaine Garcia, President; Pompeyo Tabarez; Helen Diaz-Molina. Tony Sandoval, Vice-President arrived at 6:11pm.

Also in attendance: Laura Fischer, General Manager; Adriana Amezcua, Finance Manager; and Steve Walker, Counsel along with several members of the public making personal appearances and via zoom.

**3. PLEDGE OF ALLEGIANCE:**

President Garcia led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

**5. PUBLIC COMMENTS: NO PUBLIC COMMENTS.**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

**6. CLOSED SESSION:**

A motion to move into Closed Session was made at 6:12 pm by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

A. Public Employee Evaluation – Government Code Section § 54957 (b)  
General Manager

The Board reconvened back into Open Session at 7:17pm.

District counsel, Steve Walker, stated that no reportable action was taken during Closed Session.

**7. OLD BUSINESS: Discussion and Possible Action**

- A. Vacate Approval of Job Description for the Position of Office Manager – Director Sandoval

The following members of the public spoke to this item:

- 1) Diahna Garcia-Ruiz – 27 E. Main Street, Heber
- 2) Ms. Espinoza – 57 E. 10<sup>th</sup> Street, Heber
- 3) Angel Villa 61 E. 14<sup>th</sup> Street – Heber
- 4) Angelica Cardenas 52 E. Fawcett Rd. – Heber

President Garcia, called for a motion. No motion was received, thus the item and action died from a lack of motion.

- B. Approve the Budget Modification to Include Adjustments to Reduce Salary and Benefits for the Office Manager Position in the amount of:
- Parks \$16,000
  - Water \$40,000
  - Wastewater \$40,000
  - Solid Waste \$4,000
  - Total Amount \$100,000 – Director Sandoval

Director Sandoval and Director Tabarez asked a questions to staff. The general manager, legal counsel and finance manager answered.

President Garcia, called for a motion. No motion was received, thus the item and action died from a lack of motion.

- C. Adopt Resolution 2022-03 to Modify the Salary Schedule to Remove the Office Manager position – Director Sandoval

This item is dead. No motion is necessary as items 7.A. and 7.B. were not approved.

**8. ADJOURNMENT:**

Motion to adjourn the meeting was made at 8:17pm by Director Sandoval, seconded by Director Tabarez. Motion passed 4/0 with one seat vacant.

Ayes: Tabarez, Diaz-Molina, Sandoval and Garcia  
Noes: None  
Absent: None

The minutes for the Special Meeting on March 3, 2022 were prepared by Laura Fischer, General Manager.