

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, February 17, 2022 at 6:00 p.m.**

**MINUTES**

**Members of the public may attend this meeting in person or via the application Zoom.**

**THIS MEETING WILL BE HELD IN PERSON, AND IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE RALPH M. BROWN ACT (California Government Code Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.**

**THE HEBER PUBLIC UTILITY DISTRICT ADOPTED RESOLUTION 2021-12 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY PROCLAMATION DATED MARCH 4, 2021 AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS FOR THE PERIOD OF THIRTY DAYS PURSUANT TO BROWN ACT PROVISIONS.**

**THIS MEETING WILL BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING IN PERSON OR VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING 1 (669) 900-6833 OR 1 (760) 336-1572.**

**ZOOM MEETING INFORMATION:**

**WEBSITE: <https://zoom.us/join>**

**MEETING ID: 796-978-5637**

**CALL IN PHONE NUMBER: 1 (669) 900-6833 or 1 (760) 336-1572**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Heber Public Utility District Board of Directors was called to order at 6:03pm by President Garcia.

**2. ROLL CALL:**

Board members in attendance: Kaine Garcia, President; Tony Sandoval (via zoom) V-President; Pompeyo Tabarez; Helen Diaz-Molina

Also in attendance: Laura Fischer, General Manager; Steve Walker, Counsel; Raquel Carrillo, Board Clerk; George Galvan and Juny Marmolejo (via zoom), The Holt Group; Matt Gray, Maira Lazaruk, Heshen Shokuir (via zoom) CR&R; Paul Kaymark (via zoom) Nigro & Nigro.

**3. PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was lead by President Garcia.

**4. APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

**5. PUBLIC COMMENTS: - NO PUBLIC COMMENT WAS MADE**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please speak to the Board Clerk or General Manager during the meeting and when recognized by the President of the Board address the Board. The Board can't take action on any item not on the agenda.

**6. CONSENT AGENDA:**

- A. Ratify Resolution 2022-01 Proclaiming a local emergency, ratifying the proclamation of a State of Emergency by Proclamation Dated March 4, 2021 and authorizing remote teleconference meetings of the Heber Public Utility District Board of Directors for the period of thirty days pursuant to Brown Act.
- B. Approve the Minutes for the Regular Meeting of January 20, 2022 and the Special Meeting of January 27, 2022.
- C. Approve Current Demands for January 2022.

A motion to approve the Consent agenda was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.  
Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia  
Noes: None  
Absent: None

**7. REPORTS:**

A. President and Director's Comments

Director Sandoval reported that he joined HPUD staff on a teleconference call with Assemblyman Garcia coordinated by CSDA.

B. Operations Report for January 2022

C. General Manager's Report

The General Manager added that just this week she signed the Statewide Parks Grant Agreement for Correll Park.

D. Children's Park Improvement Project Report

E. Grants Update

Director Sandoval thanked staff, Jeorge and Fumi Galvan with The Holt Group for their work on our grant programs.

F. Heber Meadows – Miraluz Report

The Board asked several questions about the project approval process and Jeorge Galvan, Planner with The Holt Group, answered them. Staff will be attending the community meeting that will be scheduled by Supervisor Plancarte in the coming weeks.

**8. NEW BUSINESS: Discussion and Possible Action**

A. Accept Resignation of Director Cardenas and Determine Course of Action to Fill the Vacant Seat on the Board – General Manager

Director Sandoval asked that the notice of vacancy be published in the locale newspaper in English and Spanish.

Motion to Accept the resignation of Director Cardenas and take recommended action to start the process to appoint a member of the community to serve the unexpired balance of the term, which ends on December 2022 was made by Director Sandoval, and seconded by Director Tabarez.

Motion passed with a vote of 4/0 – with one vacant seat.  
Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia  
Noes: None  
Absent: None

- B. Information Only Implementation of Resolution 2020-03 Relating to the Water Shutoff Protection Act – General Manager

Information only. No discussion.

- C. Adopt Resolution 2022-02 Authorizing Submittal of Applications for all Cal Recycle Grants for Which Heber Public Utility District is Eligible – General Manager

A motion to adopt Resolution 2022-02 authorizing the submittal of applications for all Cal Recycle grants was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

- D. Introduce Ordinance 2022-1 Establishing Mandatory Organic Waste Disposal Reduction Requirements Under Senate Bill 1383 Related to Short-Lived Climate Pollutants – General Manager

A motion to introduce and waive the first reading of Ordinance 2022-1 establishing mandatory organic waste disposal reduction requirements under Senate Bill 1383 related to short-lived climate pollutants was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

## **9. OLD BUSINESS: Discussion and Possible Action**

- A. Accept the Independent Auditor's Report in Reference to the Fiscal Year 2020-2021 Financial Statements and Authorize Staff to File – General Manager

A presentation was made by Paul Kaymaker with Nigro and Nigro, independent financial auditors for Heber Public Utility District.

A motion to accept the independent auditor's report and to authorize staff to file was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

B. Review and Adopt the Water Sewer Master Plan as Prepared by Michael Baker Inc. – General Manager

A motion to review and adopt the Water and Sewer Master Plan was made by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

**10. ANNOUNCEMENTS:**

Board of Supervisors meets every Tuesday. You can listen and watch the proceedings <https://imperialcounty.org/bosagendas>.

CSDA newsletter [www.csda.net](http://www.csda.net)

**11. ADJOURNMENT:**

A motion to adjourn the meeting was made at 7:56 pm by Director Tabarez, seconded by Director Diaz-Molina.

Motion passed with a vote of 4/0 – with one vacant seat.

Ayes: Tabarez, Diaz-Molina, Sandoval & Garcia

Noes: None

Absent: None

Minutes for the Regular Meeting of February 17, 2022 were prepared by Laura Fischer, General Manager.