

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, December 19, 2019 at 6:00 p.m.**

**AGENDA**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC PRESENTATIONS/COMMENT:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.
  - A. Approve Minutes for the Regular Meeting of November 21, 2019.
  - B. Approve Current Demands for November 2019.
  - C. Ratify the Amendment to the Employment Contract with the General Manager.
  - D. Ratify the Modification to the NRTA Memorandum of Understanding to include the Changes to the Operator In-Training Salary Schedule.
  - E. Ratify the Letter Agreement Between the HPUD and the Finance Manager
  - F. Approve and Adopt the Amendment to the Heber Public Utility District Salary Schedule for FY 2019-20.
  - G. Adopt the Heber Public Utility District Board Meeting Calendar for 2020.

**7. REPORTS:**

- A. President and Director's Comments
- B. Operations Report for November 2019
- C. General Manager's Report
- D. Heber Tamale Festival - Update

**8. PRESENTATION AND BOARD REORGANIZATION**

- A. Presentation to Outgoing President – Pompeyo Tabarez, Jr.
- B. Nominate and Elect a Board Member to the Office of President
- C. Nominate and Elect a Board Member to the Office of Vice-President
- D. Nominate and Elect a Board Member to the Office of Treasurer

**9. NEW BUSINESS: Discussion and Possible Action**

- A. Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2018-2019 Financial Statements – Representative from White Nelson Diehl Evans LLP
- B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by Willdan Financial Services – General Manager
- C. Authorize the General Manager to Prepare and Submit a Request for Proposal for Professional Park Landscape Maintenance Services – General Manager

**10. OLD BUSINESS: Discussion and Possible Action**

- A. Adopt Resolution Number 2019-10 Amending the Reserve Guidelines and Budget for Fiscal Year 2019-20 to Include Additional Funding to Complete Construction of the Recreation Center Project – General Manager
- B. Authorize the General Manager to Modify the Agreement with the Imperial Irrigation District Local Entity to Allocate Additional Local Entity Funds toward to Recreation Center Project and to Modify the Local Entity Project Budget and Project Schedule Accordingly – General Manager
- C. Authorize the General Manager to Execute a Construction Contract with A&N Quality Builders for the Construction of a Recreation Center – General Manager

**11. ANNOUNCEMENTS:**

- A. Board of Supervisors meets on Tuesdays in January at 9:30 am (open session) at 940 W Main St., El Centro.
- B. CSDA newsletter [www.csda.net](http://www.csda.net).

**12. CLOSED SESSION:**

- A. Government Code Section §54957.6 (a)  
Conference with Labor Negotiators - General Manager
  - a) Public Employee Evaluation of General Manager

**13. ADJOURNMENT:**

I, Raquel Carrillo, hereby certify that the agenda for the Regular Board Meeting of December 19, 2019 at 6:00 p.m. was posted on December 13, 2019 @ 4:30: p.m. @ Heber Public Utility District.

Heber Public Utility District is an equal opportunity provider and employer.