HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, September 19, 2019 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
   The meeting of the Heber Public Utility District was called to order at 6:00 pm by President Pompeyo Tabarez, Jr.

2. **ROLL CALL:**
   Director's present: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia. Director T. Sandoval was excused absent.

3. **PLEDGE OF ALLEGIANCE:**
   The Pledge of Allegiance was led by President Tabarez, Jr.

4. **APPROVAL OF AGENDA:**
   Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Garcia.
   Motion approved by Roll Call: 4/0
   AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia.
   ABSENT: T. Sandoval

5. **PUBLIC PRESENTATIONS/COMMENT:** Mr. Tony Pimentel a resident from Heber approached the Board with information regarding the parks and he could be of some assistance since he works for the Wellness Parks Works.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

   A. Approve Minutes for the Regular Meeting of July 18, 2019.

   B. Approve Current Demands for July and August 2019.

   C. Authorize the President of the Heber Public Utility District Board to Sign a Letter in Support for HR 358.

D. Authorize the President to Sign a Letter to LAFCO Approving a Temporary Water Service Connection for Construction of Border Wall Project Located Outside of the District's Service Area.

Motion to approve the consent agenda as presented was made by Director Cardenas, seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 4/0
AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia
ABSENT: T. Sandoval

7. REPORTS:

A. President and Director's Comments

B. Operations Report for July and August 2019. Informational Only

C. General Manager's Report. Informational Only. General Manager added the purchase of new computers $18,574.00.

D. Update on Heber Fall Fiesta – Day of the Dead. General Manger reported that HPUD is working on building a Haunted Maze instead of a 5k run. Southwest High School students will be helping with maze along with Fire Dept. a charge of $5 is going to be charged to go into maze and HS band will benefit from profit.

Instead of shirts this year, HPUD will have hats with logo made so Board members and judges can wear them.

8. NEW BUSINESS: Discussion and Possible Action

A. Authorize a Donation of $500 to Proyecto Heber to Support Their Efforts to Purchase Shoes and School Supplies for Heber Students in Need – General Manager.

Motion to Authorize a Donation of $500 to Proyecto Heber to Support Their Efforts to Purchase Shoes and School Supplies for Heber Student's in Need was made by Director Cardenas, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: T. Sandoval
ABSTAINED: K. Garcia

B. Approve the Heber Tamale Festival and Approve the Sponsorship in the Amount not to Exceed $2,000 and Waive Ordinance 222 Restricting Alcohol at Tito Huerta Park for January 11, 2020 During the Heber Tamale Festival– General Manager.

Motion to Approve the Heber Tamale Festival and Approve the Sponsorship in the Amount not to Exceed $2,000 and Waive Ordinance 222 Restricting Alcohol at Tito Huerta Park for January 11, 2020 during the Heber Tamale Festival was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

C. Approve the Modified Job Description for the position of Operator in Training – General Manager.

Motion to Approve the Modified Job Description for the position of Operator in Training was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia
ABSENT: T. Sandoval

D. Approve the Modified Job Description for the position of Operator II – General Manager

Motion to Approve the Modified Job Description for the position of Operator II was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia
ABSENT: T. Sandoval

E. Approve the Job Description for the position of Finance Manager – General Manager

Motion to Approve the Job Description for the position of Finance Manager was made by Director Cardenas, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

F. Waive Ordinance 222 Restricting Alcohol at Tito Huerta Park for the Heber Fall Fiesta on October 26, 2019 – General Manager

Motion to Waive Ordinance 222 Restricting Alcohol at Tito Huerta Park for the Heber Fall Fiesta on October 26, 2019 was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco Jr., P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

9. OLD BUSINESS: Discussion and Possible Action

A Authorize the General Manager to Execute a Contract for Consulting Service for the Development and Preparation of a Strategic Plan; Modify the Budget and Reserve Resolution to Include Funding – General Manager

Motion to Authorize the General Manger to Execute a Contract for Consulting Services for the Development and Preparation of a Strategic Plan; Modify the Budget and Reserve Resolution to Include Funding was made by Director Nolasco, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
ABSENT:T. Sandoval

B. Adopt Resolution 2019-08 to Approve Memorandum of Understanding (MOU) Between the Heber Public Utility District and Natural Resources Technical Association (NRTA) – General Manager

Motion to Adopt Resolution 2019-08 to Approve Memorandum of Understanding (MOU) Between the Heber Public Utility District and Natural Resources Technical Association (NRTA) one year contract with 2% raise, Vacation conversion from 40hrs. to 80 hrs, shoe allowance from $200 to $220 and purchase of hats for employees was made by Director Cardenas, seconded by Director Nolasco, Jr.

AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

10. ANNOUNCEMENTS:

A. Board of Supervisors meets on Tuesdays in September, at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net.

Annual Conference & Exhibitor Showcase September 25-28, 2019 in Anaheim, CA.

11. CLOSED SESSION:

Motion to go into Close Session at 6:47 pm was made by Director Nolasco, Jr., seconded by Director Garcia
Motion approved by Roll Call: 4/0
AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

A. Government Code Section §54957.6 (a)
Conference with Labor Negotiators - General Manager
a) Public Employee Evaluation of General Manager

Board reconvened from Close Session at 7:25 pm. No reportable action was taken.

12. ADJOURNMENT:

Motion to adjourn the meeting at 7:25 pm was made by Director Cardenas, seconded by Director Garcia.
Motion approved by Roll Call: 4/0
AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
ABSENT: T. Sandoval

Minutes of the Regular Meeting for September 19, 2019 were prepared by Raquel Carrillo, Board Secretary
Heber Public Utility District is an equal opportunity provider and employer.

Raquel Carrillo