

RESOLUTION NO. 2019-1

**A RESOLUTION OF THE HEBER PUBLIC UTILITY
DISTRICT AMENDING THE DISTRICT'S POLICY
NUMBER 3037**

WHEREAS, the Heber Public Utility District Policy Manual was adopted via Resolution 2015-15 on October 15, 2015; and

WHEREAS, the Policy Manual established policy number 3037 Expense Authorization; and

WHEREAS, the Board of Directors desires to modify and amend policy number 3037 to include the following:

- 3037.1 Upon request, the General Manager may grant approval of special arrangements to be made for payment of the following fees when an extreme hardship exists:
 - 3037.1.1 Regular Water, Sewer and Trash Service.
 - 3037.1.2 Connection Fee, Late Fee and Reconnection Fees.
 - 3037.1.3 Reasonable payment schedule may be made following receipt of delinquency "shut-off" notice.
 - 3037.1.4 Reasonable payment schedule may be made if the customer receives a furlough notice from the Federal Government. Customers effected by the Federal Government shutdown may make payment arrangements for one month prior to receiving a "shut-off" notice. Customers requesting payment arrangements due to Federal Government shut down prior to receiving a "shut-off" notice, must bring their furlough letter.
- 3037.2 Monthly payments not to exceed 6 payments can be arranged. Monthly payments will include the past due amount to be paid over a period not to exceed six months, along with the currently monthly service charges. All current monthly charges and fees along with the amount agreed upon payment for the past due amounts must be paid by the due date monthly.
 - 3037.2.1 Failure to meet the payment arrangement and to keep the account current will result in termination of water service according to the Heber Public Utility District Utility Service Policy Number 3510 XII. Discontinuance of Utility Services.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Heber Public Utility District Board of Directors hereby amends the District's Policy Number 3037 attached hereto under Exhibit A, and directs management to make this policy effective immediately.

AYES: 4 M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.
NOES: 0
ABSENT: 1 K. Garcia

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Heber Public Utility District held on the 21st day of February 2019.



Pompeyo Tabarez, Jr., President

ATTEST:

I, RAQUEL R. CARRILLO, Secretary to the Clerk of the Board of the Heber Public Utility District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was dully passed, approved and adopted by the Board of Directors of the Heber Public Utility District at its regularly scheduled meeting held on the 21st day of February 2019.

By 

Raquel R. Carrillo, Secretary to Clerk of the Board



HEBER PUBLIC UTILITY DISTRICT

RESOLUTION 2019-1 EXHIBIT "A"

POLICY TITLE: CUSTOMER PAYMENT ARRANGEMENTS
POLICY NUMBER: 3037

- 3037.1 Upon request, the General Manager may grant approval of special arrangements to be made for payment of the following fees when an extreme hardship exists:
 - 3037.1.1 Regular Water, Sewer and Trash Service.
 - 3037.1.2 Connection Fee, Late Fee and Reconnection Fees.
 - 3037.1.3 Reasonable payment schedule may be made following receipt of delinquency "shut-off" notice.
 - 3037.1.4 Reasonable payment schedule may be made if the customer receives a furlough notice from the Federal Government. Customers effected by the Federal Government shutdown may make payment arrangements for one month prior to receiving a "shut-off" notice. Customers requesting payment arrangements due to Federal Government shut down prior to receiving a "shut-off" notice, must bring their furlough letter.
- 3037.2 Monthly payments not to exceed 6 payments can be arranged. Monthly payments will include the past due amount to be paid over a period not to exceed six months, along with the currently monthly service charges. All current monthly charges and fees along with the amount agreed upon payment for the past due amounts must be paid by the due date monthly.
 - 3037.2.1 Failure to meet the payment arrangement and to keep the account current will result in termination of water service according to the Heber Public Utility District Utility Service Policy Number 3510 XII. Discontinuance of Utility Services.