

**RESOLUTION NO. 2018-05**

**A RESOLUTION OF THE HEBER PUBLIC  
UTILITY DISTRICT ADOPTING A BUDGET  
FOR FISCAL YEAR 2018-19**

**WHEREAS**, the General Manager has submitted the 2018-2019 Budget to the Board of Directors for its review and consideration in accordance with budget policies and objectives established by the Board of Directors, and

**WHEREAS**, the 2018-19 Budget is effective on July 1, 2018 and is based upon public comment and direction of the Board of Directors received at scheduled public meetings on May 14, 2018, May 16, 2018, and June 5, 2018; and

**WHEREAS**, in said fiscal year beginning July 1, 2018, there is hereby appropriated out of the Treasury of the Heber Public Utility District for District purposes and for allowances to be used by the various departments and activities of said District for the fiscal year 2018-19, the sum of \$3,424,315 in the amounts, allowances and estimates more particularly set forth and described in said budget on file in the District office; and

**WHEREAS**, the following monies are hereby appropriated from each fund in the following amounts:

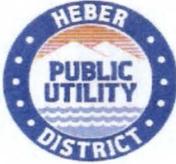
<b>2018-2019 BUDGET</b>	<b>Parks &amp; Rec</b>	<b>Water</b>	<b>Wastewater</b>	<b>Solid Waste</b>	<b>TOTAL Government Wide</b>
<b>Revenues</b>	564,500	1,681,715	1,326,900	49,600	3,622,715
<b>Total Revenues</b>	<b>\$ 564,500</b>	<b>\$ 1,681,715</b>	<b>\$ 1,326,900</b>	<b>\$ 49,600</b>	<b>\$ 3,622,715</b>
<b>Expenditures</b>					
Operating	534,600	1,210,100	1,010,700	43,300	2,798,700
Capital Outlay	17,700	74,315	34,700	-	126,715
Debt Service	-	287,800	211,100	-	498,900
<b>Total Expenditures</b>	<b>552,300</b>	<b>1,572,215</b>	<b>1,256,500</b>	<b>43,300</b>	<b>3,424,315</b>

**WHEREAS**, all previous appropriations are hereby cancelled and the balances remaining therein are applied to finance the new appropriations set forth in this budget; and

**WHEREAS**, the General Manager has the authority to execute expenditures up to \$15,000 without prior approval of the Board of Directors; and

**WHEREAS**, all increases in the Fiscal Year 2018-19 Budget of funds, departments and/or activities shall be made by the Board of Directors except that the General Manager may, on her own initiative and without prior approval of the Board of Directors, transfer between budget accounts within a fund, activity, or capital improvement fund, or from a budget account or appropriation, to the said fund reserve, amounts determined to be in excess of actual requirements; as long as such changes are reported regularly to the Board of Directors; and

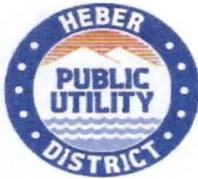
**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HEBER PUBLIC  
UTILITY DISTRICT, DOES HEREBY RESOLVE AS FOLLOWS:**



**FISCAL YEAR 2018/2019 ALL OPERATING FUNDS BUDGET**

**REVENUES**

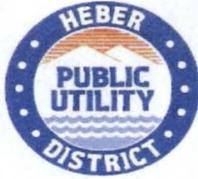
<b>REVENUES</b>	<b>Parks</b>	<b>Water</b>	<b>Sewer</b>	<b>Trash</b>	<b>Total</b>
Interest	-	1,500	1,500		3,000
Royalties (Geothermal)	3,200				3,200
Parks & Rec/Park Use	2,800				2,800
Other Revenues/Admin fees	2,500			3,000	5,500
Property Taxes	475,000				475,000
Capacity Fees					-
Residential		1,210,600	1,045,100	350,700	2,606,400
Multi-Residential		88,400	153,000	56,000	297,400
Commercial		39,700	17,500	32,500	89,700
Industrial		99,200	16,800	41,900	157,900
Public Agencies		104,100	25,600	31,600	161,300
Fire Protection -		18,200	-	-	18,200
New Service Fee		2,500	2,500		5,000
Penalties - Late fees		30,000	30,000		60,000
Reconnection Charge		9,000			9,000
Miscellaneous -(Backflow & NSF)		900	900		1,800
Parks Maintenance - CFDS & LLD	79,000				79,000
Rent - American Tower (Verizon)	-	9,000	9,000		18,000
Developer Fees - 15%					-
FRANCHISE FEE/Community	2,000			(466,100)	(464,100)
Transfer Inn from Short Lived Assets & Repair and Replace reserves		68,615	25,000		93,615
<b>Total Revenues</b>	<b>564,500</b>	<b>1,681,715</b>	<b>1,326,900</b>	<b>49,600</b>	<b>3,622,715</b>



Adopted Via Resolution 2018-05  
Effective July 1, 2018

**FISCAL YEAR 2018/2019 ALL OPERATING FUNDS BUDGET**

<b>EXPENDITURES</b>	<b>Parks</b>	<b>Water</b>	<b>Sewer</b>	<b>Trash</b>	<b>Total</b>
Salaries & Wages	158,200	384,300	326,900	17,000	\$886,400
Fringe Benefits	99,600	234,400	217,800	10,200	\$562,000
Uniforms 9 x 600	1,500	2,500	2,500	0	\$6,500
Training/Travel & Conferences	2,900	7,100	7,100	800	\$17,900
Safety Training	1,300	3,300	3,300	400	\$8,300
Mileage Reimb./Allowance	1,000	2,000	7,000	0	\$10,000
Sponsorship/Contributions	0	0	0	0	\$0
Recreation Activities	18,000	0	0	0	\$18,000
Movies Rental	4,500	0	0		\$4,500
Public Outreach	20,000	6,000	6,000	3,000	\$35,000
Raw Water Purchase	0	20,000	0	0	\$20,000
Wastewater Sludge Disposal	0	0	20,000	0	\$20,000
Chemical Purchases	0	90,000	8,000	0	\$98,000
Laboratory	0	20,000	25,000	0	\$45,000
Materials & Supplies - Regular Operation	25,000	15,000	20,000	0	\$60,000
Fire Hydrant Maintenance -	5,000	0	0		\$5,000
Office Services	8,000	30,000	30,000	2,000	\$70,000
Office Supplies	2,400	6,000	6,000	600	\$15,000
Postage	800	5,500	5,500	1,500	\$13,300
Miscellaneous	1,500	4,000	4,000	0	\$9,500
Maintenance & Repairs (Distribution)		80,000	0	0	\$80,000
Maintenance & Repairs (Collection)		0	30,000	0	\$30,000
Maintenance & Repairs (Parks)	30,000	0	0	0	\$30,000
Operation Maintenance & Repair - Treatment		20,000	70,000	0	\$90,000
Auto & Trucks Repair & Maintenance	6,500	6,000	3,500	0	\$16,000
Equipment Replacement (all other)	7,500	15,000	15,000	0	\$37,500
Plant, lab, Office Repairs (Buildings)	1,000	1,500	1,500	0	\$4,000
Equipment Rental	1,200	600	1,200	0	\$3,000
Diesel	2,000	4,000	4,000	0	\$10,000
Gasoline	4,000	3,000	3,000	0	\$10,000
UB Bad Debt		4,000	4,000	1,500	\$9,500
Accounting/Auditing	5,000	15,400	11,000	2,000	\$33,400
Engineering	5,000	5,000	5,000	0	\$15,000
Legal	3,000	3,000	3,000	1,000	\$10,000
Planning	5,000	5,000	5,000	0	\$15,000
Temporary Employment Services	2,500	7,200	1,600	0	\$11,300
Bank & Merchant fees	500	6,500	6,500	1,500	\$15,000
Memberships/subscriptions	1,800	3,800	3,800	600	\$10,000
Licenses/Permits	0	20,000	25,000	0	\$45,000
Compliance & Pollution Tests	2,000	4,000	10,000	0	\$16,000
Lafco - Expenditures Share	800	2,000	2,000	200	\$5,000
General Liability Insurance	11,000	31,000	27,000	1,000	\$70,000
Utilities	66,100	143,000	89,500	0	\$298,600
Street Lighting	30,000	0	0	0	\$30,000
<b>TOTALS</b>	<b>\$534,600</b>	<b>\$1,210,100</b>	<b>\$1,010,700</b>	<b>\$43,300</b>	<b>\$2,798,700</b>



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**FISCAL YEAR 2018/2019 ALL OPERATING FUNDS BUDGET**

**NET OPERATING INCOME**

<b>NET INCOME</b>	<b>Parks</b>	<b>Water</b>	<b>Sewer</b>	<b>Trash</b>	<b>Total</b>
TOTAL REVENUES	\$564,500	\$1,681,715	\$1,326,900	\$49,600	\$3,622,715
OPERATING EXPENSES	\$534,600	\$1,210,100	\$1,010,700	\$43,300	\$2,798,700
<b>NET REVENUE (INCLUDING CAPACITY)</b>	<b>\$29,900</b>	<b>\$471,615</b>	<b>\$316,200</b>	<b>\$6,300</b>	<b>\$824,015</b>

<b>Capital Outlay</b>					
Capital Outlay (Office)	700	3,200	3,200		\$7,100
Capital Outlay (Equipment)	17,000	71,115	31,500		\$119,615
<b>NET AFTER CAPITAL OUTLAY EXPENSES</b>	<b>\$12,200</b>	<b>\$397,300</b>	<b>\$281,500</b>	<b>\$6,300</b>	<b>\$697,300</b>

<b>Debt Service</b>					
DEBT SERVICE-Principal		209,900	164,600		\$374,500
DEBT SERVICE-Interest - 5800		77,900	46,500		\$124,400
<b>Debt Service Total -----&gt;</b>	<b>\$0</b>	<b>\$287,800</b>	<b>\$211,100</b>	<b>\$0</b>	<b>\$498,900</b>

<b>Net Income After Capital &amp; Debt Service -----&gt;</b>	<b>\$12,200</b>	<b>\$109,500</b>	<b>\$70,400</b>	<b>\$6,300</b>	<b>\$198,400</b>
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**HEBER PUBLIC UTILITY DISTRICT**  
**SALARY SCHEDULE EFFECTIVE July 1st 2018**  
 Resolution 2016-10 Adopted 07.11.2016

Position	Salary Period	1-Jul-18	
		Step 1	Step 2
Lead Operator	Monthly	5,029	5,281
	Annual	60,351	63,368
	Hourly Rate	29.015	30.465
W / WW Operator	Monthly	4,561	4,789
	Annual	54,728	57,465
	Hourly Rate	26.312	27.627
W / WW - OIT	Monthly	4,344	4,562.52
	Annual	52,131	54,738
	Hourly Rate	25.063	26.316
Parks Maintenance	Monthly	3,594	3,774
	Annual	43,133	45,290
	Hourly Rate	20.737	21.774

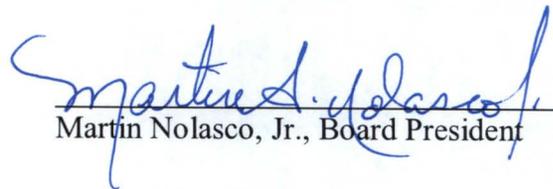
**HEBER PUBLIC UTILITY DISTRICT**  
**Non represented employees**  
**PROPOSED SALARY SCHEDULE FOR July 1st 2018**

2%

Position	Salary Period	FY 2016-17	FY 2017-18	FY 2018-19
General Manager	Monthly	7,554	7,856	7,856
	Annual	90,647	94,272	94,272
	Hourly	43.580	45.323	45.323
Finance Manager	Monthly	6,156	6,280	6,405
	Annual	73,877	75,355	76,861
	Hourly	35.518	36.228	36.953
Chief Operator	Monthly	6,081	6,203	6,327
	Annual	72,975	74,434	75,924
	Hourly	35.084	35.786	36.502
Bookkeeper	Monthly	3,930	4,009	4,089
	Annual	47,163	48,106	49,068
	Hourly	22.675	23.128	23.591
Senior Account Clerk	Monthly	3,930	4,009	4,089
	Annual	47,163	48,106	49,068
	Hourly	22.675	23.128	23.591

1. That the foregoing is true, correct and adopted.
2. That the Board of Directors finds that the Fiscal Year 2018-2019 Budget of \$3,424,315 is based upon reasonable estimates of revenues and expenditures resulting in a balanced budget.
3. That the Board of Directors of the Heber Public Utility District does hereby adopt this Resolution approving the Fiscal Year 2018-19 Budget as set forth.
4. That the President of the Board of Directors of the Heber Public Utility District is hereby authorized to sign said Resolution, a copy of which is on file at the District office.

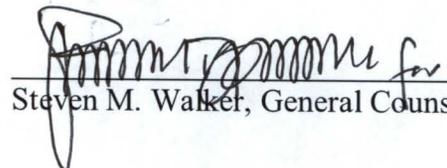
**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Heber Public Utility District held on the 21<sup>st</sup> day of June 2018.

  
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 Martin Nolasco, Jr., Board President

ATTEST:

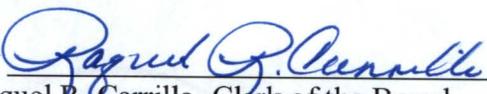
  
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 Raquel R. Carrillo, Clerk of the Board

APPROVE AS TO FORM:

  
 \_\_\_\_\_  
 Steven M. Walker, General Counsel

STATE OF CALIFORNIA )  
 COUNTY OF IMPERIAL )  
 HEBER PUBLIC UTILITY )  
 DISTRICT )

I, RAQUEL R. CARRILLO, Clerk of the Board of the Heber Public Utility District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was dully passed, approved and adopted by the Board of Directors of the Heber Public Utility District at its regularly scheduled meeting held on the 21<sup>st</sup> day of June 2018.

By   
 \_\_\_\_\_  
 Raquel R. Carrillo, Clerk of the Board