RESOLUTION NO. 2017-07

A RESOLUTION OF THE HEBER PUBLIC UTILITY DISTRICT ADOPTING A BUDGET FOR FISCAL YEAR 2017-18

WHEREAS, the General Manager has submitted the 2017-2018 Budget to the Board of Directors for its review and consideration in accordance with budget policies and objectives established by the Board of Directors, and

WHEREAS, the 2017-18 Budget is effective on July 1, 2017 and is based upon public comment and direction of the Board of Directors received at a scheduled public meetings; and

WHEREAS, in said fiscal year beginning July 1, 2017, there is hereby appropriated out of the Treasury of the Heber Public Utility District for District purposes and for allowances to be used by the various departments and activities of said District for the fiscal year 2017-17, the sum of $3,291,800 in the amounts, allowances and estimates more particularly set forth and described in said budget on file in the District office; and

WHEREAS, the following monies are hereby appropriated from each fund in the following amounts:

2017-2018 BUDGET	Parks & Rec	Water Fund	Wastewater Fund	Solid Waste	TOTAL Government Wide
Revenues	614,000	1,746,588	1,351,376	49,500	3,761,464
Total Revenues	**$ 614,000**	**$ 1,746,588**	**$ 1,351,376**	**$ 49,500**	**$ 3,761,464**
Expenditures					
Operating	509,400	1,126,000	963,200	44,700	2,643,300
Capital Outlay	65,000	59,800	6,800	-	131,600
Debt Service	-	305,800	211,100		516,900
Total Expenditures	**574,400**	**1,491,600**	**1,181,100**	**44,700**	**3,291,800**

WHEREAS, all previous appropriations are hereby cancelled and the balances remaining therein are applied to finance the new appropriations set forth in this budget; and

WHEREAS, the General Manager has the authority to execute expenditures up to $15,000 without prior approval of the Board of Directors; and

WHEREAS, all increases in the Fiscal Year 2016-2017 Budget of funds, departments and/or activities shall be made by the Board of Directors except that the General Manager may, on her own initiative and without prior approval of the Board of Directors, transfer between budget accounts within a fund, activity, or capital improvement fund, or from a budget account or appropriation, to the said fund reserve, amounts determined to be in excess of actual requirements; as long as such changes are reported regularly to the Board of Directors; and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE HEBER PUBLIC UTILITY DISTRICT, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.

Heber Public Utility District

ADOPTED VIA RESOLUTION NO. 2017-7
Effective July 1, 2017
All Funds Summary FY 2017-2018

2017-2018 BUDGET	Parks & Rec	Water Fund	Wastewater Fund	Solid Waste	TOTAL Government Wide
Revenues	614,000	1,746,588	1,351,376	49,500	3,761,464
Total Revenues	**$ 614,000**	**$ 1,746,588**	**$ 1,351,376**	**$ 49,500**	**$ 3,761,464**
Expenditures					
Operating	509,400	1,126,000	968,200	44,700	2,648,300
Capital Outlay	65,000	59,800	6,800	-	131,600
Debt Service	-	305,800	211,100		516,900
Total Expenditures	**574,400**	**1,491,600**	**1,186,100**	**44,700**	**3,296,800**
To Fund Balance	**$ 39,600**	**$ 254,988**	**$ 165,276**	**$ 4,800**	**464,664**

Adopted Via Resolution 2017-7
Effective July 1, 2017

FISCAL YEAR 2017/2018 ALL OPERATING FUNDS BUDGET

REVENUES

REVENUES	Parks	Water	Sewer	Trash	Total
Interest	-	600	900		1,500
Royalties (Geothermal)	4,000				4,000
Parks & Rec/Park Use	3,000				3,000
Other Revenues/Admin fees	3,000			3,000	6,000
Property Taxes	525,000				525,000
Capacity Fees		191,388	92,576		283,964
Residential		1,170,900	981,300	357,600	2,509,800
Multi-Residential		81,600	166,600	42,200	290,400
Commercial		39,000	20,100	39,000	98,100
Industrial		101,000	17,600	41,200	159,800
Public Agencies		107,900	27,100	32,000	167,000
New Service Fee		2,500	2,500		5,000
Penalties - Late fees		30,000	30,000		60,000
Reconnection Charge		9,000			9,000
Miscellaneous Charges (NSF)		900	900		1,800
Parks Maintenance - CFDS & LLD	77,000				77,000
Rent (1085 Ingram & Verizon)	-	9,800	9,800		19,600
Developer Fees - 15%		2,000	2,000		4,000
FRANCHISE FEE/Community	2,000			(465,500)	(463,500)
Total Revenues	**614,000**	**1,746,588**	**1,351,376**	**49,500**	**3,761,464**

Adopted Via Resolution 2017-7
Effective July 1, 2017

FISCAL YEAR 2017/2018 ALL OPERATING FUNDS BUDGET

EXPENDITURES	Parks	Water	Sewer	Trash	Total
Salaries & Wages	155,500	377,800	321,500	16,700	$871,500
Fringe Benefits	95,100	217,400	206,300	10,400	$529,200
Uniforms 9 x 600	1,500	2,500	2,500	0	$6,500
Training/Travel & Conferences	2,500	6,100	6,100	700	$15,400
Safety Training	1,300	3,200	3,200	400	$8,100
Mileage Reimb./Allowance	1,000	3,200	7,000	0	$11,200
Sponsorship/Contributions	1,000	1,000	1,000	0	$3,000
Recreation Activities	18,000	0	0	0	$18,000
Movies Rental	4,500	0	0		$4,500
Public Outreach	20,000	6,000	6,000	3,000	$35,000
Raw Water Purchase	0	20,000	0	0	$20,000
Wastewater Sludge Disposal	0	0	20,000	0	$20,000
Chemical Purchases	0	85,000	7,500	0	$92,500
Laboratory	0	12,000	32,000	0	$44,000
Materials & Supplies - Regular Operation	25,000	15,000	15,000	0	$55,000
Fire Hydrant Maintenance -	5,000	0	0		$5,000
Office Services	5,500	32,500	32,500	2,500	$73,000
Office Supplies	2,000	8,000	8,000	2,000	$20,000
Postage	800	5,500	5,500	1,500	$13,300
Miscellaneous	1,500	4,000	4,000	0	$9,500
Maintenance & Repairs (Distribution)		60,000	0	0	$60,000
Maintenance & Repairs (Collection)		0	30,000	0	$30,000
Maintenance & Repairs (Parks)	30,000	0	0	0	$30,000
Operation Maintenance & Repair - Treatment		20,000	30,000	0	$50,000
Auto & Trucks Repair & Maintenance	6,500	6,000	3,500	0	$16,000
Equipment Replacement (all other)	16,500	15,000	10,000	0	$41,500
Plant, lab, Office Repairs (Buildings)	1,500	5,000	5,000	0	$11,500
Equipment Rental	500	500	500	0	$1,500
Diesel	3,000	2,000	2,000	0	$7,000
Gasoline	3,000	5,000	5,000	0	$13,000
UB Bad Debt		4,000	4,000	1,500	$9,500
Accounting/Auditing	5,000	25,000	15,000	2,000	$47,000
Engineering	7,500	7,500	7,500	0	$22,500
Legal	3,000	9,000	9,000	1,000	$22,000
Planning	3,000	4,000	4,000	0	$11,000
Temporary Employment Services	1,600	7,200	1,600	0	$10,400
Bank & Merchant fees	500	5,500	5,500	1,500	$13,000
Memberships/subscriptions	1,500	3,600	3,600	500	$9,200
Licenses/Permits	0	20,000	25,000	0	$45,000
Compliance & Pollution Tests	2,000	4,000	10,000	0	$16,000
General Liability Insurance	10,000	30,000	26,000	1,000	$67,000
Utilities	44,100	93,500	87,900	0	$225,500
Street Lighting	30,000	0	0	0	$30,000
TOTALS	**$509,400**	**$1,126,000**	**$963,200**	**$44,700**	**$2,643,300**

Adopted Via Resolution 2017-7
Effective July 1, 2017

FISCAL YEAR 2017/2018 ALL OPERATING FUNDS BUDGET

NET OPERATING INCOME

NET INCOME	Parks	Water	Sewer	Trash	Total
TOTAL REVENUES	$614,000	$1,746,588	$1,351,376	$49,500	$3,761,464
OPERATING EXPENSES	$509,400	$1,126,000	$963,200	$44,700	$2,643,300
NET REVENUE (INCLUDING CAPACITY)	**$104,600**	**$620,588**	**$388,176**	**$4,800**	**$1,118,164**
Capital Outlay (Office)	1,500	6,800	6,800		$15,100
Capital Outlay (Equipment)	63,500	53,000	0		$116,500
NET AFTER CAPITAL OUTLAY EXPENSES	**$39,600**	**$560,788**	**$381,376**	**$4,800**	**$986,564**
DEBT SERVICE-Principal		226,300	163,000		$389,300
DEBT SERVICE-Interest - 5800		79,500	48,100		$127,600
Debt Service Total ------>	**$0**	**$305,800**	**$211,100**	**$0**	**$516,900**
Net Income After Capital & Debt Service ------>	**$39,600**	**$254,988**	**$170,276**	**$4,800**	**$469,664**

HEBER PUBLIC UTILITY DISTRICT

SALARY SCHEDULE EFFECTIVE July 1st 2017

Resolution 2016-10 Adopted 07.11.2016

Position	Salary Period	1-Jul-17	
		Step 1	Step 2
Lead Operator	Monthly	4,931	5,177
	Annual	59,168	62,125
	Hourly Rate	28.446	29.868
W / WW Operator	Monthly	4,471	4,695
	Annual	53,656	56,339
	Hourly Rate	25.796	27.086
W / WW - OIT	Monthly	4,259	4,472
	Annual	51,110	53,664
	Hourly Rate	24.572	25.800
Parks Maintenance	Monthly	3,524	3,700
	Annual	42,288	44,402
	Hourly Rate	20.331	21.347

HEBER PUBLIC UTILITY DISTRICT
Non represented employees

PROPOSED SALARY SCHEDULE FOR July 1st 2017

Position	Salary Period	FY 2017-18
General Manager	Monthly	7856.00
	Annual	94,272
	Hourly	45.323
Finance Manager	Monthly	6,279.58
	Annual	75,355
	Hourly	36.228
Chief Operator	Monthly	6,202.85
	Annual	74,434
	Hourly	35.786
Bookkeeper	Monthly	4,008.94
	Annual	48,107
	Hourly	23.129
Senior Account Clerk	Monthly	4,008.94
	Annual	48,107
	Hourly	23.129

Water Monthly Fixed Meter Charges

MODIFIED RATES - JUNE 15, 2017, Effetive July 2017

WATER	Allotment	Proposed FY2017-2018	Proposed FY2018-2019	Proposed FY2019-2020	Proposed FY2020-2021	Proposed FY2021-2022
	(Gallons)	($/month)	($/month)	($/month)	($/month)	($/month)
Fixed Meter Charge						
Single Family Residential:						
1" Meter or less	15,000	$55.54	$57.84	$59.54	$61.30	$64.01
Multi-Residential:						
1" Meter or less Water	15,000	$62.39	$64.38	$66.32	$68.23	$70.94
2" Meter Water	40,000	$194.71	$200.57	$206.59	$212.53	$221.31
3" Meter Water	60,000	$408.95	$421.24	$433.88	$446.28	$465.81
Commercial/Industrial/Public:						
1" Meter or less Water	15,000	$62.39	$64.38	$66.32	$68.23	$70.94
2" Meter Water	40,000	$194.71	$200.57	$206.59	$212.53	$221.31
3" Meter Water Water	60,000	$408.95	$421.24	$433.88	$446.28	$465.81
4" Meter Water	75,000	$715.73	$737.22	$759.32	$780.95	$816.49
Service Outside District						
1" Meter or less Water	15,000	$ 70.07	$ 72.26	$ 74.37	$ 76.58	$ 80.09
2" Meter Water	30,000	$ 163.42	$ 168.52	$ 173.46	$ 178.61	$ 186.80
Volumetric Charge ($/1000 gallons)		($/Kgals)	($/Kgals)	($/Kgals)	($/Kgals)	($/Kgals)
Residential Inside District		$3.49	$3.79	$3.90	$4.03	$4.03
Public Agency		$3.49	$3.79	$3.90	$4.03	$4.03
Commercial		$3.49	$3.79	$3.90	$4.03	$4.03
Industrial		$3.49	$3.79	$3.90	$4.03	$4.03
Multi-residential		$3.49	$3.79	$3.90	$4.03	$4.03
Outside District		$4.16	$4.49	$4.63	$4.78	$4.78

Private Fire Lines and Temporary Hydrant Meter

WATER	FY2017-2018	FY2018-2019	FY2019-2020	FY2020-2021	Proposed FY2021-2022
Private Fire Line ($/meter)	($/meter)	($/meter)	($/meter)	($/meter)	($/meter)
1" Meter or less	$10.41	$10.78	$11.17	$11.41	$11.41
2" Meter	$33.31	$34.50	$35.73	$36.52	$36.52
3" Meter	$72.87	$75.48	$78.17	$79.90	$79.90
4" Meter	$131.17	$135.86	$140.70	$143.82	$143.82
6" Meter / Hydrant	$208.21	$215.65	$223.33	$228.28	$28.28
6" Meter / Hydrant /Year	$2,498.48	$2,587.81	$2,679.96	$2,739.36	$2,739.36
Temporary Hydrant Meter / Month	$135.04	$138.90	$142.86	$147.11	$147.11
Hydrant Meter Volumetric Charge ($/1,000 gallons)	$3.49	$3.75	$3.87	$3.99	$3.99

Wastewater Monthly Rates

MODIFIED RATES - JUNE 15,2017 Effective In July 2017 and Adopted Rates FYE 2019~2022

WASTEWATER	Proposed FY2017-2018	Adopted FY2018-2019	Adopted FY2019-2020	Adopted FY2020-2021	Adopted FY2021-2022
Fixed Meter Charge					
Residential	($/month)	($/month)	($/month)	($/month)	($/month)
4" Connection	$52.66	$56.66	$58.96	$60.66	$62.76
6" Connection	$117.00	$120.48	$124.65	$128.97	$133.44
Multifamily					
Per Dwelling Unit	$52.66	$56.66	$58.62	$60.66	$62.76
Commercial, Industrial, and Public					
4" Connection	$49.66	$51.21	$52.82	$54.49	$56.22
6" Connection	$109.25	$112.66	$116.20	$119.88	$123.69
8" Connection	$198.64	$204.84	$211.28	$217.96	$224.88
Volumetric Charge ($/1000 gal)*	($/1000 gal)	($/1000 gal)	($/1000 gal)	($/1000 gal)	($/1000 gal)
Commercial, Industrial, Public	$0.57	$0.59	$0.61	$0.63	$0.65

* -Volumetric Charge is based on monthly water use of the commercial, industrial or public agency customers.

2. That the Board of Directors finds that the Fiscal Year 2017-2018 Budget of $3,291,800 is based upon reasonable estimates of revenues and expenditures resulting in a balanced budget.

3. That the Board of Directors of the Heber Public Utility District does hereby adopt this Resolution approving the Fiscal Year 2017 Budget as set forth.

4. That the President of the Board of Directors of the Heber Public Utility District is hereby authorized to sign said Resolution, a copy of which is on file at the District office.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the Heber Public Utility District held on the 15th day of June 2017.

Diahna Garcia-Ruiz, Board President

ATTEST:

Raquel R. Carrillo, Clerk of the Board

APPROVE AS TO FORM:

Steven M. Walker, General Counsel

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL)
HEBER PUBLIC UTILITY)
DISTRICT)

I, RAQUEL R. CARRILLO, Clerk of the Board of the Heber Public Utility District, County of Imperial, State of California, DO HEREBY CERTIFY that the foregoing resolution was dully passed, approved and adopted by the Board of Directors of the Heber Public Utility District at its regularly scheduled meeting held on the 15th day of June 2017.

By _____
Raquel R. Carrillo, Clerk of the Board