HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, October 17, 2019 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
The meeting of the Heber Public Utility District was called to order at 6:01 pm by President Pompeyo Tabarez, Jr.

2. **ROLL CALL:**
Director's present: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia.

3. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by President Tabarez, Jr.,

4. **APPROVAL OF AGENDA:**
Motion to approve the agenda as presented was made by Director Cardenas, seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

5. **PUBLIC PRESENTATIONS/COMMENT:** Adult soccer President Wences Partida a Non-Profit organization approached the Board asking if they could waive or reduce the fees to the lights since the league agreed to help out in the Fall Fiesta. Direction was given to GM she will sit down with Mr. Partida and will work out fees.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

   A. Approve Minutes for the Regular Meeting of September 19, 2019.

   B. Approve Current Demands for September 2019.

Motion to approve the consent agenda as presented was made by Director Nolasco, Jr., seconded by Director Garcia.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

7. **REPORTS:**

A. President and Director's Comments. Director Cardenas gave a quick update on the CSDA Conference in Anaheim. Also mentioned that he has been helping GM with Fall Fiesta. He did suggest to start advertising and sending invitation to schools sooner like in August.

B. Operations Report for September 2019. Informational Only

C. General Manager's Report. Updated the board with the of the housing development N side of Mallard St., phase 1 will start with 12 houses ground work should start in a couple of days. Family Dollar should start sometime next month. Information was given in board packet.

D. Update on Heber Fall Fiesta – Day of the Dead. Construction of maze will be starting soon. Southwest High School will be running event "maze". There will be around 21 vendors at the event. More information was on director's packet.

8. NEW BUSINESS: Discussion and Possible Action

A. Approve Resolution 2019-09 Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program – General Manager

Motion to Approve Resolution 2019-09 Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in Special District Risk Management Authority's Health Benefits Program was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr. K. Garcia

B. Information Only – First Quarter Budget Review - Finance Manager. Informational only.

C. Information Only – Annual Disclosure Statement FY 2018-19 – Finance Manager. Information only.

D. Authorize the Write-Off of Uncollectible Accounts Receivable as Presented and Authorize the General Manager to Execute an Agreement with the Credit Bureau of Imperial County – Finance Manager

Motion to Authorize the Write-Off of Uncollectible Accounts Receivable as Presented and Authorize the General Manager to Execute an Agreement with the Credit Bureau of Imperial County was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

E. Authorize the Preparation of an Engineer's Probable Cost Estimate for Possible New Project to Modify the Wastewater Treatment Plant to Accept

Septage from Dumpers – General Manager

Motion to Authorize the Preparation of an Engineer's Probable Cost Estimate for Possible New Project to Modify the Wastewater Treatment Plant to Accept Septage from Dumpers and provide direction to the General Manager to negotiate specific terms with the customer requesting these services was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

9. OLD BUSINESS: Discussion and Possible Action

A Set Date and Time for Interviews and Board Workshop for the Development and Preparation of a Strategic Plan – General Manager.

Direction was given to staff to schedule interviews early November if possible or early December.

B. Information and Discussion Only Regarding the Bid Results for the Request for Proposals to Construct the Heber Recreation Center – General Manager

General Manager reported that A&N Construction was a responsive bidder but bids were way over budget, all bids came back high. GM was going to check with Norma Galindo from IID to see if there was any money for HPUD.

10. ANNOUNCEMENTS:

A. Board of Supervisors meets on Tuesdays in October, except for October 29th, at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net.

11. CLOSED SESSION:
Motion to go into Close Session at 7:09 pm was made by Director Sandoval, seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 5/0
AYES:M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, K. Garcia

A. Government Code Section §54957.6 (a)
Conference with Labor Negotiators - General Manager
a) Public Employee Evaluation of General Manager
b) Public Employee – Finance Manager

Board reconvened back into Open Session at 7:29pm. No reportable action taken.

12. ADJOURNMENT:
Motion to adjourn the meeting at 7:31 pm, was made by Director Sandoval, seconded by Director Nolasco.
Motion approved by Roll Call: 5/0
AYES:M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

Minutes of the Regular Meeting for October 17, 2019 were prepared by Raquel Carrillo, Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.