HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, May 21, 2020 at 6:00 p.m.

MINUTES

THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-29-20 ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 17,2020, THE RALPH M. BROWN ACT *(California Government Coe Section 5485950, et Seq.), and the Federal Americans with Disabilities Act.*

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY ATTEND THE BOARD MEETING VIA THE APPLICATION, ZOOM UNTIL FURTHER NOTICE. YOU MAY ALSO CALL INTO THE MEETING, FOR AUDIO ONLY PARTICIPATION, BY CALLING (760) 482-2447.

ZOOM MEETING INFORMATION:

WEBSITE: https://zoom.us/join

MEETING ID: 796-978-5637

CALL IN PHONE NUMBER: (760) 482-2447

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
The meeting of the Heber Public Utility District was called to order at 6:03pm by President Cardenas

2. **ROLL CALL:**
Board Members present were: Moises Cardenas, Pompeyo Tabares, Jr., Martin Nolasco, Jr., Tony Sandoval, Kaine Garcia. Also present: Laura Fischer, General Manager; Graciela Lopez, Finance Manager; Lexandra Carmelo newly hired Finance Manager; and Steve Walker, legal Counsel.

3. **PLEDGE OF ALLEGIANCE:**
Pledge of Allegiance was lead by President Cardenas

4. **APPROVAL OF AGENDA:**

Motion to move item 8.C. before item 8.B and to approve the agenda with this modification was made by Director Nolasco, and seconded by Director Tabarez. Motion passed with a vote of 5/0.

Roll Call
AYES: Cardenas, Garcia, Tabarez, Nolasco and Sandoval.
NOES: None
ABSENT: None

5. PUBLIC PRESENTATIONS/COMMENT: NONE

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the Emergency Meeting of March 16, 2020 and the Regular Meeting of April 16, 2020.

B. Approve Current Demands for April 2020.

C. Set a Special Meeting of the Heber PUD Board of Directors for the Purpose of Reviewing the FY 2020-2021 Budget.

Motion to approve the Consent Agenda was made by Director Sandoval and seconded by Director Garcia. With the Special Meeting of the HPUD Board set for June 11, 2020 at 6pm.

Roll Call
AYES: Cardenas, Garcia, Tabarez, Nolasco and Sandoval.
NOES: None
ABSENT: None

7. REPORTS:

A. President and Director's Comments

President Cardenas thanked staff for the information on COVID and for our diligent response to keep our employees safe and healthy.

Director Sandoval thanked Graciela for her years of hard work and service to HPUD.

Director Garcia thanked CR&R for their good service

B. Operations Report for March 2020 – Written Report Provided

C. General Manager's Report – General Manager introduced the newly hired Finance Manager, Ms. Lexandra Carmelo to the Board and staff.

D. Recreation Center Project Update – Written Report Provided

8. NEW BUSINESS: Discussion and Possible Action

A. Related to California Department of Public Health concerns and Governor Newsom's Executive Order enhancing State and local government's ability to respond to COVID-19 pandemic – General Manager

Information was provided. No action taken.

C. Approve the rate adjustment with CR&R for Waste Hauling Services – General Manager

This item was moved before 8.B.

Motion to approve the rate adjustment with CR&R for waste hauling services with the rate increase going into effect July 1, 2020 was made by Director Nolasco, seconded by Director Sandoval. Motion passed 5/0.

Roll Call
AYES: Cardenas, Garcia, Tabarez, Nolasco and Sandoval.
NOES: None

ABSENT: None

B. Information Only Heber Public Utility District FY 2020-2021 Budget Review – General Manager

Information was given to the Board, and direction was given to staff. This item will be included on the Special Meeting on June 11, 2020.

9. OLD BUSINESS: Discussion and Possible Action

A. Adopt the Heber Public Utility District Strategic Plan 2020 through 2025 and the Implementation Action Plan– General Manager

The motion to adopt the HPUD Strategic Plan 2020 through 2025 was made by Director Sandoval, seconded by Director Garcia. Motion passed 5/0.

Roll Call
AYES: Cardenas, Garcia, Tabarez, Nolasco and Sandoval.
NOES: None
ABSENT: None

10. ANNOUNCEMENTS:

A. Board of Supervisors meets every Tuesday in June, at 9:30 am via the platform Zoom.

B. CSDA newsletter www.csda.net

11. ADJOURNMENT:

Motion to Adjourn was made by Director Tabares at 7:46pm and seconded by Director Sandoval. Motion Passed 5/0.

Roll Call
AYES: Cardenas, Garcia, Tabarez, Nolasco and Sandoval.
NOES: None
ABSENT: None

Minutes were prepared by Laura Fischer, General Manager.

Heber Public Utility District is an equal opportunity provider and employer.