HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Wednesday, May 16, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
The meeting of the Board of Director's of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by Director Nolasco, Jr.

2. **ROLL CALL:**
Director's present at roll call: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, Finance Manager Graciela Lopez, and General Counsel Steven Walker. Director Garcia arrived at 6:04 pm and Director Sandoval arrived at 6:10 pm.

3. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by Director Nolasco, Jr.

4. **APPROVAL OF AGENDA:**
Motion to approve the agenda as presented was made by Director Cardenas, seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 3/2 (absent)
AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia, T. Sandoval

5. **PUBLIC PRESENTATIONS/COMMENT:** None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

   A. Approve Minutes for the regular meeting of April 19, 2018.

   B. Approve Current Demands for April 2018.

   The Motion to Approve the Consent Agenda was made by Director Cardenas, seconded by Director Tabarez, Jr.,

Motion approved by Roll Call: 3/2 (absent)

AYES: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.,

7. REPORTS:

A. President and Director's Comments. Director Cardenas mentioned that him and Director Garcia will be attending the CSDA conference in Sacramento and are really excited about attending.

B. Operations Report for April 2018. Informational Only

C. General Manager's Report.
General Manager reported that a new employee was hired and has been on board for a couple of weeks. Waiting for final approval for the Consumer Confidence Report. Looking into purchasing Christmas décor before fiscal year. Also mentioned the Ice Cream Social.

8. NEW BUSINESS: Discussion and Possible Action

A. Authorize Expenditures From the Sponsorship Contribution Account in Support of the Heber Library – General Manager

Motion to Authorize Expenditures from the Sponsorship Contribution account in the Support of the Heber Library in the amount of $500.00 was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

9. OLD BUSINESS:

A. Award Construction Contract to Rehabilitate the Sixth Street and Parkyns Avenue Sanitary Sewer Pump Station and Seven Manholes to SoCal Pacific Construction Corp. dba National Coating & Lining Co. in an amount not to exceed $126,531.00. – General Manager

Motion to Award Construction Contract to Rehabilitate the 6th Street and Parkyns Sanitary Sewer Pump Station and seven Manholes to SolCal Pacific dba National Coating and Lining was made by Director Tabarez, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

B. Authorize Amendment to the Facility Use Policy to Include Reference to Athletic Field Lights in Tito Huerta Park Soccer Field 1 and Authorize Amendment to the Facility Use Fee Schedule to Include Fees for Use of Soccer Field 1 with Lights – General Manager

Motion to authorize Amendment to the Facility use policy to include reference

to Athletic Field Lights in Tito Huerta Park Soccer Field 1 & Authorize Amendment to the Facility use fee schedule to include fees for use of the Soccer Field 1 w/lights in the amount of $25 per hour, was mad by Director Cardenas, seconded by Director Sandoval.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

C. Information Only – Fiscal Year 2018-19 Budget Review – Finance Manager

General Manager mentioned if the Board wanted hold a Fall Fiesta this year and also agree to a second Annual Tamale Festival. Board decided to have Fall Fiesta for October 27th., and to continue with the Tamale Festival for January 5th 2019. It was also mentioned that the Construction of the Recreation building and the upgrades to Children's Park be moved to next year. A Special Meeting for Budget Review will be held June 5th @ 6:00p.m, and have Budget ready for approval for June 21st meeting.

10. ANNOUNCEMENTS:

A. Board of Supervisors meets on Tuesdays in June, at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net -

CSDA Legislative Days – Tuesday, May 22nd through Wednesday, May 23rd in Sacramento, CA. Directors Kaine Garcia and Moises Cardenas will attend.

11. ADJOURNMENT:

Motion to adjourn the meeting at 7:54 pm was made by Director Sandoval, seconded by Director Cardenas.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

Minutes of the Regular Meeting for May 16, 2018, were prepared by Raquel Carrillo – Secretary of the Board

Raquel Carrillo