

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, January 18, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

1. The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by Director Nolasco, Jr.

2. ROLL CALL:

Director's present at roll call: M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., Also present General Manager, Laura Fischer; Board Secretary, Raquel Carrillo; Finance Manager, Graciela Lopez; and General Counsel, Steve Walker. Director T. Sandoval arrived at 6:02 pm and Director K. Garcia arrived at 6:18 pm.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Nolasco, Jr.

4. APPROVAL OF AGENDA:

The Motion to approve the Agenda as presented was made by Director Cardenas, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 3/2 (absent)

AYES: M. Cardenas, M. Nolasco, Jr., and P. Tabarez, Jr.

ABSENT: T. Sandoval, K. Garcia

5. PUBLIC PRESENTATIONS/COMMENT: None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the regular meeting of December 21, 2017.
- B. Approve Current Demands for December 2017.

The Motion to Approve the Consent Agenda as presented was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 4/1 (absent)

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: K. Garcia

7. REPORTS:

- A. President and Director's Comments. Director Nolasco, Jr., mentioned he attended the LAFCO meeting and mentioned it would be helpful if a board member would represent HPUD at the LAFCO meetings.
- B. Operations Report for November 2017. Director Sandoval mentioned he was happy with the report that was given regarding the vactor truck.
- C. General Manager's Report. Report was given in Board's package.
- D. Heber Tamale Festival and Ribbon Cutting Ceremony for Athletic Field Light Project Update. Ribbon cutting ceremony for the lights is scheduled at noon on January 20th.

8. NEW BUSINESS: Discussion and Possible Action

- A. Adopt Resolution 2018-1 to Reschedule Heber Public Utility District Governing Board Election to Even Years – General Manager
Motion to Adopt Resolution 2018-1 to Reschedule Heber Public Utility District Governing Board Election to Even Years was made by Director Sandoval, seconded by Director Cardenas.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.
- B. Approve the Replacement of Fencing at Children's Park and Authorize Award to Garibaldo Fence in an Amount Not to Exceed \$13,825 – General Manager
Motion to approve the Replacement of Fencing at Children's Park and Authorize Award to Garibaldo Fence in an Amount Not to Exceed \$13,825 was made by Director Sandoval, seconded by Director Garcia.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.
- C. Authorize the Board President to Execute the Certificate of Acceptance Corrective Grant Deed – General Manager
Motion to Authorize the Board President to Execute the Certificate of Acceptance Corrective Grant Deed was made by Director Tabarez, Jr., seconded by Director Sandoval.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and

P. Tabarez, Jr.

- D. Adopt Resolution 2018-2 Declaring that Governing Body Members and Volunteers shall be deemed to be eligible for Workers' Compensation Coverage – General Manager

Motion to Adopt Resolution 2018-2 Declaring that Governing Body Members and Volunteers shall be deemed to be eligible for Worker's Compensation Coverage was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

9. OLD BUSINESS: Discussion and Possible Action

- A. Information Only - Mid-Year Budget Review – General Manager

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in February, at 9:30 am (open session) at 940 W Main St., El Centro.

- B. CSDA newsletter www.csda.net

CSDA Leadership Academy – February 4th – 7th held in La Quinta, CA

- C. Special District Risk Management Authority – Annual Report

11. CLOSED SESSION:

- A. Government Code Section § 54956.8 Property Negotiations
Property: APN#054201116000 and APN#054201015000
Property Negotiator: General Manager

- B. Government Code Section §54956.9. Conference With Legal Counsel – Pending Litigation Claim of Osvaldo Acosta

Motion to go into Close Session @ 6:47 pm was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

The Board Reconvened back into Open Session at 6:56 pm.

The District Counsel, Mr. Steve Walker reported from Closed Session: Motion was made by Director Cardenas and seconded by Director Garcia to Reject Claim of Osvaldo Acosta.

Motion approved by Roll Call: 5/0 in favor.

12. ADJOURNMENT:

Motion to adjourn the meeting at 6:58pm was made by Director Sandoval and
Seconded by Director Garcia.

Motion approved by Roll Call: 5/0

Ayes: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

Minutes of the Regular Meeting for January 18, 2018 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.

A handwritten signature in blue ink, reading "Raquel Carrillo". The signature is written in a cursive style with a large initial "R".