

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
And HPUD CFD NO. 2005-1 BOARD
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, December 17, 2015 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:10 pm by Director Garcia-Ruiz

2. ROLL CALL:

Directors present at roll call: S. Escobedo, P. Tabarez Jr., M. Nolasco Jr., D. Garcia-Ruiz. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo and General Counsel, Steve Walker. Director Sandoval arrived at 6:12 pm

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Garcia-Ruiz.

4. APPROVAL OF AGENDA:

The Motion to Approve the Agenda as presented was made by Director Tabarez Jr., seconded by Director Nolasco Jr.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, P. Tabarez Jr., M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT: T. Sandoval

5. INSTALLATION OF OFFICERS:

A. Nominate and Elect a Board Member to the Office of President

Nomination to Elect Director Tony Sandoval for Office of President was made by Director Garcia-Ruiz, seconded by Director Tabarez Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco, Jr., D. Garcia-Ruiz

NOES:

ABSENT:

- B. Nominate and Elect a Board Member to the Office of the Vice-President
Director Escobedo Nominated Director Tabarez Jr., for the Office of Vice-President, Nomination was rescind due to standard procedure. Motion to Nominate Diahna Garcia-Ruiz for Office of the Vice-President was made by Director Escobedo, seconded by Director Tabarez Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT:

- C. Nominate and Elect a Board Member to the Office of Treasurer
Nomination Director Garcia-Ruiz for Office of Treasurer was made by President Sandoval, seconded by Director Nolasco Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT:

- D. Appoint a Board Member to Serve on the Board of the Heber Community Foundation
Director Garcia-Ruiz, nominated to Appoint Director Tabarez Jr., to Serve on the Board of the Heber Community Foundation, seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT:

The Board will take a 5-10 minute break for refreshments and to take pictures.

6. PUBLIC PRESENTATIONS/COMMENT: None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

7. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the regular meeting on November 19, 2015.

B. Approval of Current Demands for November 2015.

Motion to Approve the Consent Agenda was made by Director Garcia-Ruiz, seconded by Director Nolasco Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT:

8. REPORTS:

A. Operations Report for November 2015

B. President and Director's Comments

Director Garcia-Ruiz mentioned that she attended the Employee appreciation diner and that it turned out great. Director Sandoval congratulated Director Tabarez Jr., and Director Nolasco Jr. Also thanked staff for the participation in the Winter walk.

C. General Manager's Report

General Manager reported that the Movie night was cancelled in December due to high winds, HPUD will start with Movie nights in March 2016.

9. NEW BUSINESS: Discussion and Possible Action

A. Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2014-2015 Financial Statements – Finance Manager

Harvey Schroeder from White Nelson Diehl Evans LLP gave a brief explanation of the Financial Statements. Motion to Approve and File the Independent Auditor's Report for Fiscal Year 2014-2015 was made by Director Garcia-Ruiz, seconded by Director Nolasco Jr.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia-Ruiz

NOES:

ABSENT:

B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by General Government Management Services – Finance Manager

Information Only

- C. Approve and Adopt the 2016 Board Calendar – General Manager
Motion to Approve and Adopt the 2016 Board Calendar with the change of the Regular Board meeting in January to be moved to the 20th, was made by Director Garcia-Ruiz, seconded by Director Nolasco Jr.
Motion approved by Roll Call: 5/0
AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr., D. Garcia- Ruiz
NOES:
ABSENT:
- D. Adopt Resolution Number 2015-17 to Award the Construction Contract for the Water Treatment Plant Improvement Project – General Manager
Frank Forthun from Spiess Construction addressed the Board with concerns regarding the contract being awarded Pacific Hydrotech.
Motion to Adopt Resolution Number 2015-17 to Award the Construction Contract for the Water Treatment Plant Improvement Project to Pacific Hydrotech Corporation was made by Director Sandoval, seconded by Director Nolasco Jr.
Motion approved by Roll Call: 4/0
AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr.
NOES:
ABSENT: D. Garcia-Ruiz
- E. Adopt Resolution Number 2015-18 to Award the Construction Management Contract for the Water Treatment Plant Improvement Project – General Manager
Motion to Adopt Resolution Number 2015-18 to Award the Construction Management Contract for the Water Treatment Plant Improvement Project to The Holt Group was made by Director Nolasco Jr., seconded by Director Escobedo.
Motion approved by Roll Call: 4/0
AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr.,
NOES:
ABSENT: D. Garcia-Ruiz

10. OLD BUSINESS: Discussion and Possible Action

- A. Information Only Regarding Funding From the Imperial County Community Benefit Program and Authorize the Matching Funds – General Manager
- B. Information Regarding the CSDA’s Leadership Academy – General Manager

11. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro
- B. CSDA newsletter www.csda.net

12. ADJOURNMENT:

The Motion to adjourn the meeting @ 7:46 pm was made by Director Nolasco Jr., seconded by Director Tabarez Jr.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, P. Tabarez Jr., T. Sandoval, M. Nolasco Jr.,
NOES:
ABSENT: D Garcia-Ruiz

Minutes of the Regular Meeting for December 17, 2015 were prepared by Raquel Carrillo – Secretary of the Board



Heber Public Utility District is an equal opportunity provider and employer.