HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, April 19, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:02 pm by Director Nolasco, Jr.,

2. **ROLL CALL:**
Director's present at roll call: M. Cardenas, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, General Counsel Steve Walker. Director Sandoval arrived at 6:14 pm.

3. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by Director Nolasco, Jr.

4. **APPROVAL OF AGENDA:**
Director Tabarez Jr., made a motion to have items pulled from the Consent Agenda. Motion was made to have Consent Items 6. C. and 6. D. moved to New Business prior to item 8.A.

Motion to Approve the Agenda with items 6. C and 6. D moved to New Business was made by Director Garcia, seconded by Director Cardenas.
Motion approved by Roll Call: 4/1 absent
AYES: M. Cardenas, M. Nolasco Jr., K. Garcia, P. Tabarez, Jr.
ABSENT: T. Sandoval

5. **PUBLIC PRESENTATIONS/COMMENT:**
Sure Helpline.
Jazmin Bueno from Sure Helpline Crises approached the Board with a brief presentation of the program she works for and invited the Board to attend their Annual Fundraising Dinner.

Cancer Resource Center of the Desrt.
Melissa Lizarraga and Belia Garnear from Cancer Resource Center of the Desert also approached the Board with a brief presentation of the program they are in, and inviting them to their Casino Night Gala on April 27th.

Adult Soccer League.
Wenceslao Partida and Sal Arballo who are with the Adult Soccer League approached the board with concerns regarding the new rates to reserve the Soccer field, to be a little extreme and if the Board will consider keeping them at the reservation rate for

fields without lights.

Southwest HOSA.
Diahna Garcia-Ruiz approached the Board regarding the HOSA program at Southwest High School, which her daughter Bethamee and Adriana Romo are in. They both were invited to participate in Texas for Nationals.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public. Items 6. C and 6. D were pulled from Consent and placed under New Business.

   A. Approve Minutes for the regular meeting of February 15, 2018.

   B. Approve Current Demands for February and March 2018.

   C. Authorize Amendment to the Facility Use Policy to Include Reference to Athletic Field Lights in Tito Huerta Park Soccer Field 1 and Authorize Amendment to the Facility Use Fee Schedule to Include Fees for Use of Soccer Field 1 with Lights – General Manager

      Moved to New Business.

   D. Authorize Expenditures From the Sponsorship Contribution Account in Support of the Easter Egg Hunt Event in an Amount Not To Exceed $475 – General Manager

      Moved to New Business.

   E. Authorize the General Manager's Attendance to the CSDA General Manager Leadership Summit – General Manager

      The Motion to Approve the Consent Agenda with only items A, B and E was made by Director Tabarez, Jr., seconded by Director Garcia.

      Motion approved by Roll Call: 5/0

      AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

7. **REPORTS:**

   A. President and Director's Comments

      Director Sandoval reported that he participated in an interview for County Library services. That the Easter Egg Hunt and Movie night was a success. That Assemblyman Garcia will be hosting a Woman of the Year event.

      Director Nolasco reported that he was glad that the County was going to

make repairs to several streets and road in the Heber community.

B. Operations Report for February and March 2018. Informational only.

C. General Manager's Report.
General Manager reported mentioned the Calendar of Events regarding the Ice Cream Social that will be held in June, she wants to add more splash pads, Water Slides. Movie night held on May 11th.

8. NEW BUSINESS: Discussion and Possible Action

Item 6-C Authorize Amendment to the Facility Use Policy to Include Reference to Athletic Field Lights in Tito Huerta Park Soccer Field 1 and Authorize Amendment to the Facility Use Fee Schedule to Include Fees for Use of Soccer Field 1 with Lights.

After hearing Mr. Partida and Mr. Arballo who represent the Adult Soccer League the Board had questions and concerns regarding the increase to reserve the field from $10 fee without the lights to $25 with the lights. After a discussion it was determined that GM will present the Board with cost, usage of new lights and get fees from other fields around the County.
Director Cardenas suggested that HPUD charges the $10 fee that is being charged right now to reserve the park until the Board takes action on this item at the at the Meeting in May.

Motion was made by Director Cardenas to continue charging a $10 reservation fee for the field until action can be taken by the Board. Seconded by Director Garcia.
Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

Item 6-D Authorize Expenditures From the Sponsorship Contribution Account in Support of the Easter Egg Hunt Event in an Amount Not To Exceed $475.

Director Tabarez suggested that all the organizations listed on the report be given the same amount, regarding the individuals to increase the amount as well. Director Tabarez made a motion approved the amounts as follows:

Heber 8th Grade Class - $150.00
Heber Drill Team - $150.00
Heber Hawk Drumline - $150.00
Cancer of the Desert – $150.00
Sure Helpline - $120.00
Markuz Nava-Esparza - $50.00
Southwest HOSA "Bethamee Garcia, Adriana Romo" for lodging - $280 each with a total of $560.00
Heber Senior lunch program - $150.00 Monies will go towards an event or help with purchases for an event when organized by the Senior program.

Motion was made by Director Tabarez, Jr., seconded by Director Garcia.
Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

A. Adopt Resolution Number 2018-03 Approving the 2018 Service Area Plan – Justina Arce, The Holt Group

The Motion to Adopt Resolution Number 2018-03 Approving the 2018 Service Area Plan was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

B. Adopt Calendar for Meetings to Review the Proposed Fiscal Year 2018-19 Budget – General Manager

Special Meetings to Review to the Proposed Budget for Fiscal Year 2018-19 was scheduled for May 14, 2018 and June 5th at 6:00pm. Regular Meeting for the month of May was moved to May 16, 2018.

C. Information Only Third Quarter Budget Review – General Manager

D. Information Only Regarding Increased Power Cost at Water Treatment Plant– General Manager. Informational Only.

E. Authorize the Repair of the Aerotors at the Wastewater Treatment Plant, and Authorize Capital Improvement Budget Adjustment – General Manager

Motion to Authorize the Repair of the Aerotors at the Wastewater Treatment Plant and Authorize Capital Improvement Budget Adjustment was made by Director Sandoval, seconded by Director Cardenas

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

F. Approve a One-Year Extension to the Professional Service Agreement for Auditing Services with White Nelson Evans – General Manager

Motion to Approve a One-Year Extension to the Professional Service Agreement for Auditing Services with White Nelson Evans was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

G. Approve the 2.2% Rate Increase for Waste Hauling Services According to the Franchise Agreement With CR&R – General Manager

Motion to Approve the 2.2% Rate Increase for Waste Hauling Services According to the Franchise Agreement with CR & R was made by Director Sandoval, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

9. OLD BUSINESS:

A. Adopt Resolution 2018-04 to Declare Heber Public Utility District's Desire to Have Representation on the Redevelopment Agency Oversight Board – General Manager.

Motion to Adopt Resolution 2018-04 to Declare Heber Public Utility District's Desire to Have Representation on the Redevelopment Agency Oversight Board, with Director Nolasco attending and Director Tabarez Jr. as alternate was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

B. Information Only Special District Representation on LAFCO – General Manager. Direction was given to General Manager to attend May 2nd meeting and agree to $5,000 max and approve a guaranteed seat on LAFCO board for the IID.

10. ANNOUNCEMENTS:

A. Board of Supervisors meets every Tuesday in May, at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net -

CSDA Legislative Days – Tuesday, May 22nd through Wednesday, May 23rd in Sacramento, CA

11. ADJOURNMENT:

Motion to adjourn the meeting at 8:15 was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

Minutes of the Regular Meeting for April 19, 2018, were prepared by Raquel Carrillo – Secretary of the Board

Raquel Carrillo