

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, September 15, 2016 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by Director Sandoval

**2. ROLL CALL:**

Director's present at roll call: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Director P. Tabarez, Jr. arrived at 6:07 pm

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Director Sandoval

**4. APPROVAL OF AGENDA:**

The Motion to Approve the Agenda as presented was made by Director Nolasco, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz

**5. PUBLIC PRESENTATIONS/COMMENT:**

Cheryl Viegas-Walker introduced herself to the Board a candidate for Imperial County Board of Supervisors District 2. Mrs. Viegas-Walker mentioned that the County had several projects in the planning stages for Heber, and assured the Board that she would be a great representative for Heber.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the regular meeting on August 18, 2016.
- B. Approve Current Demands for August 2016.
- C. Approve Change Order Number 4 in the amount of \$63,735.36 for the Water Treatment Plant Improvement Project.
- D. Approve the Amendment to the General Manager's Contract.

The Motion to Approve the Consent Agenda as presented was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, P. Tabarez, Jr.

## **7. REPORTS:**

- A. President and Director's Comments. Director Garcia-Ruiz mentioned that the Heber Soccer Club has 12 teams and they are in need of sponsors. Proyecto Heber sponsored one team already. Direction was given to staff for HPUD to donate \$1,000 towards equipment for the Heber Soccer Club. President Sandoval reported that he signed a letter in support of the continued funding for the Imperial County airport.
- B. Sub-Committee Report – 85<sup>th</sup> Anniversary  
Board gave direction to staff to increase the amount of funds budgeted for communication and decrease the amount budgeted for concert and fireworks.
- C. Operations Report for August 2016. Informational only
- D. Engineer's Report – Water Treatment Plant Improvement Project. Juny Marmolejo, Project Manager with The Holt Group gave a presentation to update the Board on the status of the Water Treatment Plant
- E. General Manager's Report. Information was given to Board

## **8. NEW BUSINESS: Discussion and Possible Action**

- A. Authorize a Donation to the Imperial Valley Jaycees to Support Their Effort to Alleviate Food Insecurity With Imperial County Children – Tony Sandoval, Board President

Motion to Authorize a Donation to the Imperial Valley Jaycees of \$500.00 to Support Their Effort to Alleviate Food Insecurity with Imperial County Children was made by Director Garcia-Ruiz, seconded by Director Tabarez, Jr.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,  
P. Tabarez, Jr.

B. Adopt the Salary Schedule for FY 2016-17 – General Manager

Motion to Adopt the Salary Schedule for FY 2016-17 was made by  
Director Tabarez, Jr., seconded by Director Sandoval.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,  
P. Tabarez, Jr.

**9. OLD BUSINESS: Discussion and Possible Action**

A. Approve the Installation of the HPUD Logo on the 3.75 MGD Water  
Storage Tank, Authorize a Budget Modification to Fund Change Order  
Number 3 in the Amount of \$12,749.44 – General Manager

Motion to Approve the Installation of the HPUD Logo on the 3.75 MGD  
Water Storage Tank, Authorize a Budget Modifications to Fund Change  
Order Number 3 in the Amount not to exceed \$14,000.00 was made by  
Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,  
P. Tabarez, Jr.

**10. ANNOUNCEMENTS:**

A. Board of Supervisors meet every Tuesday in September and October.

B. CSDA newsletter [www.csda.net](http://www.csda.net)

The CSDA Conference in San Diego will be held on October 10<sup>th</sup> –  
13<sup>th</sup>.

**11. CLOSED SESSION:**

The Motion to go into close Session was made at 8:00 pm by Director Tabarez,  
Jr., seconded by Director Garcia-Ruiz.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,  
P. Tabarez, Jr.

B. Government Code Section §54957 Public Employee Evaluation of  
Performance (General Manager)

Board reconvened from Close Session at 9:08 pm. No reportable action  
was taken.

**12. ADJOURNMENT:**

Motion to adjourn the meeting at 9:10 was made by Director Garcia-Ruiz,  
seconded by Director Tabarez, Jr.

Motion passed by Roll Call: 5/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz,  
P. Tabarez, Jr.

Minutes of the Regular Meeting for September 15, 2016 were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer.