

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, June 20, 2019 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

CALL TO ORDER:

1. The meeting for the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:03 pm by Vice-President M. Cardenas.

ROLL CALL:

2. Director's present at roll call: M. Nolasco, Jr., P. Tabarez, Jr., T. Sandoval and M. Cardenas. Director Garcia arrived at 6:41 pm.

3. **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Tabarez.

4. **APPROVAL OF AGENDA:**

Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr.

ABSENT: K. Garcia.

5. **PUBLIC PRESENTATIONS/COMMENT: NONE**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approve Minutes for the Regular Meeting of May 16, 2019 and the Special Meeting on May 28, 2019.
- B. Approve Current Demands for May 2019.
- C. Authorize Out of State Travel for Three (3) Water and Wastewater Operators to Attend Tri-State Training in Las Vegas, NV on August 6th – 8th – General Manager

Motion to approve the consent agenda as presented was made by Director Cardenas, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr.

ABSENT: K. Garcia

7. REPORTS:

- A. President and Director's Comments
- B. Operations Report for May 2019
- C. General Manager's Report

8. NEW BUSINESS: Discussion and Possible Action

- A. Select Three Candidates to serve on the SDRMA Board and Approve the Election Ballot – General Manager

Motion to approve item 8.A. as presented was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr.

ABSENT: K. Garcia

- B. Information Only Regarding a Memorandum of Understanding Between the Heber Public Utility District and the Heber Community Foundation – General Manager

Direction was given to staff to bring item 9.B. back to the Board of Directors for action in July 2019.

9. OLD BUSINESS: Discussion and Possible Action

- A. Approve the Submittal of Grant Application(s) to the Statewide Park Program Round 3 Funding – Jeorge Galvan, The Holt Group
 - a) Authorize large grant application(s) to construct a new park.
 - b) Select the location and amenities of the large grant application(s).
 - c) Direct HPUD staff to begin the process to place a bond measure on the ballot.
 - d) Authorize small grant application(s) to improve existing parks or construct a new park.
 - e) Select the location and amenities of the small grant application(s).

Motion to approve item 9.A. was made by Director Sandoval, seconded by Director Cardenas.

- a) Authorize large grant application(s) to construct a new park.
Authorized one large grant application.
- b) Select the location and amenities of the large grant application(s).
Authorize One Grant Application at either of the two locations:
Location #1 – South of Water Plant – If property can be secured.
Location #2 – 19 acres west of Wastewater Plant

Amenities to include: Swimming Pool, Splash Pad, Basketball Courts, Walking Path, Lights, Restrooms, and Sports Fields.

c) Direct HPUD staff to begin the process to place a bond measure on the ballot.

d) Authorize small grant application(s) to improve existing parks or construct a new park.

Authorized two small park grant applications.

e) Select the location and amenities of the small grant application(s).

Priority #1 Location Children's Park. Amenities to include Splash Pad, New Play Equipment, New Sidewalk, Restrooms, Picnic Tables with Shade.

Priority #2 Location Jiggs Johnson Park as number 1. Amenities to include: Restrooms, Fence, Paved Pathways.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr., and K. Garcia.

B. Adopt Resolution Number 2019-2 to Adopt the Fiscal Year 2019-20 Budget – General Manager

Motion to approve item 8.B. as presented was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr. and K. Garcia

C. Adopt Resolution Number 2019-3 to Adopt the Reserve Resolution for Fiscal Year 2019-20 – General Manager

Direction was given to staff to make edits and bring this item back in July.

D. Approve and Adopt the Calendar of Events for FY 2019-20 – General Manager

Motion to approve item 8.D with one correction in May was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Nolasco, Jr., T. Sandoval, M. Cardenas, P. Tabarez, Jr. and K. Garcia

E. Adopt Resolution Number 2019-4 to Adopt the Five Year Capital Improvement Program Project List – General Manager

Direction was given to staff to make edits and bring this item back in July.

10. ANNOUNCEMENTS:

A. Board of Supervisors meets on Tuesdays in July, at 9:30 am (open session) at 940 W Main St., El Centro. The Board of Supervisors will meet at the Heber Community Center at 1132 Heber Avenue, Heber, on July 2, 2019 at 6:00 pm.

B. CSDA newsletter www.csdanet.net.

Annual Conference & Exhibitor Showcase September 25-28, 2019 in Anaheim, CA.

11. CLOSED SESSION:

- A. Government Code Section §54957.6 (a)
Conference with Labor Negotiators - General Manager
 - a) Natural Resources Technical Associates
 - b) Public Employee Evaluation of General Manager

12. ADJOURNMENT:

Minutes of the Regular Meeting for June 20, 2019 were prepared by Laura Fischer – General Manager

Heber Public Utility District is an equal opportunity provider and employer.