

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, June 15, 2017 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:05 pm by Director Garcia-Ruiz.

2. ROLL CALL:

Director's present at roll call: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, Finance Manager Graciela Lopez, and General Counsel Steve Walker.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Garcia-Ruiz.

4. APPROVAL OF AGENDA:

Director Sandoval made a motion to move Items 8-A, 8-B, and 9-B Change Orders moved to Consent Agenda, motion was seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

ABSENT: S. Escobedo

5. PUBLIC PRESENTATIONS/COMMENT:

Board of Director's presented a check to I.C. Free Library Crystal Duran for the Summer Reading Program.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of May 18, 2017.

B. Approve Current Demands for May 2017.

The Motion to Approve the Consent Agenda as presented with Items 8-A, 8-B, and 9-B added was approved by Director Nolasco, Jr., seconded by

Director Sandoval.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.
ABSENT: S. Escobedo

7. REPORTS:

- A. President and Director's Comments. None at present time.
- B. Operations Report for May 2017. Informational Only
- C. Engineer's Report Regarding:
 - a) Water Treatment Plant Improvement Project. Juny from The Holt Group made a presentation and update on the Water Plant Upgrades. Director Sandoval mentioned that he wanted a report on when the Vactor truck is used.
 - b) Manhole Rehabilitation Project. Javy from The Holt Group made a presentation regarding the completion Manhole Rehabilitation Project.
- D. General Manager's Report. Laura mentioned to the Board that operator Chris Aguilar passed his Cross Connection Certification. Also a donation was given to Heber Soccer Club – Ivan Ochoa in the amount of \$500.00

8. NEW BUSINESS: Discussion and Possible Action

- A. Approve Change Order Numbers 8 to the Water Treatment Plant Improvement Project for a total project construction cost increase of \$63,159.62 – General Manager
Item approved in Consent Agenda.
- B. Approve Change Order Number 9 to the Water Treatment Plant Improvement Project for a total project construction cost increase of \$2,131.29, which does not qualify for reimbursement from the State Water Board Revolving Fund Grant/Loan Proceeds – General Manager
Item approved in Consent Agenda.
- C. Approve Change Order Number 10 and Amendment Number 1 to the Agreement for Consulting Services Between The Holt Group and HPUD for Construction Management Services Related to the Water Treatment Plant Improvement Project to extend the contract time and associated cost in the amount of \$99,000 – General Manager

Motion to approve Change Order Number 10 and Amendment Number 1 to the Agreement for Consulting Services Between The Holt Group and HPUD for the Construction Management Services Related to the Water Treatment Plant Improvement Project to extend the contract time and associated cost in the amount of \$99,000 was made by Director Nolasco Jr., seconded by

Director Sandoval.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.
ABSENT: S. Escobedo

- D. Adopt Resolutions Number 2017-5 Calling and Giving Notice of Election – General Manager

Motion to Adopt Resolution Number 2017-5 Calling and Giving Notice of Election was made by Director Sandoval, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.
ABSENT: S. Escobedo

- E. Adopt Resolutions Number 2017-6 Requesting to Consolidate a District Election with the Statewide General Election – General Manager.

Motion to Adopt Resolution 2017-6 Requesting to Consolidate a District Election with the Statewide General Election was made by Director Sandoval, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.
ABSENT: S. Escobedo

- F. Authorize Change Order Number 1 to the Tito Huerta Athletic Field Lights Project – General Manager

Motion to Change Order Number 1 to the Tito Huerta Athletic Field Lights Project with LED lights was, made by Director Garcia-Ruiz, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.
ABSENT: S. Escobedo

9. OLD BUSINESS: Discussion and Possible Action

- A. Adopt Resolution Number 2017-7 to Adopt the Fiscal Year 2017-18 Budget – General Manager

Motion to Adopt Resolution Number 2017-7 Adopt the Fiscal Year 2017-18 Budget was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 4/0 w/one absent

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, P. Tabarez, Jr.
ABSENT: S. Escobedo

- B. Authorize the General Manager to Execute a Contract With Pacific Hydrotech Inc. to Repair the Influent Pump Station at the Wastewater Treatment Plant in the Amount of \$96,500. – General Manager

Item approved in Consent Agenda.

- C. Information Only – Discussion Regarding Five Year Capital Improvement Program Project List – General Manager

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in June and July (except July 4th and July 25th) @ 8:30 am at 940 W Main St., El Centro.
- B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

The motion to go into Closed Session @ 9:26 pm was made by Director Tabarez, seconded by Director Sandoval.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

ABSENT: S. Escobedo

- A. Government Code Section § 54956.9(b) Conference with Legal Counsel - Potential Litigation – 3 Items

The Board reconvened back into Open Session at 10:09 pm. No reportable action was taken.

12. ADJOURNMENT:

Motion to adjourn the meeting at 10:10 pm was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: M. Nolasco, Jr., T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

ABSENT: S. Escobedo

Minutes of the Regular Meeting for June 15, 2017, were prepared by Raquel Carrillo – Secretary of the Board



Heber Public Utility District is an equal opportunity provider and employer.