

INTEROFFICE MEMORANDUM

Heber Public Utility District
Office of the General Manager

Date: November 9, 2018
 To: Heber Public Utility Board of Directors
 From: Laura Fischer, General Manager
 Subject: General Manager Report to Board of Directors

HPUD EVENTS

Heber Fall Fiesta

Heber Fall Fiesta. Check out the website at www.heberfallfiesta.com. I have a written report on this event included in the agenda.

Calendar of Events

December 2018							Dec-18
Sun	Mon	Tue	Wed	Thurs	Fri	Sat	
						1	4-Dec Winter Heberland Walk
2	3	4	5	6	7	8	6-Dec Commodity Distribution
9	10	11	12	13	14	15	20-Dec HPUD Board Meeting
16	17	18	19	20	21	22	25-Dec Christmas Holiday
23	24	25	26	27	28	29	
30	31						
January 2019							Jan-19
Sun	Mon	Tue	Wed	Thurs	Fri	Sat	
		1	2	3	4	5	1-Jan New Year's Day Holiday
6	7	8	9	10	11	12	3-Jan Commodity Distribution
13	14	15	16	17	18	19	5-Jan Heber Tamale Festival -
20	21	22	23	24	25	26	17-Jan HPUD Board Meeting
27	28	29	30	31			21-Jan Martin Luther King Jr. Day Holiday
February 2019							Feb-19
Sun	Mon	Tue	Wed	Thurs	Fri	Sat	
					1	2	7-Feb Commodity Distribution
3	4	5	6	7	8	9	8-Feb Movie Night
10	11	12	13	14	15	16	14-Feb HPUD Board Meeting
17	18	19	20	21	22	23	18-Feb President's Day Holiday
24	25	26	27	28			

Heber Tamale Festival

The Heber Tamale Festival is moving forward. I have spoken with Helen and Juan Molina to discuss the event. As you may recall, the HPUD Board included the payment for insurance for the Tamale Festival in their 2018-19 Budget.

The Tamale Festival Flyer is attached below. The Molinas, who are the promoters of the event, are putting together a list of entertainment and tamale vendors. They will be at the HPUD Board meeting to discuss the event with you.



HPUD OPERATIONS AND ADMINISTRATION

AB 617 Steering Committee Meeting

I attended the AB 617 Steering Committee meeting in Calexico. I've attached the information on the Community Air Protection blueprint.

Harassment Prevention Training Requirement

You are all signed up to take the free online Harassment Prevention Training provided by CSDA through our insurance carriers SDRMA. If you have any trouble accessing the training or getting your certificate, please let me know. Once you get the certificate, please forward it to me or Raquel for our files.

Cal Trans Improvements to Highway 86

As you can see in the community, Cal Trans installed sidewalks and ADA compliance curb ramps in front of Kennedy's Market and the post office.

HPUD PROJECTS

Jiggs Johnson Solar Light Project

The Agreement has been signed, and the lights are ordered. They are being manufactured and we hope to get them in with the next few weeks. We are finalizing the submittal of the application for a building permit. Some concerns have been expressed from the Building Department about engineering certifications. The lighting manufacturer will submit electrical engineering certificates after the products have been installed by HPUD staff. Once we get the building permit we will install. Installation will most likely start in January as the products are not in and the building department takes time to approve applications.

Local Entity Funds

I have prepared and will submit a letter to Imperial Irrigation Director Bruce Kuhn to ask him to support our request for additional funds. I will ask for a meeting and will then request Board members attend.