

Heber Public Utility District

Report to the Board of Directors

Date: September 17, 2020
From: Laura Fischer, General Manager
Subject: General Manager's Report to Board of Directors

HPUD ADMINISTRATION

Return to Work Practices.

Staff have all been given the return to work procedures and are following them. We take our temperature in the office every time we come in. We wear face masks, keep our distance from each other, and sanitize our work station and the office or shared work area daily. To date, we have had one employee stay home due to possible COVID contact through their spouses work.

As of August 24, 2020 all employees are working full time. We will continue to shift start times to ensure staff are not congregating at the time clocks. We will also continue our regular daily cleaning, but have added a once per month disinfection of all areas in the breakroom and kitchen in the Water Treatment Plant and in the office at the Wastewater Plant and the HPUD office.

Heber Avenue street project.

The construction of Heber Avenue should start in September 2020. That is when the notice to proceed will be signed, however, the contractor will need to get encroachment permits from CalTrans which can take 4 months.

HPUD PROJECT REPORT

- 1) Rec Center. The contractor is staging some building materials on site. The only hold up on this project is securing a building permit from the County. The contractor has this responsibility. The County is requiring a second geotechnical study and the contractor is trying to eliminate the need for this additional study due to the time it will take and the additional cost.
- 2) Shade at WTP Shop. We have received all contract documents and they have been approved. USA Shade has started to submit documents to the County Building department to secure a building permit. The contractor is working with THG to get the plans submitted.
- 3) Children's Park. THG is working on the site plan and are interviewing several landscape architect companies. We suggest meeting after the initial site plans are prepared so we can have a substantive discussion. This meeting will include the group of stakeholders that attended the pre grant application meeting.
- 4) Urban Flood Grant. Application is submitted. No information needed we should know the awards in December 2020.
- 5) Heberwood Development. 5A inspection completed, 5B & 5C engineering review completed. Heberwood 6, plans were conditionally approved per the attached letter dated 5/12/2020. Per the conditions, two (2) sets of wet signed plans (signed by the

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- HPUD Engineer, County of Imperial Public Works Director and Design Engineer) are to be returned to The Holt Group for distribution to HPUD. The Design Engineer is to coordinate obtaining the signatures. Construction of homes has begun.
- 6) The Del Sol Apartments Plan Check review was completed on April 17th, 2020. Final Improvement Plans were approved and signed by the Design Engineer, Carlos Corrales and by THG. We are in possession of the approved wet signed final approved plans for this project.
 - 7) Family Dollar. The plan check review for this project has been completed. We are awaiting the applicant (or applicant's engineer) to return the final approved plans for signature.

PLANNING REPORT

- 1) ORMAT. We continue to monitor the two ORMAT expansion projects. We have written a letter to the County Planning Department regarding ORMAT II. I have put a request into the Planning Department and hope to have an update by your meeting on Thursday.