HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, March 19, 2020 at 6:00 p.m.

MINUTES

As per Governor Newsom's Executive Order Dated March 12, 2020, you may call this telephone number (760) 482-2447 to participate and observe the Heber Public Utility District regularly scheduled Board meeting.

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:
The meeting to the Heber Public Utility District was called to order at 6:03pm by President Cardenas.

2. ROLL CALL:
Board members present: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr. and K. Garcia arrived at 6:07pm. Also present was General Manager Laura Fischer, Finance Manger Graciela Lopez, and General Counsel Steve Walker.

3. PLEDGE OF ALLEGIANCE:
The Pledge of Allegiance was led by President Cardenas.

4. APPROVAL OF AGENDA:
Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Tabarez, Jr.
Motion approved by Roll Call: 4/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.
ABSENT: K. Garcia

5. PUBLIC PRESENTATIONS/COMMENT: NONE

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of February 20, 2020.

B. Approve Current Demands for February 2020.

C. Authorize the General Manager Submit a Letter in Response to the Planned Expansion Projects near Heber.

D. Approve the Sole Source Purchase of KOCH Valve Operating Equipment.

Motion to approve the consent agenda as presented was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr. K. Garcia

7. REPORTS:

A. President and Director's Comments

B. Operations Report for February 2020

C. General Manager's Report

8. NEW BUSINESS: Discussion and Possible Action

A. Related to California Department of Public Health concerns and Governor Newsom's Executive Order enhancing State and local government's ability to respond to COVID-19 pandemic – General Manager

The Board approved the administrative changes as presented to comply with mandated COVID-19 concerns.

B. Authorize the Grand Unveiling of Park Improvements at Jiggs Johnson Park on May 9th in Coordination with Wasupwu Production's Mother's Day Event – General Manager

Motion to POSTPONE all events at our parks was made by Director Tabarez, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

C. Authorize a Letter of Support for ACR 179 and Adopt Resolution 2020-04 in Support of Special Districts Week – General Manager

Motion to authorize the letter of support for ACR 179 was made by Director Sandoval seconded by Director Sandoval Nolasco.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

D. Adopt Resolution Number 2020-03 Amending the Heber Public Utility District Policy Manual to meet SB 998, Known as the Water Shutoff Protection Act, Requirements. – General Manager

Motion to adopt Resolution 2020-03 was made by Director Tabarez, Jr., seconded by Director Nolasco.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

E. Authorize the Submittal of a Grant Application to the California Natural Resources Agency Urban Flood Protection Grant Program to Fund Improvements to Correll Basin – General Manager

Motion to authorize submittal of a grant application was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

F. Authorize the Submittal of a Request for Proposal to Install a Fabric Shade Structure at the Water Treatment Plant Shop Building – General Manager

Motion to authorize the submittal of RFP for shade at shop was made by Director Tabarez, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

9. OLD BUSINESS: Discussion and Possible Action

A. Adopt the Heber Public Utility District Strategic Plan 2020 through 2025 and the Implementation Action Plan– General Manager

THIS ITEM HAS BEEN POSTPONED UNTIL FURTHER NOTICE DUE TO THE COVID-19 HEALTH PROTOCOL

B. Authorize the General Manager to Execute a Contract for Professional Park Landscaping and Maintenance Services – General Manager

Motion to NOT hire a professional park service was made by Director Tabarez, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

10. ANNOUNCEMENTS:

A. Board of Supervisors meets every Tuesday in February, at 9:30 am at 940 W. Main St., El Centro.

B. CSDA newsletter www.csda.net

CLOSED SESSION:

11. Motion to go into Close Session at 6:54pm was made by Director Tabarez, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr. K. Garcia

A. Government Code Section §54957.6 (a)
General Manager
Finance Manager

B. Government Code Section §54956.95
Conference with Legal Counsel – Anticipated Litigation

A motion was made by Director Tabarez and seconded by Director Nolasco. Motion passed with a vote of 5/0. All members in support.

Board reconvened at 7:09 pm

12. ADJOURNMENT:

Announcement from Closed Session. The General Manager was authorized to pay the claim of Arguello in an amount not to exceed $1,291.50.

Motion to adjourn was made by Director Nolasco, seconded by Director Tabarez. Motion passed 5/0. Meeting adjourned at 7:11 pm.

Minutes of the Regular meeting for March 19, 2020 were prepared by Laura Fischer, General Manager.

Heber Public Utility District is an equal opportunity provider and employer.