

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
AND THE HPUD CFD NO. 20015-1 BOARD**

**1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, June 16, 2016 at 6:00 p.m.

MINTUES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by Director Nolasco Jr.

2. ROLL CALL:

Director's resent at roll call: P. Tabarez, Jr., M. Nolasco, Jr., and S. Escobedo. Also present General Manager Laura Fischer, Finance Manger Graciela Lopez, Board Secretary Raquel Carrillo, and General Counsel Martin Gonzalez. Director Sandoval arrived at 6:05 pm., Director Garcia-Ruiz arrived @ 7:52 pm.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Director Nolasco, Jr.

4. APPROVAL OF AGENDA:

The Motion to Approve the Agenda as presented was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion approved by Roll Call: 3/0

AYES: P. Tabarez, Jr., S. Escobedo, M. Nolasco, Jr.

NOES:

ABSENT: T. Sandoval, D-Garcia-Ruiz

5. PUBLIC PRESENTATIONS/COMMENT:

None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the regular meeting on May 19, 2016.

B. Approval of Current Demands for May 2016.

The Motion to Approve the Consent Agenda as presented was made by Director Tabarez, Jr., and seconded by Director Escobedo.

Motion approved by Roll Call: 4/0

AYES: P. Tabarez , Jr., S. Escobedo, and M. Nolasco, Jr., T. Sandoval

NOES:

ABSENT: D. Garcia-Ruiz

7. REPORTS:

A. President and Director's Comments

Director Nolasco commented that there was no asphalt at the corner of Heber Avenue and Highway 86.

Director Sandoval reported that the Heber Library reading program has 100 kids and 40 adults and that they meet every Tuesday 4-6pm. He also reported that the Heber School meal program offers free meals to anyone 18 and under at Heber School between 7-8am and 10:45-12:45pm Monday through Friday.

B. Sub-Committee Report – 85th Anniversary. Informational only

C. Operations Report for May 2016. Informational only

D. Engineer's Report – Water Treatment Plant Improvement Project

Juny Marmolejo, Project Engineer gave a brief update on the progress to the Water Treatment Plant Improvement Project.

E. General Manager's Report. Information was given to Board.

8. NEW BUSINESS: Discussion and Possible Action

A. Approve Change Order Number 1 in the amount of \$18,461.35 for the Water Treatment Plant Improvement Project – General Manager

Motion to Approve Change Order Number 1 in the amount of \$18,461.35 for the Water Treatment Plant Improvement Project was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion passed by Roll Call: 4/0

AYES: S. Escobedo, M. Nolasco, Jr., T. Sandoval, and P. Tabarez, Jr.

NOES:

ABSENT: D. Garcia-Ruiz

- B. Review and Approve the Five Year Capital Improvement Project List via Resolution 2016-09 – General Manager

After much discussion, direction was given to staff to bring this item back to the next meeting.

- C. Review and Approve the Financial Reserve Guidelines via Resolution Number 2016-08 – General Manager

Item tabled for next meeting.

- D. Authorize the General Manager to negotiate with American Tower to extend the Cell Tower Lease Agreement – General Manager

Motion to Authorize the General Manager to negotiate with American Tower to extend the Cell Tower Lease Agreement was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT: M. Nolasco, Jr.

- E. Authorize the General Manager to secure Professional services to prepare the Annual Report and Continuing Disclosure Statement for the HPUD CFD 2005-1 in an amount not to exceed \$4,000.00 – General Manager

Motion to Authorize the General Manager to secure Professional services to prepare the Annual Report and Continuing Disclosure Statement for the HPUD CFD 2005-1 in the amount not to exceed \$4,000 was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, and P. Tabarez, Jr.

NOES:

ABSENT: M. Nolasco, Jr.

9. OLD BUSINESS: Discussion and Possible Action

- A. Adopt Resolution Number 2016-07 to Adopt the FY 2016-2017 Budget – General Manager

Motion to Adopt Resolution Number 2016-07 to Adopt the FY 2016-2017 Budget was made by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, P. Tabarez, Jr.

NOES:

ABSENT: M. Nolasco, Jr.

10. ANNOUNCEMENTS:

- A. Board of Supervisors meet every Tuesday in June and July with the exception of July 5th.
- B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

The Motion to go into Close Session was made at 8:05 pm by Director Tabarez, Jr., seconded by Director Garcia-Ruiz.

Motion approved by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, & P. Tabarez, Jr.

NOES:

ABSENT: M. Nolasco, Jr.

- A. Employee Negotiations – Government Code Section §54957.6
Natural Resources Technical Association
- B. Government Code Section §54957 Public Employee Evaluation of Performance
(General Manager)

The Board returned to Open Session at 8:33 pm. Direction given to staff.

12. ADJOURNMENT:

Motion to adjourn the meeting at 8:35 pm, was made by Director Tabarez, Jr., seconded by Director Escobedo.

Motion passed by Roll Call: 4/0

AYES: S. Escobedo, T. Sandoval, P. Tabarez, Jr., and D. Garcia-Ruiz

NOES:

ABSENT: M. Nolasco, Jr.

Minutes of the Regular Meeting for June 18, 2016 were prepared by Raquel Carrillo - Secretary of the Board

Raquel Carrillo

Heber Public Utility District is an equal opportunity provider and employer.

