

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, January 16, 2020 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Heber Public Utility District was called to order at 6:02 pm by President Pompeyo Tabarez, Jr.

2. ROLL CALL:

Director's present: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia. Director T. Sandoval arrived at 6:11 pm

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by President Tabarez, Jr.

4. APPROVAL OF AGENDA:

Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia.

ABSENT: T. Sandoval

5. PUBLIC PRESENTATIONS/COMMENT: None at present time.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the regular meeting of December 2019.

B. Approve Current Demands for December 2019.

Motion to approve the consent agenda as presented was made by Director Nolasco, Jr., seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

ABSENT: T. Sandoval

7. REPORTS:

- A. President and Director's Comments
Director Tabarez, Jr., mentioned that he attended the Tamale Festival.
- B. Operations Report for December 2019. Informational Only
- C. General Manager's Report. It was mentioned that the SWB would be doing and Inspection and Survey at the Water Plant on February 4th & 5th.
- D. Heber Tamale Festival Update
Juan and Helen Molina gave updates to the Board regarding the Tamale Festival. Mr. Molina also mentioned they wanted to do a Mother's Day event to be held on May 9th from 6-10 pm. GM mentioned that HPUD can use that day also to do the Grand Opening at Jiggs Park.

8. PRESENTATION & BOARD REORGANIZATION:

- A. Presentation to Outgoing President – Pompeyo Tabarez, Jr.
Director Tabarez, Jr., was presented with a plaque for the year he was Board President.
- B. Nominate and Elect a Board Member to the Office of President
Motion to Nominate and Elect Director Cardenas for Office of President was made by Director Sandoval, seconded by Director Nolasco, Jr.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia
- C. Nominate and Elect a Board Member to the Office of Vice-President
Motion to Nominate and Elect Director Garcia for Vice-President was made by Director Cardenas
- D. Nominate and Elect a Board Member to the Office of Treasurer
Motion to Nominate and Elect Director Garcia for Treasurer was made by Director Sandoval, seconded by Director Tabarez, Jr.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

9. NEW BUSINESS: Discussion and Possible Action

- A. Authorize the General Manager to Solicit Proposals for Professional Auditing Services – General Manager
Motion to Authorize the General Manager to Solicit Proposals for Professional Auditing Services was made by Director Nolasco, Jr., seconded by Director Cardenas.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

- B. Adopt Resolution Number 2020-1 Approving Adoption of CalPERS Supplemental Income 457 Plan – General Manager
- Motion to Adopt Resolution Number 2020-1 Approving Adoption of CalPERS Supplemental Income 457 Plan was made by Director Nolasco, Jr., seconded by Director Cardenas.
- Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, P. Tabarez, Jr., M. Nolasco, Jr., K. Garcia

10. OLD BUSINESS: Discussion and Possible Action

- A. Information Only – Mid Year Budget Review – General Manager. Informational Only not action required.
- B. Adopt Resolution Number 2020-2 Amending the Reserve Guidelines and Budget for Fiscal Year 2019-20 to Include Additional Funding to Complete Construction of the Recreation Center Project – General Manager
Motion to Adopt Resolution Number 2020-2 Amending the Reserve Guidelines and Budget for Fiscal Year 2019-20 to Include Additional Funding to Complete Construction of the Recreation Center Project was made by Director Nolasco, Jr., seconded by Director Garcia
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia
- C. Authorize the General Manager to Execute the Grant Award Contract with the Imperial Irrigation District Local Entity to Allocate Additional Local Entity Funds toward to Recreation Center Project and to Modify the Local Entity Project Budget and Project Schedule Accordingly – General Manager
- D. Authorize the General Manager to Execute a Construction Contract with A&N Quality Builders for the Construction of a Recreation Center – General Manager

11. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday in January, at 9:30 am at 940 W. Main St., El Centro.
- B. CSDA newsletter www.csda.net

12. CLOSED SESSION:

- Motion to go into Close Session at 6:51 pm was made by Director Sandvoal, seconded by Director Tabarez, Jr.,
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr., K. Garcia

- A. Government Code Section §54957.6 (a)
Public Employee Evaluation of General Manager

13. ADJOURNMENT:

Minutes of the Regular Meeting for January 16, 2020 were prepared by Raquel Carrillo, Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.

A handwritten signature in blue ink, appearing to read "Raquel Carrillo", is written over the end of the text "Heber Public Utility District is an equal opportunity provider and employer."