

**HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249**

**Thursday, February 20, 2020 at 6:00 p.m.**

**MINUTES**

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**  
The meeting to the Heber Public Utility District was called to order at 6:03pm by President Cardenas.
2. **ROLL CALL:**  
Board members present: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr. Director K. Garcia was excused absent. Also present was General Manager Laura Fischer, Finance Manger Graciela Lopez, and General Counsel Steve Walker.
3. **PLEDGE OF ALLEGIANCE:**  
The Pledge of Allegiance was led by President Cardenas.
4. **APPROVAL OF AGENDA:**  
Motion to approve the agenda as presented was made by Director Nolasco, Jr., seconded by Director Tabarez, Jr.  
Motion approved by Roll Call: 4/0  
AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.  
ABSENT: K. Garcia
5. **PUBLIC PRESENTATIONS/COMMENT:** None.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.
  - A. Approve Minutes for the regular meeting of January 16, 2020 and the Special Meeting of January 21, 2020.
  - B. Approve Current Demands for January 2020.

- C. Approve the Web Hosting Agreement and Imperial County Data Service Agreement and Authorize the General Manager to Sign on Behalf of the District.

Motion to approve the consent agenda as presented was made by Director Tabarez, Jr., seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: K. Garcia

**7. REPORTS:**

- A. President and Director's Comments. Director Sandoval attended the Board of Supervisor's off-site meeting in Heber.
- B. Operations Report for January 2020. Information Only. Director Sandoval wanted to thank staff for doing a good job and for getting positive feedback from the water treatment plant and wastewater treatment plan inspections.
- C. General Manager's Report. Information was in Board members packet. The General Manager announced that HPUD was awarded a \$700,000 State Park Grant for Children's Park.

**8. NEW BUSINESS: Discussion and Possible Action**

- A. Appoint Two Heber Public Utility District Directors to Serve on the Heber Community Foundation Board of Directors – General Manager.

Motion to Appoint Director Sandoval and Director Cardenas to Serve on the Heber Community Foundation Board of Directors was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 4/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.,

ABSENT: K. Garcia

**9. OLD BUSINESS: Discussion and Possible Action**

- A. Information and Discussion Regarding the Draft Strategic Plan 2020 – General Manager and Management Partners.

Gloria from Management Partners discussed with the BOD the presentation that was made in January. After a lengthy discussion, comments and concerns a final action plan will be brought back in the March meeting.

- B. Authorize the General Manager to Execute a Construction Contract with A&N Quality Builders for the Construction of a Recreation Center – General Manager.

Motion to Authorize General Manager to Execute a Construction Contract with A&N Quality Builders for the Construction of a Recreation Center was made by Director Cardenas, seconded by Director Nolasco, Jr.

Motion approved by Roll Call: 4/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: K. Garcia

**11. ANNOUNCEMENTS:**

A. Board of Supervisors meets every Tuesday in February, at 9:30 am at 940 W. Main St., El Centro.

B. CSDA newsletter [www.csda.net](http://www.csda.net)

**12. CLOSED SESSION:**

Motion to go into Close Session at 7:48pm was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 4/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: K. Garcia

A. Government Code Section §54957.6 (a)  
General Manager  
Finance Manager

Board reconvened from Close Session at 8:030pm. No reportable action taken.

**13. ADJOURNMENT:**

Motion to adjourn the meeting at 8:05pm was made by Director Sandoval, seconded by Director Tabarez, Jr.,

Motion approved by Roll Call: 4/0

AYES: T. Sandoval, M. Cardenas, M. Nolasco, Jr., P. Tabarez, Jr.

ABSENT: K. Garcia

Minutes of the Regular Meeting for February 20, 2020 were prepared by Raquel R. Carrillo, Board Secretary

Heber Public Utility District is an equal opportunity provider and employer.

