# HEBER PUBLIC UTILITY DISTRICT
# BOARD OF DIRECTORS
# And The
# Heber Meadows Community Facilities District 2005-1

**1078 Dogwood Rd., Suite 104**
**Heber, CA, 92249**

## Thursday, December 20, 2018 at 6:00 p.m.

# MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. **CALL TO ORDER:**
   The meeting for the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:00 pm by President Nolasco, Jr.

2. **ROLL CALL:**
   Director's present at roll call: M. Cardenas, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Director T. Sandoval was excused absent.

3. **PLEDGE OF ALLEGIANCE:**
   The Pledge of Allegiance was led by President Nolasco, Jr.

4. **APPROVAL OF AGENDA:**
   Motion to approve the agenda as presented was made by Director Cardenas, seconded by Director Tabarez
   Motion approved by Roll Call: 4/0
   AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

5. **PUBLIC PRESENTATIONS/COMMENT: NONE**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

   A. Approve Minutes for the regular meeting of November 15, 2018.

   B. Approve Current Demands for November 2018.

C. Approve and Adopt the 2018-19 Board Calendar.

Motion to approve the consent agenda as presented was made by Director Tabarez, seconded by Director Cardenas.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.
ABSENT: T. Sandoval

**7. REPORTS:**

A. President and Director's Comments

President Nolasco requested that information about the upcoming street improvement project be included in the newsletter.

Director Cardenas stated that the enjoyed attending the employee appreciation dinner and was glad to get the opportunity to meet HPUD employees.

Director Tabarez stated that he liked the Christmas Tree lighting event.

B. Operations Report for November 2018

C. General Manager's Report

A written report was included in the backup materials for the agenda and no additional information was presented.

D. Heber Tamale Festival & Mag Coalition 7.3 K Run and 1.73 Mile Walk Update. The General Manager presented an update on the planning and preparation for the Heber Tamale Festival and MAG Coalition run.

**8. NEW BUSINESS: Discussion and Possible Action**

A. Approve and File the Independent Auditor's Report in Reference to the Fiscal Year 2017-2018 Financial Statements – Representative from White Nelson Diehl Evans LLP

Ms. Daphne Munoz, White Nelson Diehl Evans LLP, presented the 2017-18 audited financial statements to the Board.

B. Information Only Regarding the Community Facilities District 2005-1 Annual Report Prepared by Willdan Financial Services – General Manager

The Community Facilities District 2005-1 Annual Report was presented to the Board as information only.

C. Authorize Waiver of Ordinance 220, which will allow the sale and consumption of alcohol at the 2nd Annual Heber Tamale Festival to be held on January 5, 2019 at Tito Huerta Park – General Manager

Motion to Waive Ordinance 220, which will allow the sale and consumption of alcohol at the 2nd Annual Heber Tamale Festival to be held on January 5, 2019 at Tito Huerta Park was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez,

ABSENT: T. Sandoval

**9. ANNOUNCEMENTS:**

A. Board of Supervisors meets every Tuesday in January, at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net

**10. CLOSED SESSION:**

The Motion to go into Close Session @ 6:27 pm was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.
ABSENT: T. Sandoval

A. Government Code Section §54957.6 (a)
Public Employee Evaluation of General Counsel

Board reconvened to Open Session at 6:33 pm. No reportable action was taken.

**11. ADJOURNMENT:**

Motion to Adjourn the meeting at 6:36pm was made by Director Cardenas, seconded by Director Garcia.

Motion approved by Roll Call: 4/0

AYES: M. Cardenas, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.
ABSENT: T. Sandoval

Minutes of the Regular Meeting for December 20, 2018 were prepared by Laura Fischer, General Manager.