

MINUTES OF THE
HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, November 20, 2014 @ 6:00 p.m.

REGULAR MEETING MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:11 pm by President Lizarraga.

2. ROLL CALL:

Directors present at roll call: Sergio Escobedo, Tony Sandoval, Diahna Garcia-Ruiz, Eduardo Valdez-Belmonte and Margie Lizarraga. Also present were General Manager, Laura G. Fischer; Office Manager, Rafaela M. Sanchez and General Counsel, Martin A. Gonzalez.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by President Lizarraga.

4. APPROVAL OF AGENDA:

Motion to Approve the Agenda was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz

NOES: None

ABSENT: None

5. PUBLIC PRESENTATIONS/COMMENT:

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

Mrs. Maricela Ramirez approached the Board requesting assistance to have a parade in Heber on January 3, 2015. It was noted that documents need to be filed out with the County and permits issued and there might not be sufficient time to have this completed to have the parade on this date. The General Manager offered to help Mrs. Ramirez in communications with the County.

6. CONSENT AGENDA: Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

- A. Approval of Minutes for the regular meeting on October 16, 2014 and the Special Meeting on October 27, 2014.

B. Approval of Current Demands for October 2014.

Motion to approve the Consent Agenda was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz

NOES: None

ABSENT: None

7. **REPORTS:**

A. Operations Report for October 2014

B. President and Director's Comments

Director Valdez-Belmonte reported on the CSDA Special District Leadership Academy that he attended.

C. General Manager's Report

Information was provided to the Board.

8. **NEW BUSINESS: Discussion and Possible Action**

A. Discussion and Related Action to Authorize the General Manager and District Engineer to Update The Standard Details and Specifications – General Manager

Motion to Authorize the General Manager and District Engineer to Update The Standard Details and Specifications was made by Director Valdez-Belmonte, seconded by Director Garcia-Ruiz.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz

NOES: None

ABSENT: None

B. Discussion and Related Action to authorize the "Lights on Main" Project and Solicit Donations to be Made Through the Heber community Foundation – General Manager

Motion to Authorize the "Lights on Main" Project and Solicit Donations to be Made Through the Heber Community Foundation was made by Director Sandoval, seconded by Director Garcia-Ruiz.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz.

NOES: None

ABSENT: None

C. Discussion and Related Action to Authorize an Employee Appreciation Program – General Manager

Motion to Authorize an Employee Appreciation Program – to cater lunch and purchase \$50 gift cards for the employees was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz.

NOES: None

ABSENT: None

9. **OLD BUSINESS:**

A. Discussion and Related Action to Approve the Purchase Power Agreement Between Heber Public Utility District and Infratech Industries, Inc. – General Manager

Infratech Industries, Inc. did not have the resources to proceed with this project at this time. No Action was taken.

B. Information Only Regarding the Cal PERS Audit Results – General Manager

The General Manager reported on two findings noted during the CalPERS audit review. The pay schedule did not meet one of the requirements of CCR Section 570.5, this finding has been corrected. HPUD staff will hold a final meeting to comply with the second finding on special compensation reporting as required by CCR Section 571.

C. Discussion and Related Action Regarding Employee Medical Insurance “Buy Back” option approved at the Special Meeting on October 27, 2014 – General Manager

Motion to rescind the Employee Medical Insurance “Buy Back” option approved at the Special Meeting on October 27, 2014 was made by Director Garcia-Ruiz, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz.

NOES: None

ABSENT: None

D. Review Draft HPUD Policies – General Manager

This item was tabled. A Special Meeting will be scheduled on December 9th or December 16th at 5:30 pm to continue with the draft policy review.

10. CLOSED SESSION:

Motion to go into Closed Session at 8:05 pm was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz.

NOES: None

ABSENT: None

- A. Employee Negotiations Government Code Section 54957.6
Office Manager

The meeting was called back to Open Session at 9:14 pm.

Motion to accept the Office Manager's resignation/retirement offer as presented was made by President Lizarraga, seconded by Director Sandoval.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte

NOES: D. Garcia-Ruiz

ABSENT: None

11. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro
- B. CSDA newsletter www.csdanet.net

12. ADJOURNMENT:

Motion to adjourn the meeting at 9:15 pm was made by Director Sandoval, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, M. Lizarraga, E. Valdez-Belmonte, D. Garcia-Ruiz.

NOES: None

ABSENT: None

Minutes for the Regular Meeting for November 20, 2014 were prepared by Rafaela M. Sanchez – Office Manager

Heber Public Utility District is an equal opportunity provider and employer.