

MINUTES OF THE  
HEBER PUBLIC UTILITY DISTRICT  
BOARD OF DIRECTORS  
1078 Dogwood Rd., Suite 104  
Heber, CA, 92249

Thursday, September 18, 2014 @ 6:00 p.m.

REGULAR MEETING MINUTES

*The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.*

**1. CALL TO ORDER:**

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 6:09 pm by President Lizarraga.

**2. ROLL CALL:**

Directors present at roll call: Diahna Garcia-Ruiz, Sergio Escobedo and Margie Lizarraga. Also present were General Manager, Laura G. Fischer; Office Manager, Rafaela M. Sanchez and General Counsel, Steve Walker. Director Sandoval arrived at 6:19 pm and Director Valdez-Belmonte at 6:23pm.

**3. PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by President Lizarraga.

**4. APPROVAL OF AGENDA:**

Motion to Approve the Agenda was made by Director Garcia-Ruiz, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: D. Garcia-Ruiz, S. Escobedo, M. Lizarraga

NOES: None

ABSENT: T. Sandoval, E. Valdez-Belmonte

**5. PUBLIC PRESENTATIONS/COMMENT:**

*The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.*

No Public Presentations or Comments. Director Escobedo gave a hand out to the General Manager with information about new lights for the soccer field night games at Tito Huerta Park.

**6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approval of Minutes for the regular meeting on July 17, 2014 and special meetings on August 23, 2014 and September 4, 2014.

Motion to approve Minutes for the regular meeting on July 17, 2014 and special meetings on August 23, 2014 and September 4, 2014 was made by Director Garcia-Ruiz, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: D. Garcia-Ruiz, S. Escobedo, M. Lizarraga

NOES: None

ABSENT: T. Sandoval, E. Valdez-Belmonte

**B. Approval of Current Demands for July and August 2014**

Motion to approve Current Demand for July and August 2014 was made by Director Escobedo, seconded by Director Garcia-Ruiz.

Motion approved by Roll Call:

AYES: D. Garcia-Ruiz, S. Escobedo, M. Lizarraga

NOES: None

ABSENT: T. Sandoval, E. Valdez-Belmonte

**7. REPORTS:**

**A. Operations Report for July and August 2014**

**B. President and Director's Comments**

Director Garcia-Ruiz reported on the Proyecto Heber Car Show and said they will be having a dunk tank and that any volunteers and donations are welcomed.

Steve Walker said he would donate ten cases of water.

**C. General Manager's Report**

Information was provided to the Board.

**8. NEW BUSINESS: Discussion and Possible Action**

**A. Discussion and Related Action to Cancel the Regularly Scheduled Meeting Date for October 16<sup>th</sup> and set a date to reschedule – Director Sandoval**

This item was Tabled. No Action Taken.

**B. Discussion and Related Action Regarding the Correll Estates Retention Basin – General Manager**

Mr. Jack Holt presented a drawing of the basin and outlined the needed improvements.

Motion to go forward with Phase I and authorize \$50,000 to be expended from the Correll Estate Basin Parks Improvement Fund was made by Director Valdez-Belmonte, seconded by Director Sandoval.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, E. Valdez-Belmonte, M. Lizarraga

NOES: None  
ABSENT: None

- C. Discussion and Related Action to Adopt Resolution Number 2014-09 to Close the 1968 and 1972 Bond Accounts with the County and Request the Balance Refunded to HPUD – General Manager

Motion to Adopt Resolution Number 2014-09 to Close the 1968 and 1972 Bond Accounts with the County and Request the Balance Refunded to HPUD was made by Director Valdez-Belmonte, seconded by Director Sandoval.

Motion approved by Roll Call:

AYES: S. Escobedo, T. Sandoval, D. Garcia-Ruiz, E. Valdez-Belmonte, M. Lizarraga

NOES: None

ABSENT: None

- D. Discussion and Related Action Regarding Changing the Medical Insurance Benefits for Employees – General Manager

The General Manager presented the Board with a spreadsheet comparing the SDRMA, CalPERS and Private medical benefit plans. The current plan will increase 6.8% and the Board is considering modifying the medical plan to reduce costs. The General Manager will meet with all employees for their consideration and discussion.

Director Escobedo left the meeting at 7:29 pm.

- E. Discussion and Related Action Regarding Request for Donation to El Centro Kiwanis Annual Tailgate Party – General Manager

The consensus of the Board was to donate \$350.00 for two individual tickets and each ticket includes dinner for two.

The General Manager reported that she had received a request from MANA for the 2014 Las Primeras Awards Gala & Scholarship Fundraiser. The consensus of the Board was to donate at the bronze level for \$375.00.

## 9. OLD BUSINESS:

- A. Discussion and Related Action to Waive Ordinance 222 for the Purpose of Allowing Alcohol to be Served and Sold at Tito Huerta Park for the One-Day Proyecto Heber Car Show Event to be Held October 11, 2014 – Director Garcia-Ruiz

Motion to Waive Ordinance 222 for the Purpose of Allowing Alcohol to be Served and Sold at Tito Huerta Park for the One Day Proyecto Heber Car Show

Event to be Held October 11, 2014 was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: T. Sandoval, E. Valdez-Belmonte, M. Lizarraga

NOES: None

ABSENT: S. Escobedo

ABSTAIN: D. Garcia-Ruiz

- B. Discussion and Related Action Regarding a Request for Donations for the 2<sup>nd</sup> Annual Proyecto Heber Car Show – Director Garcia-Ruiz

Motion to pay for the insurance and encroachment permit up to a maximum donation of \$550.00 for the 2<sup>nd</sup> Annual Proyecto Heber Car Show event was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: T. Sandoval, E. Valdez-Belmonte, M. Lizarraga

NOES: None

ABSENT: S. Escobedo

ABSTAIN: D. Garcia-Ruiz

- C. Review Draft HPUD Policies – General Manager

The General Manager and the Board reviewed the draft HPUD policies. After much discussion it was decided to schedule the next meeting on Tuesday, October 7, 2014 at 6:00 pm at the HPUD regular meeting room.

## 10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro  
B. CSDA Annual Conference September 29<sup>th</sup> through October 2<sup>nd</sup> in Palm Springs. Director Garcia-Ruiz and General Manager will attend.  
C. Tri-State Seminar September 23<sup>rd</sup> through September 25<sup>th</sup> in Las Vegas. Chief Operator, Lead Water Operator, and Water Operator will attend.

## 11. CLOSED SESSION:

Motion to go into Closed Session was made by Director Valdez-Belmonte, seconded by Director Sandoval.

Motion approved by Roll Call:

AYES: T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, M. Lizarraga

NOES: None

ABSENT: S. Escobedo

- A. Government Code Section 54957. Employee Evaluation (General Manager)

The meeting was called back to Open Session at 9:04 pm.

No Action was Taken in Closed Session.

**12. ADJOURNMENT:**

Motion to adjourn the meeting at 9:05 pm was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: T. Sandoval, E. Valdez-Belmonte, D. Garcia-Ruiz, M. Lizarraga

NOES: None

ABSENT: S. Escobedo

~~I, Rafaela Sanchez, hereby certify that the agenda for the Regular Board Meeting of September 18, 2014 at 6:00 p.m. was posted on September 18, 2014 @ 4:30 p.m. @ Heber Public Utility District.~~

*Minutes for the Regular Meeting for September 18, 2014 were prepared by Rafaela M. Sanchez – Office Manager*

Heber Public Utility District is an equal opportunity provider and employer.