

**MINUTES OF THE
SPECIAL MEETING OF THE
HEBER PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS
1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Saturday, August 23, 2014 @ 9:00 a.m.

SPECIAL MEETING MINUTES

<p><i>The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.</i></p>

1. CALL TO ORDER:

The meeting of the Board of Directors of the Heber Public Utility District was held at the District's meeting room and called to order at 9:06 am.

2. ROLL CALL:

Directors present at roll call: Sergio Escobedo, Eduardo Valdez-Belmonte, Tony Sandoval and Margie Lizarraga. Also present were General Manager, Laura G. Fischer; Finance Manager, Graciela Lopez and General Counsel Steve Walker. Director Garcia-Ruiz arrived at 9:10 am.

3. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by President Margie Lizarraga.

4. APPROVAL OF AGENDA:

Approval of Agenda was made by Director Sandoval, seconded by Director Valdez-Belmonte.

Motion approved by Roll Call:

AYES: S. Escobedo, E. Valdez-Belmonte, T. Sandoval, M. Lizarraga

NOES: None

ABSENT: D. Garcia-Ruiz

5. PUBLIC PRESENTATIONS/COMMENT:

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

No Public Presentations or Comments.

6. REPORTS:

A. President and Director's Comments

Director Garcia-Ruiz reported that the Proyecto Heber Car Show will be held on October 11, 2014 from 3pm to 10pm. She asked for support from the HPUD Board and that staff be allowed to assist with some planning activities. She received affirmative comments and was encouraged to proceed with the event.

B. General Manager's Report

The General Manager informed the Board that the newsletter will be mailed to our customers on September 1st. We will include information about water conservation. Director Valdez-Belmonte suggested we include ways to keep grass green with less water and to include our successes in our newsletter.

7. NEW BUSINESS: Discussion and Possible Action

A. Discussion and Related Action to Approve Job Description for Parks Maintenance Worker – General Manager

Motion to approve to approve the job description for parks maintenance worker was made by Director Sandoval, seconded by Director Valdez-Belmonte.
Motion approved by Roll Call:

AYES: S. Escobedo, E. Valdez-Belmonte, T. Sandoval, D. Garcia-Ruiz, M. Lizarraga
NOES: None
ABSENT: None

B. Discussion and Related Action to Adopt Resolution Number 2014-8 Regarding State Mandated Water Conservation Measures – General Manager

Motion to approve adopt Resolution Number 2014-8 regarding State mandated water conservation measures was made by Director Garcia-Ruiz, seconded by Director Valdez-Belmonte.
Motion approved by Roll Call:

AYES: S. Escobedo, E. Valdez-Belmonte, T. Sandoval, D. Garcia-Ruiz, M. Lizarraga
NOES: None
ABSENT: None

8. OLD BUSINESS: Discussion and Possible Action

A. Review Draft HPUD Policies – General Manager

The General Manager and the Board reviewed the draft HPUD policies. After much discussion it was decided to schedule another meeting to finish the review process. The Board decided to schedule the next meeting on Thursday, September 4, 2014 at 6:00 p.m. at the HPUD regular meeting room.

9. ADJOURNMENT:

Motion to adjourn the meeting at 12:25 pm was made by Director Valdez-Belmonte, seconded by Director Escobedo.

Motion approved by Roll Call:

AYES: S. Escobedo, E. Valdez-Belmonte, T. Sandoval, D. Garcia-Ruiz, M. Lizarraga

NOES: None

ABSENT: None

Minutes for the Regular Meeting for August 23, 2014 were prepared by Laura Fischer, General Manager

Heber Public Utility District is an equal opportunity provider and employer.