

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: March 19, 2015

FROM: Laura Fischer, General Manager

SUBJECT: Authorize the General Manager to Attend Training at the California Rural Water Association (CRWA) Academy of Water Education Water Treatment Operations 5-Day Course.

ISSUE:

Shall the Board of Directors authorize the General Manager to attend training at the CRWA Academy?

GENERAL MANAGER'S RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to attend training at the CRWA Academy in Sacramento.

FISCAL IMPACT:

Estimated Total Cost \$2,230, which are included in this Fiscal Year budget. The remaining balance of funds in the Travel-Training and Conference Budget for all Funds is \$24,580.

BACKGROUND:

The training offered by the California Rural Water Association Academy of Water Educators is a 5-day course that prepares students to take the Grade 2 Water Distribution and Grade 2 Water Operator exam. After passing this course, I would be eligible to take the exam to become a Certified Water Operator Grade 2 and a Certified Water Distribution Operator Grade 2.

This information and training will be valuable as the District Manager and allow me to have a better understanding of current standards and methods for water treatment and distribution.

DISCUSSION:

This training is being provided by the California Rural Water Association Academy of Water Education from May 11th through the 15th in Sacramento, CA. The estimated cost includes the training fee, travel, hotel and meals.

The training budget allows for certain training for staff throughout the year. I have attended some training including the California Special District Association Conference in Palm Springs in October 2014, and the CRWA Utility Management Certification Program in Sacramento in August 2014.

Additionally, the Finance Manager attended training for Finance Officers in Monterey in February 2015, and the Board Secretary attended CSDA training in February 2015. Three of our operators attended training at "Tri-State" earning continuing education credits to make sure their Certifications are renewable.

Training for the Board Members is available as the CSDA Legislative Days is scheduled for May 19th and 20th (Tuesday and Wednesday) at the Grand Hotel in Sacramento. The available Travel-Training and Conference Budget has the funds available should the Board member decided to attend this training. We need to sign up in early April.

CONCLUSION:

It is important for the General Manager to stay up on the latest water treatment and distribution methods. Staff recommends authorizing the General Manager to attend the CRWA Academy of Water Education Water Treatment Operations training in Sacramento in May 2015.

ALTERNATIVES:

- 1) Do not authorize the General Manager to attend the training as described.

Respectfully Submitted,

Laura Fischer,
General Manager