

**HEBER PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS**

**1078 Dogwood Rd., Suite 104
Heber, CA, 92249**

Thursday, January 15, 2015 @ 6:00 p.m.

AGENDA

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. PLEDGE OF ALLEGIANCE:**
- 4. APPROVAL OF AGENDA:**
- 5. PUBLIC PRESENTATIONS/COMMENT:**

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

- 6. CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.
 - A. Approval of Minutes for the regular meeting on December 18, 2014.
 - B. Approval of Current Demands for December 2014.
- 7. REPORTS:**
 - A. Operations Report for December 2014
 - B. President and Director's Comments
 - C. General Manager's Report

8. NEW BUSINESS: Discussion and Possible Action

- A. Appoint a Secretary of the Board and Approve the Job Description and Monthly Stipend – General Manager
- B. Approve the Job Description for the Bookkeeper Position – General Manager
- C. Approve a Salary Schedule Adjustment for the Senior Account Clerk and Bookkeeper Positions– General Manager

9. OLD BUSINESS: Discussion and Possible Action

- A. Review the Revised Policy Manual – General Manager

10. ANNOUNCEMENTS:

- A. Board of Supervisors meets every Tuesday @ 8:30 am 940 W Main St., El Centro
- B. CSDA newsletter www.csda.net

11. ADJOURNMENT:

I, Laura Fischer, hereby certify that the agenda for the Regular Board Meeting of January 15, 2015 at 6:00 p.m. was posted on January 12, 2015 @ 4:30: p.m. @ Heber Public Utility District.

Heber Public Utility District is an equal opportunity provider and employer.