HEBER PUBLIC UTILITY DISTRICT
AND THE
HEBER MEADOWS CFD NO 2005-1
BOARD OF DIRECTORS

1078 Dogwood Rd., Suite 104
Heber, CA, 92249

Thursday, August 16, 2018 at 6:00 p.m.

MINUTES

The District recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the District (760-482-2440) two working days prior to the meeting with any special requests for reasonable accommodation.

CALL TO ORDER:

1. The meeting of the Board of Director's of the Heber Public Utility District was held at the District's meeting room and called to order at 6:01 pm by Director Nolasco, Jr.

2. **ROLL CALL:**
Director's present at roll call: M. Cardenas, T. Sandoval, M. Nolasco, Jr., P. Tabarez, Jr. Also present General Manager Laura Fischer, Board Secretary Raquel Carrillo, and General Counsel Steve Walker. Director Garcia arrived at 6:03 pm

3. **PLEDGE OF ALLEGIANCE:**
The Pledge of Allegiance was led by Director Nolasco, Jr.

4. **APPROVAL OF AGENDA:**
Motion to approve the agenda as presented was made by Director Sandoval, seconded by Director Cardenas.
Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez,Jr.

5. **PUBLIC PRESENTATIONS/COMMENT:**
County Supervisor Luis Plancarte approached the Board telling them about recent funding that was approved for paving some of the streets in Heber. Mentioned that the County will be hosting a Heber Community Workshop September 12, 2018 at the Community Center.
Heber Resident Teresa Estrada approached the Board letting them know that the ladies from the Senior group are ready to help out with the Fall Fiesta. Mrs. Estrada also mentioned that she was there representing the community about a comment that was made by General Counsel on social media. The BOD asked Mrs. Estrada to set up a meeting with Mr. Walker in his office and settle situation among themselves.

The Board may set time limits on the amount of time any speaker can use to address the Board. Members of the public are allowed to make comments about anything not listed on the agenda. If the comments concern an agenda item, they must wait until that item is up for discussion. If you wish to address the Board, please fill out a "Request to Speak Form" and hand it to the Clerk of the Board and when recognized by the President of the Board, go to the podium and address the Board. The Board can't take action on any item not on the agenda.

6. **CONSENT AGENDA:** Any item on the Consent Agenda may be removed and placed under New Business at the request of any Board Member or member of the Public.

A. Approve Minutes for the Regular Meeting of July 19, 2018.

B. Approve Current Demands for July 2018.

Motion to Approve the Consent Agenda was made by Director Tabarez, Jr., seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

7. **REPORTS:**

A. President and Director's Comments

B. Operations Report for July 2018

C. General Manager's Report. GM gave a quick update on events coming up. Summer Splash on Friday. CSDA Annual conference wanted to know who will be attending. Fall Fiesta updates.

D. Report Regarding the Heber Meadows CFD Annual Budget. Informational only

8. **NEW BUSINESS: Discussion and Possible Action**

A. Authorize the General Manager to Prepare and Submit a Request for Proposal for a Solar Lights at Jiggs Johnson Park – General Manager

Motion to authorize the General Manager to Prepare & Submit a Request for Proposal for a Solar Lights at Jiggs Johnson Park was made by Director Sandoval, seconded by Director Tabarez, Jr.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, and P. Tabarez, Jr.

B. Authorize the General Manager to Prepare and Submit Request for Proposals for the Purchase and Installation of a Pre-Fabricated Recreation Building – General Manager

Motion to authorize the General Manager to Prepare and Submit RFP for the Purchase and Installation of a Pre-Fabricated Recreation Building was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

C. Authorize Change Order Number One to complete the Manhole and Lift Station Rehabilitation Project in an Amount Not to Exceed $13,427.90 - General Manager

Motion to Authorize Change Order Number One to complete the Manhole & Lift Station Rehabilitation Project in the Amount Not to Exceed $13,427.90 was made by Director Tabarez, Jr., seconded by Director Sandoval.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.

9. OLD BUSINESS:

A. Adopt Resolution Number 2018-10 Amending Resolution Number 2018-9 Reserves to Include a Payment Schedule from the Wastewater Fund to the Parks Fund – General Manager

Motion to Adopt Resolution Number 2018-10 Amending Resolution Number 2018-9 Reserves to Include a Payment Schedule from the WW Fund to the Parks Funds was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia and P. Tabarez, Jr.,

10. ANNOUNCEMENTS:

A. Board of Supervisors meets on September 11th, 18th & 25th at 9:30 am (open session) at 940 W Main St., El Centro.

B. CSDA newsletter www.csda.net

11. CLOSED SESSION:

A. The motion to go into Closed Session @ 7:21pm was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia, P. Tabarez, Jr.

Government Code Section §54957.6 (a)

1) Public Employee Evaluation of General Manager

2) Conference with Labor Negotiators - General Manager
Natural Resources Technical Associates

Meeting reconvened back to Open Session at 7:55 pm., No Reportable Action. Motion by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0

AYES: M. Cardenas, M. Nolasco, Jr., T. Sandoval, K. Garcia,
P. Tabarez, Jr.

12. ADJOURNMENT:

Motion to Adjourn the meeting at 7:56 pm was made by Director Sandoval, seconded by Director Cardenas.

Motion approved by Roll Call: 5/0
AYES: M. Cardenas, T. Sandoval, M. Nolasco, Jr., K. Garcia, P. Tabarez, Jr.

Minutes of the Regular Meeting for August 16, 2018, were prepared by Raquel Carrillo – Secretary of the Board

Heber Public Utility District is an equal opportunity provider and employer. Raquel Carrillo