

HEBER PUBLIC UTILITY DISTRICT

REPORT TO BOARD OF DIRECTORS

MEETING DATE: August 20, 2020

FROM: Laura Fischer, General Manager

SUBJECT: Review Bid Results for Professional Services for Energy Audit and Authorize Service Agreement.

INFORMATION AND DISCUSSION ONLY:

Review bid results and authorize service agreement for energy audit.

FISCAL IMPACT: NONE

This project is funded through a grant from the State Water Board in the amount of \$35,000.

Bid Results:

We received two bids and they were opened on Friday, August 7th.

1. Alternative Energy Systems Consulting, Inc. (AESC) - \$72,059
2. Lopez Engineering, Inc. – \$123,230.

The funding for this project is through a State Water grant in the amount of \$35,000.

After receiving the bids, which are extremely high, I spoke with Mr. David Houston, Water Resource Control Engineer with the Division of Financial Assistance, Water Recycling Funding Program. He suggested that we talk to both companies and explain that the HPUD is a small district and to see if they can refigure the amount of hours that will be needed to perform the audit.

AESC was able to modify their proposal to reduce the hours needed and their new proposal was \$35,000. Lopez Engineering was unable to reduce the hours and they are unable to modify their proposal.

CONCLUSION:

As the lowest bidder was able to modify their scope of work to meet our needs and budget requirements, staff recommends that the HPUD Board award the Professional Service Agreement to perform an energy audit at the Heber Water and Wastewater plants to Alternative Energy Systems Consulting, Inc. in the amount not to exceed \$35,000.

ALTERNATIVES:

- 1) Do not award the professional services agreement, which will cause the project to not meet delivery deadlines according to the grant Agreement executed by HPUD and the State Water Board.
- 2) Provide alternative direction regarding the completion of the energy audit and fulfilling the grant agreement requirements.

Respectfully Submitted,
Laura Fischer, General Manager