

# Heber Public Utility District

## REPORT TO BOARD OF DIRECTORS

**MEETING DATE:** August 20, 2015.

**FROM:** Laura Fischer, General Manager

**SUBJECT:** Award the bid purchase a full-sized diesel utility truck to Robinson Ford.

**ISSUE:**

Shall the Board of Directors award the bid to purchase a full-sized diesel utility truck to Robinson Ford?

**GENERAL MANAGER'S RECOMMENDATION:**

It is recommended that the Board of Directors award the bid to purchase full-sized diesel utility truck to Robinson Ford.

**FISCAL IMPACT:**

The FY 2015-16 budget has \$70,000 budgeted for the purchase of a full-sized diesel utility truck. This vehicle was bid with the full utility bed, tool boxes and ladder rack.

The total cost for the full-sized diesel utility truck is: \$37,204.75. The cost for the full-sized diesel utility truck will be distributed as follows:

FULL-SIZED DIESEL UTILITY TRUCK		
	FY 2015-16 Budget	Actual Cost Allocation
Parks Fund	20,000	10,000
Water Fund	25,000	10,000
Wastewater Fund	25,000	17,205
<b>TOTAL</b>	<b>70,000</b>	<b>37,205</b>
<b>REMAINING UNUSED BUDGET - AVAILABLE FOR OTHER EQUIPMENT PURCHASE</b>		<b>32,795</b>

**DISCUSSION:**

Staff submitted a Request for Bid to purchase the full-sized diesel utility truck to 24 vendors. We received 2 bids. The lowest responsible bidder was Robinson Ford for an amount of \$37,204.75.

**CONCLUSION:**

The HPUD staff followed the legal requirements to bid the purchase of the equipment. It is recommended that the HPUD Board award the bid to Robinson Ford for an amount of \$37,204.75.

Respectfully Submitted,

Laura Fischer,  
General Manager